



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF AGRICULTURE

ANNUAL REPORT

2011 / 2012



Batho A Re Boeleng Temong Ka Gore Lehumo Letswa Mobung

LIMPOPO PROVINCE DEPARTMENT OF AGRICULTURE ANNUAL REPORT 2011/12

VOTE 4

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PART 1

GENERAL INFORMATION



People let's go back to farming - since wealth comes from the soil

1.1 SUBMISSION OF THE ANNUAL REPORT TO THE EXECUTIVE AUTHORITY

I have the honour of submitting the 2011/2012 Annual Report of the Limpopo Department of Agriculture for the period of 1 April 2011 to 31 March 2012.

This report was prepared in line with legal requirements, adhering to Section 40 of the Public Finance Management Act 1999, and Chapter 18 of the Treasury Regulations.



Mannya KCM
Accounting Officer
31 August 2012

Kha ri humele masimuni - ngauri lupfumo lu bva mavuni



1.2 FOREWORD BY THE MEC FOR AGRICULTURE

The Limpopo Department of Agriculture understands fully well the importance and implications of the year 2011 having been declared “THE YEAR OF JOB CREATION” by the President of the Republic, His Excellency, President Jacob Zuma. It is for this reason, among others, that the Department decided to tackle restructuring and adjustment within itself so as to be well prepared to execute the new mandates conferred to it by the National Government. As we speak, restructuring within the Department has covered reasonable ground and will be completed as planned.

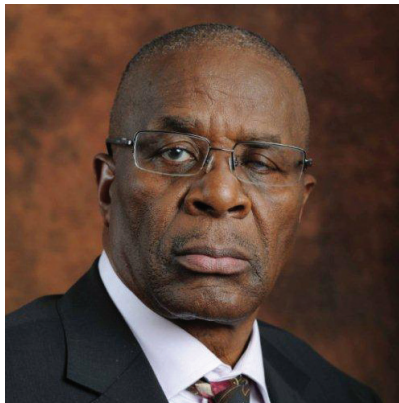
We are satisfied that we are part of those Departments in the Limpopo Province that have made and are making a humble, but meaningful contribution to the creation of jobs campaign, and we will continue to do so. To us job creation is a continuous process and one of the best weapons in fighting poverty, hence our establishment of Food Parks and Agricultural Hubs.

As for the specifics of that fighting, as well as ways and means to be used, we have these in the Annual Performance Plan we are presenting hereby.

Thank you,



HONOURABLE J. B. O. MARULE
MEC FOR AGRICULTURE



1.3 INTRODUCTION BY THE HEAD OF THE LIMPOPO DEPARTMENT OF AGRICULTURE

The Limpopo Department of Agriculture Annual Report for the financial year 2011/12 reflects the reality that the Department has performed in ways that will certainly contribute towards the realisation of its vision, being a “United, prosperous and sustainable agricultural sector”. Despite a difficult international economic climate we have continued to implement our programmes.

The Annual Report that we are introducing into the public domain will be judged by the public according to the three E’s, which are Efficiency, Effectiveness and Economy. I would humbly like to state that for the past few years this Department has delivered services being guided by the three E’s. The evidence for this statement is that for the past two financial years we have received an unqualified audit report, the last financial year being declared as a “clean audit”.

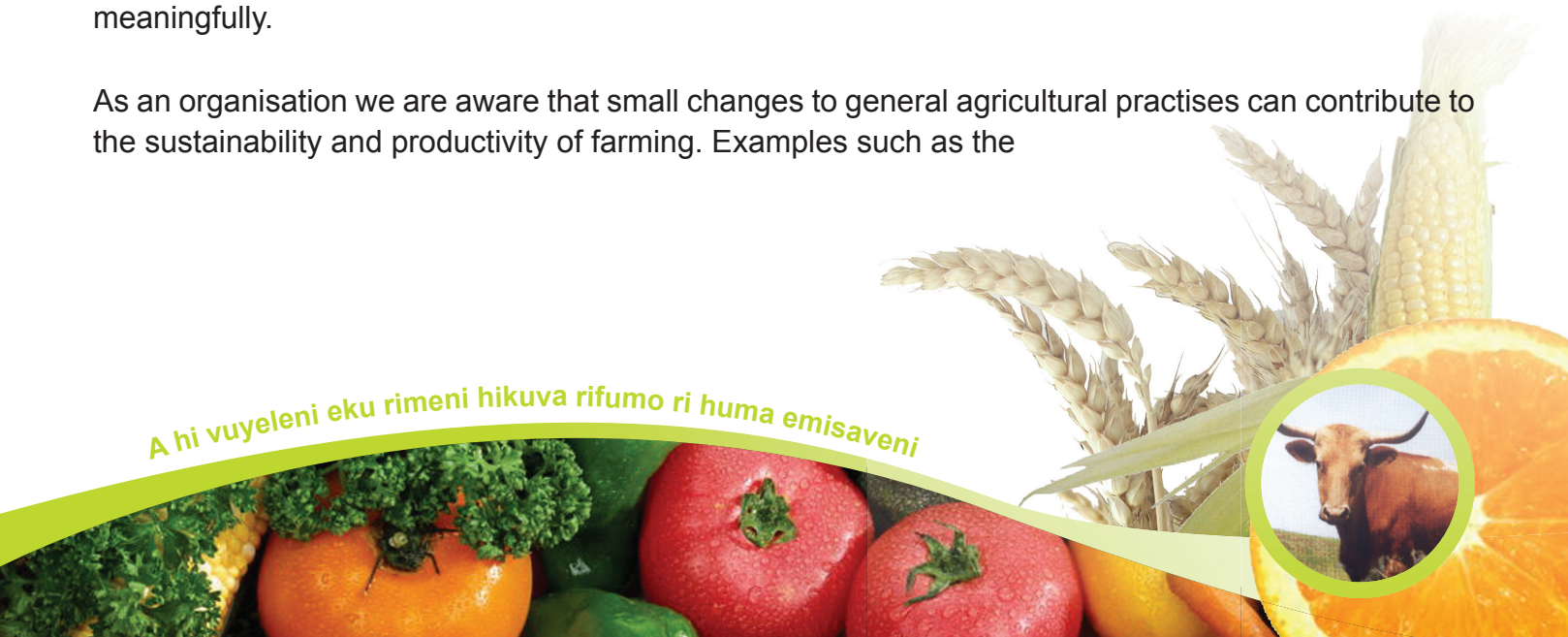
In the 2011 State of the Nation Address President Zuma declared 2011 as the “Year of Job Creation”. Agriculture has been identified as one of the five job drivers in the National Growth Path. As such the Department has contributed to jobs being created in the Province through the revitalization of the Tea Estates, the land care programme, and the Agricultural Hubs, to name but a few. In addition jobs were also created through the Expanded Public Works Programme.

According to the National Agriculture Marketing Council the cost of a basket of basic food commodities has increased with 10, 3 % from December 2011 to January 2012. The Council’s Food Monitoring Report stresses that consumers in rural areas pay more for the same food commodities as their counterparts in urban areas. Seen against the fact that Limpopo has the largest rural population in terms of the percentage of their citizens living in rural areas, the fight towards zero tolerance to hunger continued throughout this year with the launch of the Provincial Food Park and sustained food security interventions.

We are aware that the world wide need for agricultural land and food will rise dramatically in the next twenty years and as such productive land cannot lie fallow. The race has begun to increase food production by fifty percent by 2030. This Province is in an ideal position to capitalise on the increased need for food worldwide. It is a fact that not only commercial farmers can produce for the export market, as with the right technology small scale farmers can do the same. To enable this, the Department has been assisting farmers with agricultural inputs and other support instruments for them to participate meaningfully.

As an organisation we are aware that small changes to general agricultural practises can contribute to the sustainability and productivity of farming. Examples such as the

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treatment of soil, the application of fertilizer and application of new technology can be sited. The right practises combined with scientific methods could make a difference. The Department thus focused on the research, development and adaptation of appropriate technologies to ensure sustainable production. Research information is disseminated in a user-friendly format and on-farm trials and demonstration blocks are established and expanded on, thereby creating an enabling environment for research within the specific regions.

We have reviewed the organizational structure to enable the Department to implement in the coming year the completed Rural Development Strategy. The administration of the Provincial Treasury as per Section (1)(b) has impacted on the services delivery and achievement of the targets of the predetermined objectives of this Department due to the province wide austerity measures.

The Limpopo Department of Agriculture Annual Report for the 2011/12 financial year provides information of performance against plans and budgets. The Department's coverage of all aspects pertaining to its activities and financial performance was guided by the relevant frameworks and guides issued for provincial departments. Furthermore, Section 40 of the Public Finance Management Act and Chapter 18 of the Treasury Regulations were followed as the legal requirements for this document.

Part 1 of the 2011/12 Annual Report covers general information, including a reflection of the legislation that governs the core mandates of the Department.

Part 2 of the Report reflects an overview of the service delivery and organisational environment of the year under review. The contributions that the individual programmes make to the Outcomes and the achievement of the Limpopo Employment Growth and Development Plan are reported on. Achievements in relation to programme deliverables and the challenges we faced in meeting our targets are put forth, with an indication of the outputs of each of the seven departmental programmes.

The Report of the Audit Committee is reflected in Part 3 and Part 4 contains the audited Annual Financial Statements of the Department for the financial year that ended 31 March 2012. In Part 5 a report on Human Resources Management is included, providing statistical information on the Department's human resources for the period under review.

We are humbly reporting on the awards that the Department received during the course of the year as this recognition inspires continuous efforts and perseverance of dedicated teams of people.

2011 PMR AFRICA AWARDS:

- Diamond Arrow Award winner for the "Provincial Government Department doing most to eradicate poverty"

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- Golden Arrow Award in category “Provincial Government Department that has been most effective in achieving their goals over the past 12 months”

PREMIER’S EXCELLENCE AWARDS

- Gold Award in the Premier’s Excellence Awards

RECOGNITION TO OUR FARMERS

- The Limpopo Department of Agriculture won in the Department of Agriculture, Forestry and Fisheries (DAFF) Female Farmer of the Year 2011/12 competitions. Ms Margaret Mabasa from Mopani District Municipality in Giyani, was awarded the **Best Subsistence Farmer of the Year**
- The Department won the National Best Cooperative Award when **Sasekisani Cooperative** in Vhembe was awarded as the best cooperative in South Africa

LABORATORY APPROVAL

- Mokopane Veterinary Laboratory obtained approval from DAFF for bovine brucellosis serology
- Mokopane is the first veterinary laboratory in Limpopo to obtain this achievement according to the ISO17025 Standards for Testing and Calibrating Laboratories and the Animal Diseases Act (Act 35 of 1984)

In conclusion, I would like to express my gratitude to the Member of the Executive Committee, the Honourable Mr JBO Marule, and the Chairperson of the Portfolio Committee on Agriculture for their political leadership, expertise and guidance. I am also acknowledging the contribution of Professor Edward Nesamvuni, who steered this organisation since May 2009 until March 2012, when he resigned as Head of the Department. My appreciation is also extended to the leadership and staff of the agricultural state-owned enterprise, the agribusiness community and farmer organisations for their continued support. In addition I would like to thank the management team and staff members in the Department for their continued dedication and hard work in pursuit of our objectives in striving towards meeting our commitments to the people of Limpopo.

Finally, I am acknowledging you as the public for providing us with feedback on our services through various means; it inspires us to even greater heights of accountability.



Mr Kgadima Cullingworth Mortimer Mannya
Head of the Department
Limpopo Department of Agriculture



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1.4 MISSION STATEMENT

Vision

United, prosperous and sustainable agricultural sector.

Mission

To promote economic growth and food security through sustainable agricultural and entrepreneurship development.

Values

As a Department we value:

- Principles of Batho Pele, as contained in the White Paper on Transformation of Service Delivery
- Shared visionary leadership team
- Spirited and action
- Optimal human resource utilization
- Our people and their diversity



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1.5 ORGANISATIONAL STRUCTURE

GENERAL MANAGERS OF THE LIMPOPO DEPARTMENT OF AGRICULTURE



Mr. M.E Ravhura
Chief Financial
Officer



Mr. T.S Ndove
General Manager:
Eastern Cluster



Mr. M.S.J Nowata
General Manager:
Western Cluster



Ms. J Thupana
General Manager:
Land and Agrarian Reform



Ms. M. Labuschagne
General Manager:
Strategic Management



Mr. M.W Moeng
General Manager:
Technical Production
Services



Ms. S. Mashego
General Manager:
Human Resource
Management

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1.6 LEGISLATIVE MANDATE

The core functions and mandates of the Department are governed by the following legislation:

| FUNCTION/MANDATE | LEGISLATION |
|---------------------------------------|---|
| GENERAL CONSTITUTIONAL MATTERS | National Constitution of the Republic of South Africa (Act 108 of 1996) |
| STAFF MEMBERS | Labour Relations Act (Act 66 of 1995) Basic Conditions of Employment Act (Act 75 of 1997) Skills Development Act (Act 97 of 1998) Skills Development Levies Act (Act 9 of 1999) Occupational Health and Safety Act (Act 85 of 1993) Compensation for Occupational Injuries and Diseases Act (Act 130 of 1993) Government Employees Pension Law of 1996 Employee Equity Act (Act 55 of 1998) Public Service Act (Act 103 of 1994) Natural Scientific Professions Act (Act 20 of 2003) |
| FINANCIAL MANAGEMENT | Public Finance Management Act (Act 1 of 1999 as amended by Act 29 of 1999) Division of revenue Act (Annual) Preferential Procurement Policy Act (Act 5 of 2000) Companies Act (Act 61 of 1973) Income Tax Act - 1962 – fourth standard |
| ADMINISTRATIVE | Extension of Security of Tenure ACT (Act 62 of 1997) National Archives Act (Act 43 of 1996) Promotion of Access to Information Act (Act 2 of 2000) Administrative Justice Act (Act 3 of 2000) |



| | |
|----------------------|---|
| AGRICULTURE | <p>Conservation of Agricultural Resources Act (Act 43 of 1983)</p> <p>Subdivision of Agricultural Land Act (Act 70 of 1970)</p> <p>Meat Safety Act (Act 40 of 2000)</p> <p>Animal Diseases Act (Act 35 of 1984)</p> <p>Land Redistribution for Agricultural Development Policy</p> <p>Land Use Planning Ordinance (Ordinance 15 of 1985)</p> <p>National Water Act, 1998 (Act 36 of 1998)</p> <p>Water Services Act, 1997 (Act 108 of 1997)</p> <p>Act on Marketing of Agricultural Products, 1996 (Act 47 Of 1996)</p> <p>Land Reform Act, 1997 (Act 3 of 1997)</p> <p>Act on Agricultural Products Standards</p> <p>Veterinary and Para-Veterinary Professions Act, 1982 (Act 19 of 1982)</p> <p>Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act 36 of 1947)</p> <p>The International Code for the Control of Animal Diseases of the World Organization for Animal Health</p> <p>The International Code for Laboratory Diagnostic Procedure for Animal Diseases of the World</p> <p>Organization for Animal Health</p> <p>The International Sanitary and Phyto Sanity Code of the World Trading Organization</p> <p>Codex Alimentarius of the World Trade Organization (International Code of Food Security)</p> |
| OTHER MATTERS | <p>Adult Basic Education and Training Act (Act 52 of 2000)</p> <p>South African Qualifications Act (Act 58 of 1995)</p> <p>National Education Policy Act (Act 27 of 1996)</p> <p>Further Education and Training Act (Act 98 of 1998)</p> <p>General and Further Education and Training Quality Assurance Act (Act 58 of 2001)</p> <p>Employment Education and Training Act (Act 76 of 1998)</p> <p>Higher Education Act (Act 101 of 1997)</p> <p>Cooperatives Act (Act 14 of 2005)</p> <p>Merchandise Marks Act, 1941 (Act 17 of 1941)</p> <p>Trade Mark Act, 1993 (Act 194 of 1993)</p> <p>Trade Practices Act, 1976 (Act 76 of 1976)</p> |

Legislation tabled to the Legislature during the 2010/11 financial year: None.

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PART 2

PROGRAMME PERFORMANCE



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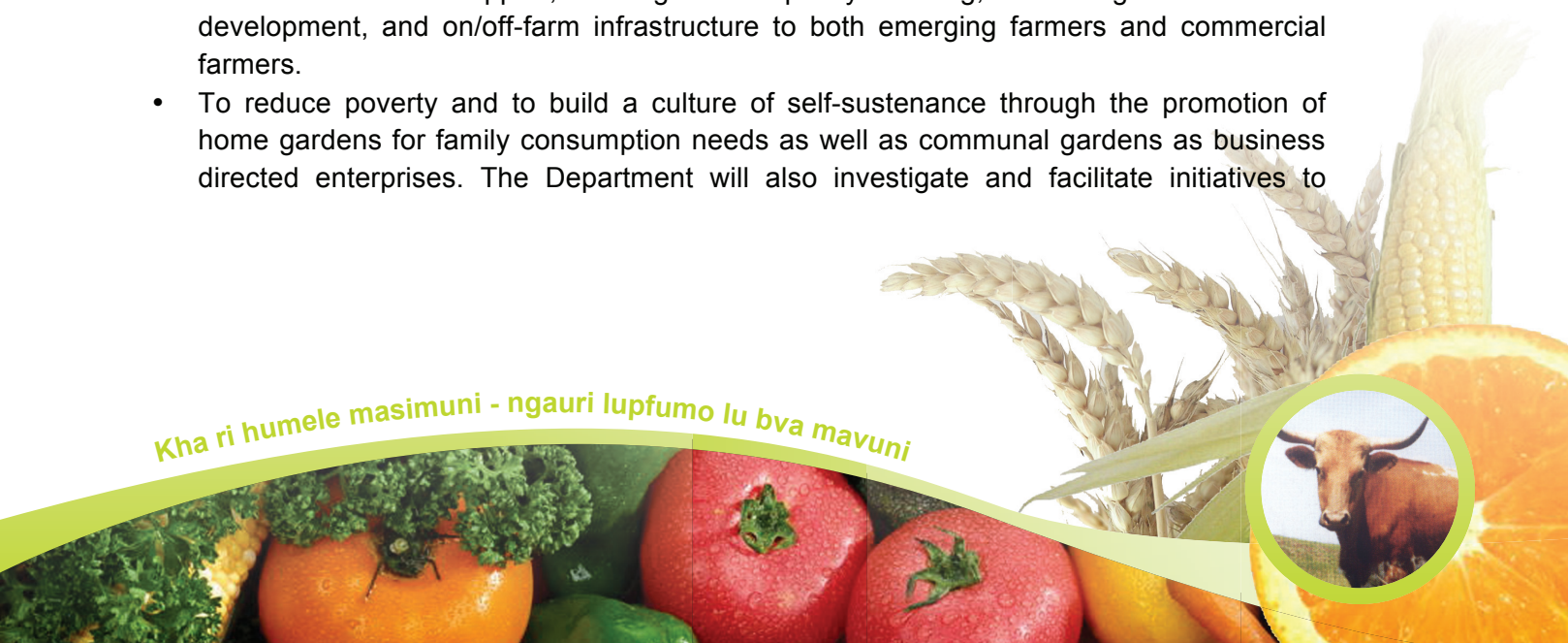
2.1.1 VOTED FUNDS

| Appropriation | Main Appropriation R'000 | Adjusted Appropriation R'000 | Actual Amount Spent R'000 | Over/Under Expenditure R'000 |
|---------------------------|-----------------------------------|---------------------------------|------------------------------|---------------------------------|
| Department of Agriculture | 1,494,504 | 1,492,979 | 1,448,836 | 44,143 |
| Responsible Minister | Member of Executive Council | | | |
| Administering Department | Limpopo Department of Agriculture | | | |
| Accounting Officer | Head of Department | | | |

2.1.2 AIM OF THE VOTE

- To deliberately and systematically support black South Africans to actively participate fully in agriculture as owners, managers, professionals and skilled employees.
- To provide post settlement support to the targeted beneficiaries of land reform and to other producers that have acquired land through other means and are engaged in value-adding enterprises.
- To provide micro and retail agricultural financial services to households and entrepreneurs in the rural areas on a cost effective and sustainable basis.
- Facilitate financial support, training and capacity building, marketing and business development, and on/off-farm infrastructure to both emerging farmers and commercial farmers.
- To reduce poverty and to build a culture of self-sustenance through the promotion of home gardens for family consumption needs as well as communal gardens as business directed enterprises. The Department will also investigate and facilitate initiatives to

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expand the available food basket to increase the nutritional status of agriculture. The overall objective is to optimize productivity and sustainability of natural resources leading to greater productivity, food security, job creation and a better life for all.

- To develop and monitor risk management strategies, policies and legislation for the control of animal and plant diseases in order to ensure food safety and promote public health.
- To ensure support for agricultural research, technology development and transfer and to identify priority areas for research in the sector. This will include resource mobilization for priority research areas through collaborative programmes with internal and external partners. Promotion and development of appropriate research based on production and value adding technologies for successful agri-businesses.
- Facilitate training and hands-on skills transfer to farmers and extension officers through agricultural technical colleges with emphasis on production and agribusiness development.
- Facilitate access to agricultural inputs and mechanization to communal and emerging farmers.
- Revitalize existing agricultural cooperatives to respond to the growing need of the farmers and the economy. Formation of farmer based commodity associations and other agri-business entities for farmer support to ensure full participation in local economic development opportunities.
- Provision of appropriate advisory support to develop and strengthen capacity of commodity association and other farmer formations.
- Facilitate access to essential agriculture information to both commercial and emerging farmers through Information Technology for decision making support.
- Provide leadership towards conservation management and sustainable use through empowering people to manage natural resources in a sustainable manner.
- Provide on-farm infrastructure to emerging farmers through revitalization of smallholder's irrigation scheme.
- Identify market opportunities, development of business plans, and mobilization of finance and the provision of advice on enterprise management.
- Improve communication and information dissemination to farmers and other stakeholders.

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- Plan and execute agricultural development programmes in line with the Integrated Development Plan (IDP) processes to support service delivery at local government level.
- To manage limited resources with the purpose to ensure economy and efficiency in the delivery of outputs required to achieve desired outcomes (effectiveness) that will serve the need of the community (appropriateness).

2.1.3 STRATEGIC OUTCOME ORIENTATED GOALS

- Enabling service delivery environment
- Sustainable agricultural natural resource base
- Improved agricultural production
- Safe and tradable animals and animal products
- Demand led training and research programmes
- Competitive agricultural sector
- Skilled and empowered farming community

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SUMMARY OF PROGRAMMES

The agricultural sector adopted an uniform budget and programme structures that reflect the minimum number of programmes for the 2011/2012 financial year. The activities of the Department of Agriculture are organized in the following seven programmes:

| Programme | Sub-Programme |
|---|---|
| 1. ADMINISTRATION | 1.1 Office of the MEC |
| | 1.2 Senior Management |
| | 1.3 Corporate Services |
| | 1.4. Financial Management |
| | 1.5 Communication and Liaison Services |
| 2. SUSTAINABLE RESOURCE MANAGEMENT | 2.1 Engineering Services |
| | 2.2 Land Care |
| | 2.3 Land Use Management |
| 3. FARMER SUPPORT AND DEVELOPMENT | 3.1 Farmer Settlement (Land and Agrarian Reform) |
| | 3.2 Extension and Advisory Services |
| | 3.3 Food Security and Rural Development |
| 4. VETERINARY SERVICES | 4.1 Animal Health |
| | 4.2 Export Control |
| | 4.3 Veterinary Public Health |
| | 4.4 Veterinary Laboratory Services |
| 5. TECHNICAL RESEARCH SERVICES | 5.1 Research |
| | 5.2 Information Services |
| | 5.3 Infrastructure Support Services |
| 6. AGRICULTURAL ECONOMIC DEVELOPMENT PLANNING AND AGRIBUSINESS DEVELOPMENT | 6.1 Agribusiness Development and Support |
| | 6.2 Macro-Economics and Statistics |
| 7. STRUCTURED AGRICULTURAL TRAINING | 7.1 Tertiary Education |
| | 7.2 Further Education and Training |

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2.1.4 OVERVIEW OF THE SERVICE DELIVERY ENVIRONMENT FOR 2011/12

POLICY ENVIRONMENT

The Limpopo Department of Agriculture (LDA) form part of the global village and in the international arena the Millennium Development Goals are amongst the most ambitious initiatives to adopt a results-based approach towards poverty reduction and improvement in living standards; aspects which contributes to rural development and towards which agriculture is also a critical player.

The policy mandates of agriculture are clear as articulated from the national level to the provincial in which we operate. The Election Manifesto of the country expects us to create decent work and sustainable livelihoods and contribute to rural development, food security and land reform. The Medium Term Expenditure Framework (MTEF) and National Outcomes add the mandates of providing economic infrastructure and protecting and enhancing our environmental assets and natural resources.

Flowing from the mandate we have are the following outputs that we need to focus on:

- Sustainable agrarian reform with small and large scale farming
- Improved access to affordable and diverse foods
- Improved natural agricultural resource base
- Access to production inputs by farmers
- Farmers assisted with farm infrastructure
- Revitalized smallholder irrigation schemes
- Improved employment opportunities

At provincial level we are guided by the Limpopo Employment Growth and Development Plan (LEGDP), which is the blueprint for development in the Province. The LEDGDP 2009 – 2014 is aligned to the national priorities but also expects a contribution from the Department on enterprise development and promotion of the Green Economy and as such agriculture has been identified as one of the pillars of economic development in Limpopo Province.

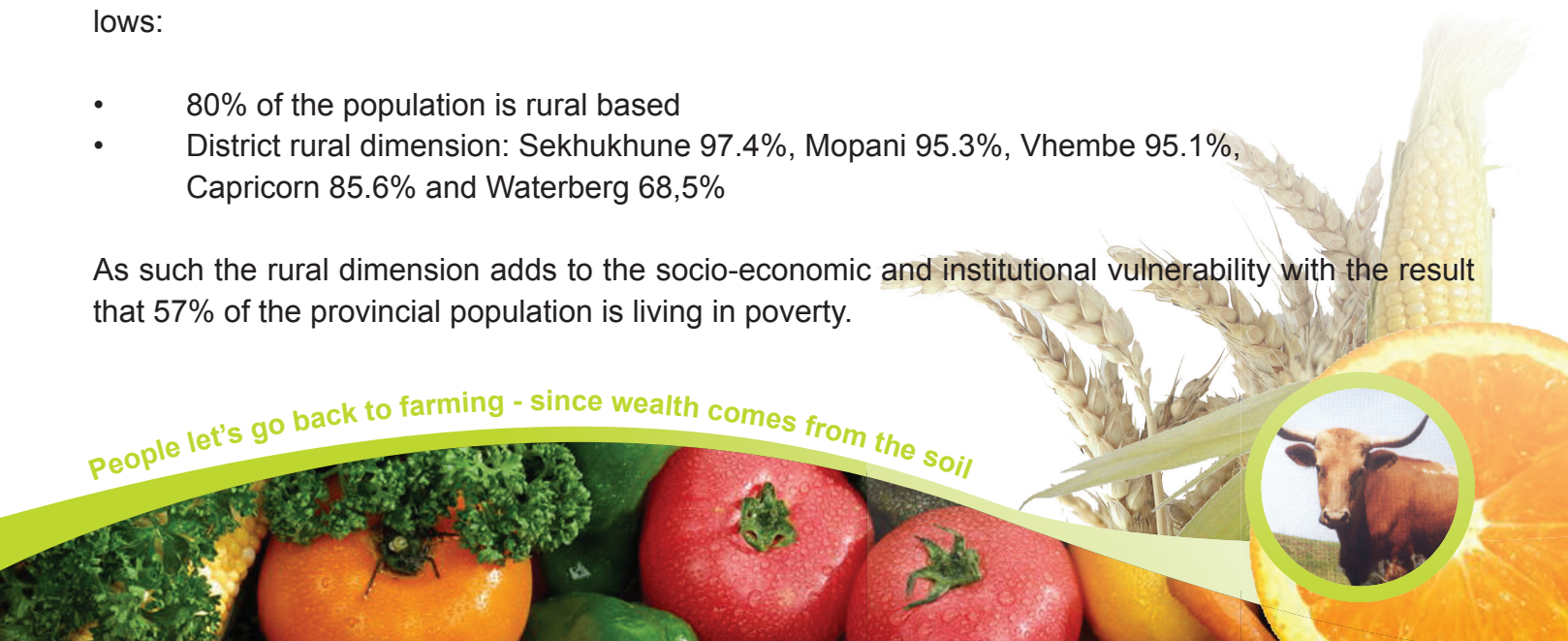
SOCIO-ECONOMIC ENVIRONMENT

The Limpopo Province is predominantly rural and the rural dimension can be broken down as follows:

- 80% of the population is rural based
- District rural dimension: Sekhukhune 97.4%, Mopani 95.3%, Vhembe 95.1%, Capricorn 85.6% and Waterberg 68,5%

As such the rural dimension adds to the socio-economic and institutional vulnerability with the result that 57% of the provincial population is living in poverty.

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INSTITUTIONAL ARRANGEMENTS ENVIRONMENT

In the spirit of co-operative governance the Department is a key role player in the Economic Cluster in the Province. This institutional arrangement allows for agricultural related issues which contribute to economic development to be elevated to the highest decision making bodies in the Province. The Office of the Premier undertook a process to reform the Cluster System during 2011. The Department is now a member of the combined Economic and Infrastructure Cluster. This method of integrated planning is also replicated in the departmental planning process.

The implementation of the LEGDP is supported by Technical Working Groups (TWG) and LDA is represented at the Trade and Investment, Enterprise Development and Green Economy TWG.

CLIENT ENVIRONMENT

The target clients in the agricultural sector, which are also the target of the Department, are our farmers, who have four distinct classifications: (1) Food insecure households, (2) Subsistence and emerging farming, (3) Profitable commercial small-scale farming and (4) Profitable large-scale farmers.

ADMINISTRATIVE ENVIRONMENT

During December 2011 five provincial Departments were put under administration. Although the LDA was not one of the five Departments, the application of Section 100(1)(b) has affected the service delivery. Spending patterns were disrupted and late payment of service providers resulted in the delay of project implementation over the months of December 2011 and January 2012.

PROGRESS MADE ON STRATEGIC OUTCOME GOALS

This section of the Annual Report provides information on achievements and/or progress made in relation to the strategic outcome goals. These achievements represent the highlights experienced by the seven programmes in the Department and more detailed information will be included at a later stage when the performance of each programme is reported on.

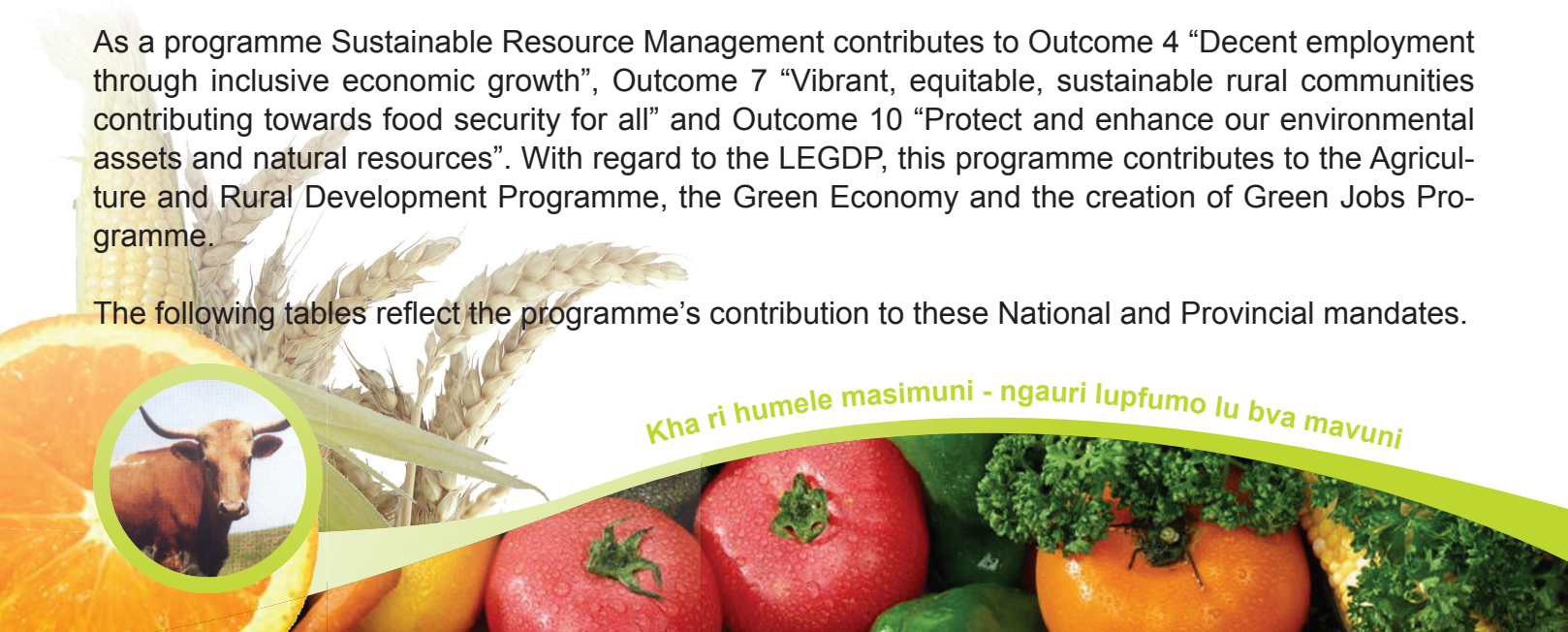
The LDA contributes to the achievements of both the Outcomes announced by the Department of Performance Monitoring and Evaluation in the Presidency and the LEGDP. The contribution of departmental programmes to these national and provincial mandates is also reflected.

SUSTAINABLE RESOURCE MANAGEMENT

As a programme Sustainable Resource Management contributes to Outcome 4 “Decent employment through inclusive economic growth”, Outcome 7 “Vibrant, equitable, sustainable rural communities contributing towards food security for all” and Outcome 10 “Protect and enhance our environmental assets and natural resources”. With regard to the LEGDP, this programme contributes to the Agriculture and Rural Development Programme, the Green Economy and the creation of Green Jobs Programme.

The following tables reflect the programme’s contribution to these National and Provincial mandates.

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| SUSTAINABLE RESOURCE MANAGEMENT CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 7 | | |
|---|--|---|
| DELIVERY AGREEMENT OUTPUT | DELIVERY AGREEMENT SUB-OUTPUT | APP PROGRAMME PERFORMANCE INDICATORS |
| Sustainable agrarian reform with small and large scale farming | Suitable sustainable technologies available for small farmer production | 1 529 beneficiaries adopting sustainable production technologies and practices |
| | Land use improving and high potential agricultural land preserved | 19 land use plans developed |
| Improved access to affordable and diverse food | Policy and systems integrating support for food security in place | 40 CASP projects supported |
| Rural services and sustainable livelihoods | Quality infrastructure for improved access to sustainable services and economic activity constructed and rehabilitated | 2 dams inspected according to the Department of Water Affairs (DWA) dam safety legislation |
| | | 360 ha of irrigation scheme area equipped with infield irrigation systems |
| | | 115 recommendations made on applications for sub-division and change of agricultural land use |
| | | 1 dam refurbished |
| | Innovative service delivery models adapted for rural areas available widely | 51 agricultural engineering advisory reports prepared |
| | | 66 designs with specifications for agricultural engineering solutions provided |
| | | 63 final certificates issued for infrastructure constructed |
| Rural job creation linked to skills training and promoting economic livelihoods | Skills needed to grow the economy developed and retained | 4 912 jobs created within EPWP principles |
| Enabling institutional environment for sustainable and inclusive growth | Coherent and integrated planning and implementation across government and with other stakeholders | 2 area wide plans developed |

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| SUSTAINABLE RESOURCE MANAGEMENT CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 10 | | | |
|--|-----------|--------------------------------------|--|
| DELIVERY OUTPUT | AGREEMENT | DELIVERY SUB-OUTPUT | APP PROGRAMME PERFORMANCE INDICATORS |
| Reduced greenhouse gas emissions, climate change and improved air / atmosphere quality | | Renewable energy deployment | 2 projects fitted with alternative energy systems |
| Sustainable environmental management | | Expansion of the conservation estate | 12 effective LandCare institutional structures established |
| | | | 14 LandCare projects implemented |
| | | | 327 LandCare beneficiaries trained |
| | | | 11 767 farm land hectares improved through conservation measures |
| Protected biodiversity | | Protecting ecosystems and species | 714 hectares cleared of weeds and invasive alien plants |
| | | Protection of agricultural land | 26 hectares covered by the Greening Programme |
| | | | |

| SUSTAINABLE RESOURCE MANAGEMENT CONTRIBUTIONS TO THE LEGDP IMPLEMENTATION ACTION PLAN | | | |
|---|-----------------------------|---|--|
| LEGDP PROGRAMME | OUTPUT | SUB-OUTPUTS | APP PROGRAMME PERFORMANCE INDICATORS |
| Agriculture and Rural Development Programme | Agricultural Infrastructure | Provide Infrastructure – off-farm infrastructure, on farm infrastructure, capacity-building infrastructure and input cost to agricultural projects failing within poverty nodes in the province | 51 agricultural engineering advisory reports prepared |
| | | | 66 designs with specifications for agricultural engineering solutions provided |
| | | | 63 final certificates issued for infrastructure constructed |
| | | | 2 projects fitted with alternative energy systems |
| | | | 360 hectares of irrigation schemes equipped with infield systems |

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| | | | |
|--|---|--|--|
| | | | 360 hectares of irrigation schemes equipped with infield systems |
| | | | 82 clients provided with adhoc engineering advise during official visits |
| | | | 1 dam refurbished |
| | Supporting food insecure households, subsistence and emerging farmers, profitable small-scale commercial farmers and large scale commercial farmers | Support agricultural activities addressing the interest of farmers focusing on food insecure households, subsistence and emerging farming, profitable small-scale commercial farming, and large scale commercial farmers | 40 CASP projects supported |
| The Green Economy and the Creation of Green Jobs Programme | Limpopo Green Economy Drivers | Invest in land management, waste management, water management, and clean transportation as key drivers of the green economy in the Province | 115 recommendations made on application for sub-division and change of agricultural land use |
| | | | 11 767 farm land hectares improved through conservation measures |
| | | | 1 529 beneficiaries adopting sustainable production technologies and practices |
| | | | 287 awareness campaigns conducted on LandCare |
| | | | 2 dams inspected according to DWA dam safety measures |

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The Limpopo Department of Agriculture continues to develop irrigation land for food and growth. During the period under review, the Department has completed several projects under the Revitalization of Smallholder Irrigation Scheme (RESIS) program, namely installation of infield irrigation systems on 300ha were completed at the Strydkraal/Mooiplaas irrigation scheme. Installation of infield irrigation systems on 70ha were completed at the Thabina irrigation scheme. Two dams were inspected as required by legislation and remedial work was completed on one dam namely Makuleke.

Repairs on two bulk water services projects were completed namely the Lower Lepelle Canal Wonderboom section and Tompi Seleka bulk water supply. Engineering Support to other infrastructure projects was provided for planning, designs and supervision of contractors during construction.

The LDA Greening Programme forms part of the LEGDP High Impact Growth Catalytic Projects and such initiatives are supported that seeks to urge people to plant trees in order to improve the environment whilst at the same time contributing to food security and job creation.

Fewer jobs were created through the Expanded Public Works Programme (EPWP) than targeted for due to the outcome of the budget reprioritization process.

FARMER SUPPORT AND DEVELOPMENT

As a programme, Farmer Support and Development, contributes to Outcome 7 “Vibrant, equitable, sustainable rural communities contributing towards food security for all”.

With regard to the LEGDP, this programme contributes to the Agriculture and Rural Development Programme.

The following two tables reflect the programme’s contribution to these national and provincial mandates.



| FARMER SUPPORT AND DEVELOPMENT CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 7 | | |
|--|--|--|
| DELIVERY AGREEMENT OUTPUT | DELIVERY AGREEMENT SUB-OUTPUT | APP PROGRAMME PERFORMANCE INDICATORS |
| Sustainable agrarian reform with small and large scale farming | Increased number of small holder farmers through provision of inputs | 230 reports on farm assessments facilitated |
| | | 22 999 hectares of commercial private land investigated for feasible settlement of black farmers |
| | | 1 420 hectares of state owned land released for settlement |
| | | 125 LRAD/PLAS applications screened for viability |
| | | 66 projects with leases and/or care-taker ships entered into |
| | Appropriated and value added and specialized extension services and effective training available at farmer level | 1 995 information/ farmers day sessions held |
| Improved access to affordable and diverse food | Households producing part of their own food through home gardens, institutional gardens and small stock | 554 farmers benefitting from interventions |
| | | 910 households supported with production inputs for various enterprises |
| | | 140 schools supported through the school nutrition programme |
| | Early warning system of potential food insecurity developed | 8 525 newly food insecure households identified and verified |
| | | 12 food security status reports submitted |
| | Policy and systems integrating support for food security in place | 6 food security awareness campaigns held |
| | | 1 342 participants attending World Food Day celebration |

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| | | |
|---|--|--|
| Rural services and sustainable livelihoods | Quality infrastructure for improved access to sustainable services and economic activity constructed and rehabilitated | 96 projects receiving infrastructure for enhancing crop and animal production |
| | | 6 606 agricultural projects supported with technical advice |
| | Access to information for development (ICT) | 62 498 farmers assisted with early warning, advisory services and disaster schemes |
| | | 21 875 farmers supported with technical advice |
| Rural job creation linked to skills training and promoting economic livelihoods | Enterprise development supported (including for SMMEs and cooperatives) | 31 micro enterprise projects established and supported |
| Enabling institutional environment for sustainable and inclusive growth | Clear vision for sustainable development in rural areas which is applied in planning at different levels | 1 disaster strategy reviewed |
| | Rural communities actively taking forward development in their areas | 254 farmer associations facilitated |



| FARMER SUPPORT AND DEVELOPMENT CONTRIBUTIONS TO LEGDP IMPLEMENTATION ACTION PLAN | | | |
|--|---|---|--|
| PROGRAMME CONTRIBUTIONS | OUTPUT | SUB-OUTPUTS | APP PROGRAMME PERFORMANCE INDICATORS |
| Agricultural and Rural Development Programme | Extension Services | Increase and build the capacity of extension services for increased technical advice and planning. Assist towards improved cooperation amongst farmers and provide support to farmers in order for them to access the necessary resources | 62 498 farmers assisted with early warning, advisory services and disaster schemes |
| | | | 21 875 farmers supported with technical advice |
| | | | 254 farmer associations facilitated |
| | Legislation on Agriculture | Enact legislation and policies promoting equity and ensuring that agricultural entrepreneurs are competitive and incentivised | 1 disaster strategy reviewed |
| | Access to National Markets | Support agricultural champions that would create jobs and pay taxes | 31 micro enterprise projects established and supported |
| | Provisional of support to collapsing land reform projects | Provide post-settlement support, production inputs, working tools, financing and skills in best practice in agricultural production amongst beneficiaries of land reform projects | 97 projects receiving infrastructure for enhancing crop and animal production |

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| | | | |
|--|---|--|--|
| | | Provide full support to Land Reform clients and minimize group farming approached that compel potential farmers to exist projects | 230 reports on farm assessments facilitated |
| | | | 125 LRAD/PLAS applications screened for viability |
| | | | 1 420 hectares of state owned land released for settlement |
| | | | 22 999 hectares of commercial private land investigated for feasible settlement of black farmers |
| | | Establish programmes to support and encourage land owners to lease/rent land to capable entrepreneurs | 66 projects with leases and/or care-takerships entered into |
| | Supporting food insecure households, subsistence and emerging farmers, profitable small-scale commercial farmers and large scale commercial farmers | Develop and implement programmes aimed at increasing the recruitment of well trained agricultural entrepreneurs into farming | 140 schools supported through the School Nutrition Programme |
| | | Support agricultural activities addressing the interest of farmers focusing on food insecure households. Subsistence and emerging farming profitable small-scale commercial farming and large scale commercial farmers | 1 498 farmers benefiting from interventions |
| | | | 910 households supported with production inputs for various enterprises |
| | | | 8 525 food insecure households identified and verified |
| | | | 12 food security status reports compiled |
| | | | 1 342 participants attending World Food Day celebration |

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Farmer Settlement (Land and Agrarian Reform)

The Department has seen a remarkable success of the implementation of the Integrated Poultry Program (IPP), which was made possible by a good relationship between LDA and the private sector. The Department has seen one of the biggest players in the poultry industry, Rainbow Chicken Limited, taking over one of the biggest abattoir operations in the Province belonging to Bushvalley Chicken in Tzaneen Municipality. The company adopted all contract growers that were linked to Bushvalley and continues to provide secured markets, mentorship and production input support to the emerging farmers. The new relationship came with the new technologies and Rainbow's expertise that has increased production cycles from seven to eight per annum.

In support of the Provincial White Meat Cluster, one egg packing facility, three broiler houses and two layer units were completed during the year under review. Two of the broiler houses are in Mopani District (Sebola and Pfuka Rixile) while the other one is in Capricorn District (Mminele). One of these projects is owned by women. Through the IPP, the upgrading of Lebowa kgomo Abattoir to increase the slaughtering capacity from 10 000 chickens to 40 000 chickens per day, has reached completion with minor finishing touches to be done.

The LDA continued to develop small irrigation systems that seek to optimally utilize indispensable and scarce water resources to enhance crop production. Ten (10) irrigation projects have been completed, whilst fifteen (15) were at various stages of completion by the end of 2011/12.

During the year under review, one packing facility that will benefit the small scale producers in the Greater Letaba Municipality has been completed. The packing facility will further enhance the job creation capacity and rural development within the deep rural villages.

The agricultural sector continues to benefit from LDA strategic alliances with other departments, development institutions and the private sector. In this regard the following has been achieved:

- Through joint funding with the DRDLR and the DBSA, a R35 million investment has been approved to expand citrus and mango production on the properties restored to Moletete community in Maruleng Municipality. A total of R5, 5 million was spent during this year while 44 new job opportunities were created.

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- At the same time a long term tenant, Mr Jaco Du Toit, has invested R4 million to upgrade the dilapidated irrigation systems on 360 ha on the Ba Phalane project belonging to the Ba Phalane community based in Thabazimbi Municipality. His involvement led to the creation of 40 permanent and 100 seasonal job opportunities.
- The Phalaborwa Mining Company continued to support the Waterbok project, belonging to the Seloane community. The mine made R5 million available over a period of five years. A total of R3, 7 million was spent, which contributed to the creation of sixty seven (67) permanent jobs and eighty (80) job opportunities on a seasonal basis.

The Memorandum of Understanding (MoU) with KPMG has been strengthened after KPMG agreed to include Socio-Economic Development (SED) initiatives to identified leadership structures of identified communities in addition to the Enterprise Development Initiative rendered to qualifying business entities. Projects in Levubu continued to benefit from these initiatives.

During the year under review the Tshivhazwaulu community made the most progress by starting a baby vegetable project with the assistance of their mentor and subsequently created eighteen (18) job opportunities. This is their first enterprise since the first of properties were restored in 2006.

The Department, working together with Greater Tzaneen Municipality and Greater Tzaneen Economic Development Agency (GTEDA), continued with the rejuvenation and revitalization of the Makgoba Tea Estate in order to mitigate the immediate environmental risks. A total of 501 ha of tea have been cut back while employing five hundred and three (503) employees. Long-term plans are being developed to help spread the risks and increase the job creation potential through diversification.

The Bantwane- ba-Matlala community has demonstrated matured leadership and good corporate governance by investing rental fees earned on some of their restored properties to finance new enterprises. The project utilized the cash accumulated over the three (3) year period to develop broiler production under two houses with a total capacity of 6 000 birds per cycle. Motivated by a secured market which they are linked to, the project intends expanding operations to six (6) houses in the next two years. Eight (8) permanent jobs were created as a result of this initiative.

Extension and Advisory Services

The national coordinated Extension Recovery Plan (ERP) was successfully implemented by the Department. The aim of the ERP plan is to improve the working conditions of the agricultural officers who are employed by the LDA.

Through the ERP 100 technical officers received laptops and this has increased the total number of distributed laptops to 1 053. In order to enhance the services of extension officers, 46 Data projectors and 67 Global Positioning System devices have been given to individual officers and also placed on strategic locations for easy access to the technical officers.

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The cell phone policy was amended in order to enhance and make the services of extension officers efficient and effective. This resulted in 544 extension officers receiving cell phones and 3Gs to enable them to access the internet and e-mails at the right time and at their most convenient place.

In order to improve on accurate reporting LDA has trained 329 extension officers on the use of the Smart Pen technology. This piece of technology will assist them to accurately and efficiently transmit data from the remote sites to the central depository, and therefore enable field officers to write and sent field reports quickly. This will also increase the level of accountability and management of means of verification.

The Department successfully hosted the District Extension Conferences and Provincial Conference as part of the ERP. District Conferences became a platform for district officials to share their knowledge and experiences in various aspects of extension methodology and research. The Provincial Conference was graced with speakers from Universities and National and Provincial Departments. The theme of the conference was “The Extension and Advisory Service in Sustainable Development”.

In an effort to improve farming activities in Limpopo, the Department has, through extension and advisory services assisted 6 606 projects with technical advice, 1 995 information sessions were conducted in all the districts, including farmers days, information days and demonstrations on best agricultural management practices. Extension officers were able to support 21 875 farmers with technical advice.

In order to address the skills shortage, the Department has supported 20 extension officers who have completed their studies and 34 students were registered at the end of the year under review. This effort is all towards enhancing the technical skills of agricultural scientists and extension officers in order to sustain farming production.

Food Security and Rural Development

The Department has worked with various contractors on the development of infrastructure for Micro Enterprise Food Security projects. These contractors were appointed by the Independent Development Trust (IDT) as the Implementing Agent which was in charge of the infrastructure development on behalf of the LDA.

In an effort to foster collaboration with other players in the agricultural sector, the Department facilitated the signing of two MOU's, one with IDT for the development of the Food Security Micro Enterprise projects and the other one with Food Bank South Africa (FBSA) for the establishment and operation of the provincial Food Park. The Department hosted the Provincial World Food Day celebrations event in the Polokwane Municipality as a way of heightening public awareness of the food security problem and a total of 1 342 participants attended the event.

The Department forged a partnership with FBSA, which has enabled some farmers in Lepelle Nkumpi Municipality to benefit from government procurement in line with the Zero Hunger Strategy through the supply of fresh produce to the Food Park.

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Two major surveys were conducted by the Department, the first being the Food Security Vulnerability in South Africa (Limpopo Province Case Study). This survey was commissioned by the National Agricultural Marketing Council (NAMC) in its quest to determine the household food security index. The survey was conducted by a consortium of Universities, including foreign universities and local universities, the NAMC and LDA. The second survey was on Livelihood Zoning: Food Security and Vulnerability Analysis. The survey was commissioned by the Food Security Directorate Department of Agriculture, Forestry and Fisheries (DAFF) and was conducted by the South African Development Community (SADC) Regional Vulnerability Assessment and Analysis Program.

VETERINARY SERVICES

As a programme, Veterinary Services contributes to Outcome 7 “Vibrant, equitable, sustainable rural communities contributing towards food security for all”.

With regard to the LEGDP, this programme contributes to the Agriculture and Rural Development Programme.

The following two tables reflect the programme’s contribution to these national and provincial mandates.

| VETERINARY SERVICES CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 7 | | | | |
|---|-----------|---|-----------|---|
| DELIVERY OUTPUT | AGREEMENT | DELIVERY SUB-OUTPUT | AGREEMENT | APP PROGRAMME PERFORMANCE INDICATORS |
| Improved access to affordable and diverse food | | Access to nutritious food and supplements | | 991 abattoir inspections conducted |
| Rural services and sustainable livelihoods | | Access to services improved | | 434 337 animals vaccinated against anthrax |
| | | | | 35 005 animals vaccinated against brucellosis |
| | | | | 101 322 animals vaccinated against rabies |
| | | | | 62 955 animals vaccinated for foot and mouth disease |
| | | | | 3 051 386 animals dipped for external parasites |
| | | | | 35 045 samples taken for disease surveillance and for eradication programme |
| | | | | 6 816 permits issued for movement control |
| | | | | 50 875 laboratory diagnostic tests done |

Laat ons terugkeer na die landbougrond, dis waar ons welvaart lê



| PROGRAMME 4 CONTRIBUTIONS TO LEGDP IMPLEMENTATION ACTION PLAN | | | |
|---|--------------------|---|--|
| LEGDP PROGRAMME | OUTPUT | SUB-OUTPUTS | APP PROGRAMME PERFORMANCE INDICATORS |
| Agriculture and Rural Development Programme | Extension Services | Increased and build the capacity of extension services for increased technical advice and planning. Assist towards improved cooperation amongst farmers and provide support to farmers in order for them to access the necessary resources. | 35 045 samples taken for disease surveillances and for eradication programme |
| | | | 50 875 laboratory diagnostic tests done |
| | | | 434 337 animals vaccinated against anthrax |
| | | | 35 005 animals vaccinated against brucellosis |
| | | | 101 322 animals vaccinated against rabies |
| | | | 62 955 animals vaccinated for foot and mouth disease |
| | | | 3 051 386 animals dipped for external parasites |
| | | | 6 816 permits issued for movement control |
| | | | 62 955 animals vaccinated for foot and mouth disease |
| | | | 991 abattoir inspections conducted |
| | | | 42 295 animals attended to during primary animal health care (castrations, dehorning, minor clinical operations) |

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During 2011/12, 434 337, 35 005, 101 322, 62 955 animals were vaccinated against anthrax, brucellosis, rabies and foot and mouth disease respectively in line with various disease profiles. The active abattoirs in the Province were inspected, including follow up inspections when it was requested.

In recognition of the export control and assurance from government (in this case the Province) 6 816 permits were issued for movement control. Infrastructure development is of paramount importance in advancing the economy of Limpopo and such 117 crush-pens were constructed for easy handling of livestock in the Province.

The Mokopane Veterinary Laboratory is the first laboratory in Limpopo to obtain DAFF approval for Brucellosis serology according to the ISO 17025 Standard for Testing and Calibrating Laboratories under the Animal Diseases Act, 1984 (Act 35 of 1984). This implies that the procedures and systems comply with the required high standard of quality assurance resulting in the test results being acceptable nationally and internationally.



TECHNOLOGY RESEARCH AND DEVELOPMENT SERVICES

As a programme, Technology Research and Development Services, contributes to Outcome 7 “Vibrant, equitable, sustainable rural communities contributing towards food security for all”.

With regard to the LEGDP, this programme contributes to the Agriculture and Rural Development Programme.

| TECHNOLOGY RESEARCH AND DEVELOPMENT SERVICES CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 7 | | | |
|--|--|--|----------------------------------|
| DELIVERY AGREEMENT OUTPUT | DELIVERY AGREEMENT SUB-OUTPUT | APP PERFORMANCE INDICATORS | PROGRAMME PERFORMANCE INDICATORS |
| Sustainable agrarian reform with small and large scale farming | Increased competitiveness against subsidized competition | 13 research projects planned which address specific commodity's production constraints | |
| | | 14 research projects implemented which address specific commodity's production constraints | |
| | | 2 research projects completed which address specific commodity's production constraints | |
| Rural services and sustainable livelihoods | Quality infrastructure for improved access to sustainable services and economic activity constructed and rehabilitated | 10 research infrastructures provided | |
| | | 12 research infrastructures maintained | |
| | | 110 researchers trained on research methods and tools | |
| | Access to information for development (ICT) | 25 demonstration trials conducted | |
| | | 735 information packs disseminated to extension officers, school pupils and farmers, etc. | |
| | | 21 semi scientific/scientific papers published | |
| | | 8 technology transfer events conducted | |
| | | 110 data and mapping requests handled | |
| | | 9 GIS products and application tools developed | |
| | | 214 datasets incorporated into Geo-Database | |

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| TECHNOLOGY RESEARCH AND DEVELOPMENT SERVICES CONTRIBUTIONS TO LEGDP IMPLEMENTATION ACTION PLAN | | | |
|--|--------------------|--|--|
| LEGDP PROGRAMME | OUTPUT | SUB-OUTPUTS | APP PROGRAMME PERFORMANCE INDICATORS |
| Agriculture and Rural Development Programme | Extension Services | Increase and build the capacity of extension services for increased technical advice and planning towards improved cooperation amongst farmers and provide support to farmers in order for them to access the necessary resources. | 13 research projects planned which address specific commodity's production constraints |
| | | | 14 research projects implemented which address specific commodity's production constraints |
| | | | 2 research projects completed which address specific commodity's production constraints |
| | | | 25 demonstration trials conducted |
| | | | 735 information packs disseminated to extension officers, school pupils and farmers, etc. |
| | | | 21 semi scientific/ scientific papers published |
| | | | 8 technology transfer events conducted |
| | | | 10 research infrastructure provided |

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This programme focuses on the research, development and adaptation of appropriate technologies to ensure sustainable production. Research information is disseminated in a user-friendly format and on-farm trials and demonstrations blocks are established and expanded on, thereby creating an enabling environment for research within the specific regions.

The Research Services contributed to the research human capacity development. There are 29 researchers who have enrolled for postgraduate studies (5 x PhD, 19 M.Sc, 2 M.Agric, and 3 B.Tech studies). Two MSc studies were completed and 117 researchers were trained on research methodology and tools.

A total of 13 research proposals were approved by the Departmental Research Committee; 14 research projects and 25 demonstration trials were implemented; while 2 research projects were completed.

In terms of research information dissemination 8 research technology transfer events were conducted and 735 information packs were distributed to farmers, extension officers, school pupils and other stakeholders.

A total of 21 scientific and semi-scientific papers were published in both national and international journals and proceedings. Furthermore 29 presentations were made at national congresses, international congresses, forums, research symposiums, etc.

As part of community outreach and agricultural development more than 10 schools and 2 local Universities visited Mara and Towoomba Research Stations where a total number of 272 pupils and 44 University students were trained on various aspects of livestock production and pastures. A total of 14 farm and community visits were done.

Furthermore 20 bulls and 103 female cattle were approved from the research stations for distribution to emerging farmers. Key departmental projects such as the Nguni IDC,

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Blouberg Integrated Beef Project, Nandoni and Nebo Plateau hubs development, etc were supported.

Four international visits were made to the following African countries: Mozambique (as part of DAFF's outreach programme), Swaziland (FARPAN dialogue advocacy for Youth in Agriculture), Zimbabwe (challenge program on water and food), and Ethiopia (remote sensing conference).

The application of Assisted Reproductive Technologies (ART) In Nguni cattle project was launched by the Honourable MEC in partnership with Agricultural Research Council (ARC) and TIA to upgrade emerging farmers' cattle in the communal areas of the Limpopo Province. This project is designed to reach approximately 2100 cattle and about 600 farmers in the province.

Provision (10 provided) and maintenance (12 maintained) of research infrastructure was done to ensure a sustainable and conducive research environment.

Linkages and partnerships were established and maintained with various stakeholders including ARC, CGIAR, ACIAR, Universities (Limpopo, Venda, Free State, Pretoria, and Stellenbosch), PROLINOVA, etc.

The Mapping of Agricultural Commodity Production Project yielded more crop results than what was anticipated at the onset of the project. This resulted in 214 agricultural database incorporated into Geo-Database. Nine (9) GIS products and application tools were developed during the year under review.

AGRICULTURAL ECONOMIC DEVELOPMENT PLANNING AND AGRI-BUSINESS DEVELOPMENT

As a programme Agricultural Economic Development Planning and Agribusiness Development contributes to Outcome 7 "Vibrant, equitable, sustainable rural communities contributing towards food security for all".

With regard to the LEGDP, this programme contributes to the Agriculture and Rural Development Programme.

The following two tables reflect the programme's contribution to these national and provincial mandates.



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AGRICULTURAL ECONOMICS CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 7

| DELIVERY AGREEMENT OUTPUT | DELIVERY AGREEMENT SUB-OUTPUT | APP PROGRAMME PERFORMANCE INDICATORS |
|---|--|---|
| Sustainable agrarian reform with small and large scale farming | Appropriated and value added and specialised extension services and effective training available at farmer level | 6 582 clients supported with agricultural economic advice |
| Rural job creation linked to skills training and promoting economic livelihoods | Enterprise development supported (including for SMMEs and cooperatives) | 206 agribusinesses supported to access the markets |
| | | 50 agricultural cooperatives/ business entities facilitated for establishment |
| | | 8 AgriBEE agreements/ partnerships facilitated |
| | | 3 agricultural commodities associations established 3 processing facilities established for or linked with farmers |
| | Improving economic services e.g. banks, post offices, transport, using service models where needed | 8 enterprise budgets developed |
| | | 86 new enterprise budgets updated |
| | | 54 agribusiness/ entrepreneurs assisted to access agricultural finance |
| | | 14 workshops conducted on agricultural finance |
| | | 537 agricultural economic studies conducted |
| | | 14 reports (economical and statistical) developed |
| | | 31 information requests responded to |

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| | | 8 agricultural commodity/ value chain database developed and maintained |
| | | 4 data collection tools developed for stakeholders |
| | | 11 grain forecast inputs reports to the Crop Estimates Committee |
| | | 82 commodity market price reports compiled and disseminated to stakeholders |

AGRICULTURAL ECONOMICS CONTRIBUTIONS TO LEGDP IMPLEMENTATION ACTION PLAN

| LEGDP PROGRAMME | OUTPUT | SUB-OUTPUTS | APP PROGRAMME PERFORMANCE INDICATORS |
|---|-----------------------------|---|--|
| Agriculture and Rural Development Programme | Agricultural Infrastructure | Provide infrastructure: off farm infrastructure, on-farm infrastructure, capacity-building infrastructure and input cost to agricultural projects falling within poverty nodes in the province | 14 workshops conducted on agricultural finance |
| | | | |
| | Extension Services | Increase and build the capacity of extension services for increased technical advice and planning. Assist towards improved cooperation amongst farmers and provide support to farmers in order for them to access necessary resources | 54 agribusiness/ entrepreneurs assisted to access agricultural finance |
| | | | 6 582 clients supported with agricultural economic advice |
| | | | 8 enterprise budgets developed |
| | | | 86 new enterprise budgets updated |
| | | | 537 agricultural economic studies conducted |

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| | | | |
|--|----------------------------|---|---|
| | | | 14 reports (economical and statistical) developed |
| | | | 31 information requests responded to |
| | | | 8 agricultural commodity/ value chain databases developed and maintained |
| | | | 4 data collection tools developed for stakeholders |
| | | | 82 commodity market price reports compiled and disseminated to stakeholders |
| | Access to National Markets | Support agricultural champions that would create jobs and pay taxes | 8 AgriBEE agreements/ partnerships facilitated |
| | | | 50 agricultural cooperatives/ business entities facilitated for establishment |
| | | | 206 agribusiness supported to access the markets |

Realising that access to commodity markets and financial services remain a hurdle for development of new agricultural entrepreneurs and sustainability of agribusinesses, the Department continues to provide agribusiness development advisory services to agricultural entrepreneurs in order to respond to these challenges. Workshops (14) on agricultural finance were conducted to contribute to capacity building on agricultural finance during the year under review.

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The programme handles a large number of queries annually and year on year the number of clients supported with agricultural advice increase and 6 582 clients were supported during the year under review. The Department has seen an increase in demand for economic and statistical data, thus providing a base for sound decision-making on agricultural economic issues.

In an effort to increase the level of public and private investment in agricultural development by improving the agricultural knowledge base a total of 14 economic and statistical reports were published. A total number of 537 agricultural economic studies were conducted. The Department continues to assist farmers to access the market. During the year under review, 206 agribusinesses were supported to access the market. In an effort to emphasise the critical role played by cooperatives in the agricultural sector, the Department has facilitated the establishment of 50 agricultural cooperatives/business entities.

LIMPOPO AGRIBUSINESS DEVELOPMENT ACADEMY

An investigation was conducted by an independent consulting firm on the request of the Department in respect of the utilisation of funds by the Limpopo Agricultural Development Agency (LADA) project. The investigation was performed to determine whether the agency had complied with the requirements of the supply chain management policy. The report was only issued to management during July 2012.

STRUCTURED AGRICULTURAL TRAINING

As a programme *Structured Agricultural Training* contributes to Outcome 7 “Vibrant, equitable, sustainable rural communities contributing towards food security for all”.

With regard to the LEGDP, this programme contributes to the Agriculture and Rural Development Programme.

The following tables reflect the programme’s contribution to these national and provincial mandates:



| STRUCTURED AGRICULTURAL TRAINING CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 7 | | |
|---|---|---|
| DELIVERY AGREEMENT OUTPUT | DELIVERY AGREEMENT SUB-OUTPUT | APP PROGRAMME PERFORMANCE INDICATORS |
| Sustainable agrarian reform with small and large scale farming | Increased number of small-holder farmers through provision on inputs | 5.87 tons of seed and food processed and packaged |
| | Appropriated and value added and specialised extension services and effective training available at farmer level | 112 farmers completing accredited training |
| | | 769 farmers attending non-accredited training |
| | | 30 non-formal training opportunities offered (information sessions, demonstrations and open day at schools) |
| | | 26 farm-aids attending non-accredited training |
| | | 20 learners from learnership placed at ATC |
| | | 780 farmers in flagship and food security projects trained |
| | | 11 learning materials developed and submitted for accreditation |
| | | 105 officials trained in colleges |
| Rural job creation linked to skills training and promoting economic livelihoods | Range of economic drivers e.g. tourism, green economy, mining exploited | 26 farm-aids attending non-accredited training |
| | Benefits of local economic development realised at community level (including vulnerable groups, e.g. enterprise development and ownership, employment, skills development, etc.) | |

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|---|--|--|
| | Skills needed to grow the economy developed and retained | 105 officials trained in colleges |
| | | 20 learners from learnership placed at ATC |
| | | 137 projects reached for training needs identification and after care services |
| Enabling institutional environment for sustainable and inclusive growth | Coherent and integrated planning and implementation across government and with other stakeholders. | 105 officials trained in colleges |

| PROGRAMME CONTRIBUTIONS TO LEGDP IMPLEMENTATION ACTION PLAN | | | |
|---|-----------------------------|---|---|
| LEGDP PROGRAMME | OUTPUT | SUB-OUTPUTS | APP PROGRAMME PERFORMANCE INDICATORS |
| Agricultural and Rural Development Programme | Agricultural Infrastructure | Provide infrastructure – off-farm infrastructure, on-farm infrastructure, capacity-building infrastructure and input cost to agricultural projects falling within poverty nodes in the province | 112 farmers completing accredited training |
| | | | 769 farmers attending non-accredited training |
| | | | 30 non-formal training opportunities offered (information sessions, demonstrations and open day at schools) |
| | | | 26 farm-aids attending non-accredited training |
| | | | 20 learners from learnership placed at ATC |
| | | | 780 farmers in flagship and food security projects trained |
| | | | 11 learning materials developed and submitted for accreditation |
| | | | 105 officials trained in colleges |
| | | | 26 farm-aids attending non-accredited training |
| | | | 137 projects reached for training needs identification and after care services |



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|--|----------------------------|--|--|
| | Access to National Markets | Support agricultural champions that would create jobs and pay taxes | 780 farmers in flagship and food security projects trained |
| | | | 137 projects reached for training needs identification and after care services |
| | | Support agricultural activities addressing the interest of farmers focusing on food insecure households, subsistence and emerging farming, profitable small-scale commercial farming, and large scale commercial farmers | 5.87 tons of seed and food processed and packaged |

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As a programme Structured Training provided training and skills development ranging from accredited training (112) to structured learnership training (20) over a period of twelve months. The fundamental role of agriculture to stimulate economic development of the Province, especially in the rural agricultural areas will be realised if the rural people are equipped with the necessary and required knowledge and skills base.

As such the Department has offered 30 non-formal training opportunities by means of information sessions, demonstrations and open day at schools to increase the knowledge base of rural people.

To increase the skills base in the agricultural sector, 769 farmers and 26 farm-aids have been trained at the two colleges in the Province, Tompi Seleka College in the Sekhukune District and Madzivhandela College in the Vhembe District.

ADMINISTRATION

The Administration Programme in the Department primarily aligns with Outcome 12 “An Efficient, effective and development orientated public service and an empowered, fair and inclusive citizenship”, but also contribute to Outcome 7 “Vibrant, equitable, sustainable rural communities contributing towards food security for all”.

With regard to the LEGDP, this programme contributes to the Agriculture and Rural Development Programme.

The following tables reflect the programme’s contribution to these national and provincial mandates.

| PROGRAMME 1 CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 12 | | |
|--|---|---|
| DELIVERY AGREEMENT OUTPUT | DELIVERY AGREEMENT SUB-OUTPUT | APP PROGRAMME PERFORMANCE INDICATORS |
| Service delivery quality and access | Access to government services | 8 shows and exhibitions managed |
| | | 13 events and campaigns managed |
| Human Resource Management and Development | Performance development, performance agreements and assessments | 2 strategic planning interventions undertaken |
| | | 15 strategic documents produced |
| | | 3 761 employees signed performance instruments |
| | Discipline | 129 labour related cases finalised within stipulated time frame |
| | | 1 payroll audit performed |

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|---|---|--|
| | HR planning, skills development and cadre development | 1 378 trainees in response to identified skills gaps |
| Business process, systems, decision rights and accountability | SITA effectiveness | 7 software and systems acquired |
| | | 3 new workplaces connected to network |
| | Supply chain management including procurement | 16 training interventions provided to empower SMMEs |
| | | 4 disposal authorities granted |
| | | 2 verification of assets conducted |
| | Financial management | R10,366 m revenue collected |
| | | 74% value of bids awarded to blacks |
| | | 12 financial performance reports produced |
| | | 12 network connectivity |
| Corruption tackled effectively | Anti-corruption capacity | 46 security threat risk assessment |
| | Enforcement, monitoring and evaluation measures | 54 contracts and legal documents drafted |
| | | 3 risk assessments conducted |
| | | 8 audit steering committee / risk management meetings held |

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PROGRAMME 1: CONTRIBUTIONS TO DELIVERY AGREEMENT OUTCOME 7

| DELIVERY OUTPUT | AGREEMENT SUB-OUTPUT | APP PERFORMANCE INDICATORS |
|---|--|---|
| Sustainable agrarian reform with small and large scale farming | Appropriated and value added and specialised extension services and effective training available at farmer level | 1 378 trainees in response to identified skills gap |
| Rural job creation linked to skills training and promoting economic livelihoods | Enterprise development supported (including for SMMEs and cooperatives) | 16 training interventions provided to empower SMMEs |

PROGRAMME 1 CONTRIBUTIONS TO LEGDP IMPLEMENTATION ACTION PLAN

| LEGDP Programme | Output | Sub-Outputs | APP Programme Performance Indicators |
|---|----------------------------|---|---|
| Agriculture and Rural Development Programme | Extension Services | Increase and build the capacity of extension services for increased technical advice and planning. Assist towards improved cooperation amongst farmers and provide support to farmers in order for them to access the necessary resources | 8 shows and exhibitions managed |
| | | | 13 events and campaigns managed |
| | Access to National Markets | Support agricultural champions that would create jobs and pay taxes | 1 762 SMMEs promoted through procurement |

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2.1.5 OVERVIEW OF THE ORGANISATIONAL ENVIRONMENT FOR 2011/12

The Organisational Structure of the Department was reviewed to align it with new mandates, including the forestry and fishery function. The Department is also mandated to coordinate Rural Development and the issues of rural development have been factored into the organisational operation and functional alignment.

The Department is currently implementing the new Organisational Structure which was approved in June 2011. It is implemented in phases to ensure smooth transition. The task team is in place and the process is moving smoothly. The Minister of the Department of Public Service Administration (DPSA) concurred with the proposed Organisational Structure of the Limpopo Department of Agriculture as per letter dated 26/04/2011. The previous MEC of the Limpopo Department of Agriculture (Ms Letsas-atsi- Dube) approved the structure on the 1st of June 2011. The Departmental Task Team at the Head Office of the LDA was established on the 27 September 2011 and was inaugurated by the HOD and MEC on the 17 October 2011. Districts Task Teams were subsequently established. The Task Teams monitor the placement of employees into the new Organisational Structure, monitor risk and take appropriate action to minimize any risks that threaten the Department, report on progress and resolve implementation problems and conflicts.

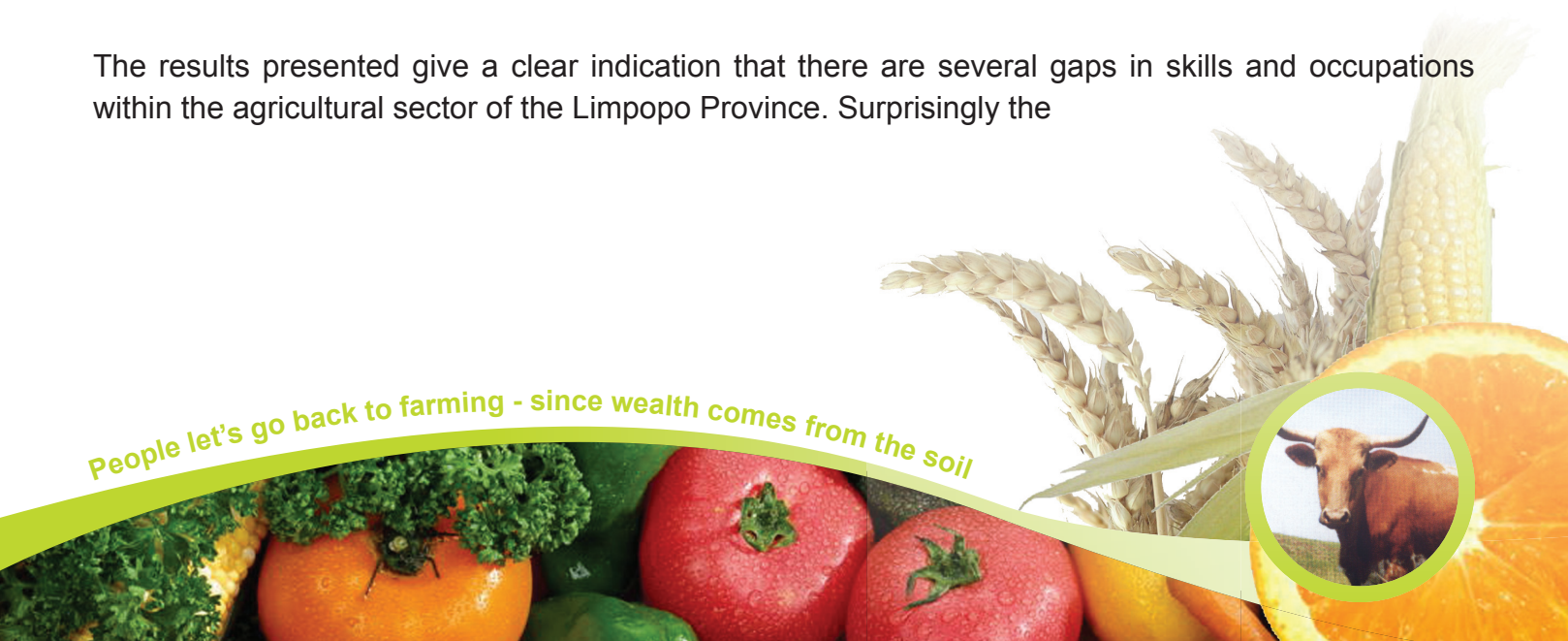
The Department has a new Member of Executive Council (MEC) who joined the Department on the 14th of March 2012. The Head of Department Professor Nesamvuni resigned and left the Department on 31st March 2011. Mr Manny KCM, who was the General Manager of the Sustainable Resource Management Branch, has been appointed as the Acting Head of Department as from the 1st of April 2012 and has subsequently been appointed as Head of the Department on 1 July 2012.

During the year under review, the Department embarked on an exercise to conduct a skills audit and to develop a Human Resource Development Strategy for the Limpopo Province's Agricultural Sector, including the Provincial Department of Agriculture. This was precipitated by the Department's need to respond and align to the New Growth Path objective and to remain efficient and competitive in so doing.

The need for improving skills in the agricultural sector is based on the fundamental element of human capacity building. To achieve this alignment the LDA commissioned PricewaterhouseCoopers (PwC) to conduct a skills audit for the Department.

The results presented give a clear indication that there are several gaps in skills and occupations within the agricultural sector of the Limpopo Province. Surprisingly the

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opinions of external stakeholders are substantially different from those of the LDA. This is a clear indication that the skills challenges which the private sector are faced with are somewhat different than the challenges of the LDA.

In terms of scarce and/or critical occupations, employees within the LDA have indicated that there exists a strong demand for engineering related skills. This spans agricultural engineers as well as engineering technicians. There is also a strong need for specialist occupations such as veterinarians, aqua-culturists, entomologists and soil scientists.

The Department is now in a position to identify the current skills and knowledge that is needed internally as well as in the sector.

The LDA has been tasked by the Limpopo Office of the Premier (OtP) to coordinate rural development programmes in the Province. In June 2011 the LDA appointed Linkages Development Agency to develop an integrated rural development strategy for the province. The Strategy was adopted and launched in the year under review.

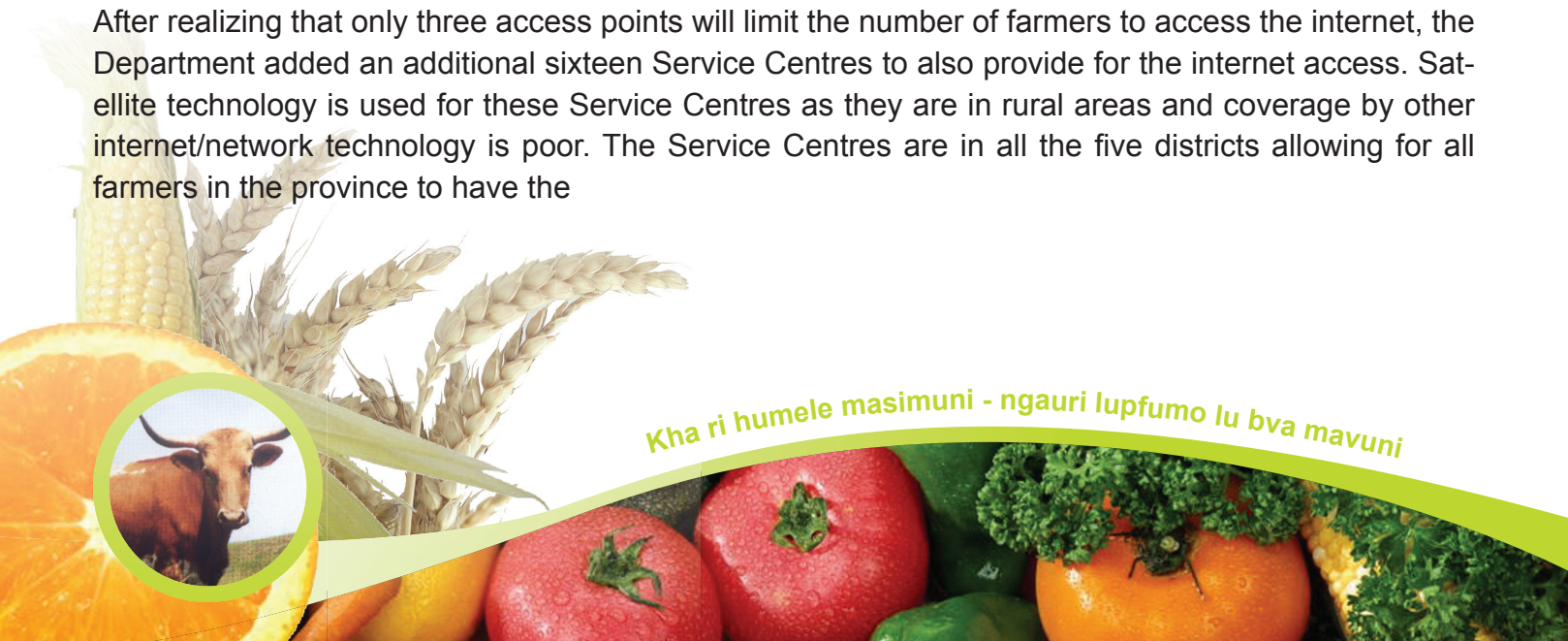
The Department embarked on a Medical Surveillance Project during 2010 and this was completed during the year under review. The Department is now aware of the fitness status of employees as well as the health risks and hazards attached to employee's job functions. The Department is now in a position to monitor the state of health of employees on a regular basis so as to detect occupational diseases at an early stage. The project assisted the Department in developing programmes that contribute in reducing or eliminating work related risks.

The Department has commissioned a Customer Satisfaction Survey during the year under review. The survey will investigate the satisfaction of the customers in relation to the business relationship they have with the LDA. The results of the survey will be available in the 2012/13 fiscal year.

The Department continues to improve emerging farmers and other agricultural role players' access to information through the use of Information Communication Technology (ICT). During 2011/12 the Department has developed three (3) digital doorways which are located in three Districts, namely Mopani District (Berlyn farm); Capricorn District (Ga-Matlala Multi-Purpose Centre) and Sekhukhune District (Elias Motsoaledi Municipality).

After realizing that only three access points will limit the number of farmers to access the internet, the Department added an additional sixteen Service Centres to also provide for the internet access. Satellite technology is used for these Service Centres as they are in rural areas and coverage by other internet/network technology is poor. The Service Centres are in all the five districts allowing for all farmers in the province to have the

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opportunity to get into the world of digital information. Those Service Centres have been equipped with two personal computers each.

The Department offered computer literacy training to four hundred farmers during the year under review. Forty extension officers received training on “Train-the-Trainer program” in order to ensure continuous capacity building for farmers in all the five districts. One hundred and fifty of the farmers who attended training received 16 GB memory sticks and 250 GB external hard drives each.

In order to promote and improve communication between the Department and farmers, SMS software was developed and implemented during the year under review. The software is used to send agricultural market prices and weather information. It is a two way interactive application which allows for the farmers to also communicate back with the Department. The hotline number **17737** is SMS based and is the one used by farmers and citizens at large if they have queries/complaints against the Department.

The Department is promoting the use of technology as a way of improving access to information and as a result a Facebook page has also been created during the year under review, and is called Limpopo farmers – The e-Agriculture initiative. This provides instant updates to online citizens about what the Department is busy with and the activities of the MEC. Citizens are also able to comment on those activities and provide feedback.

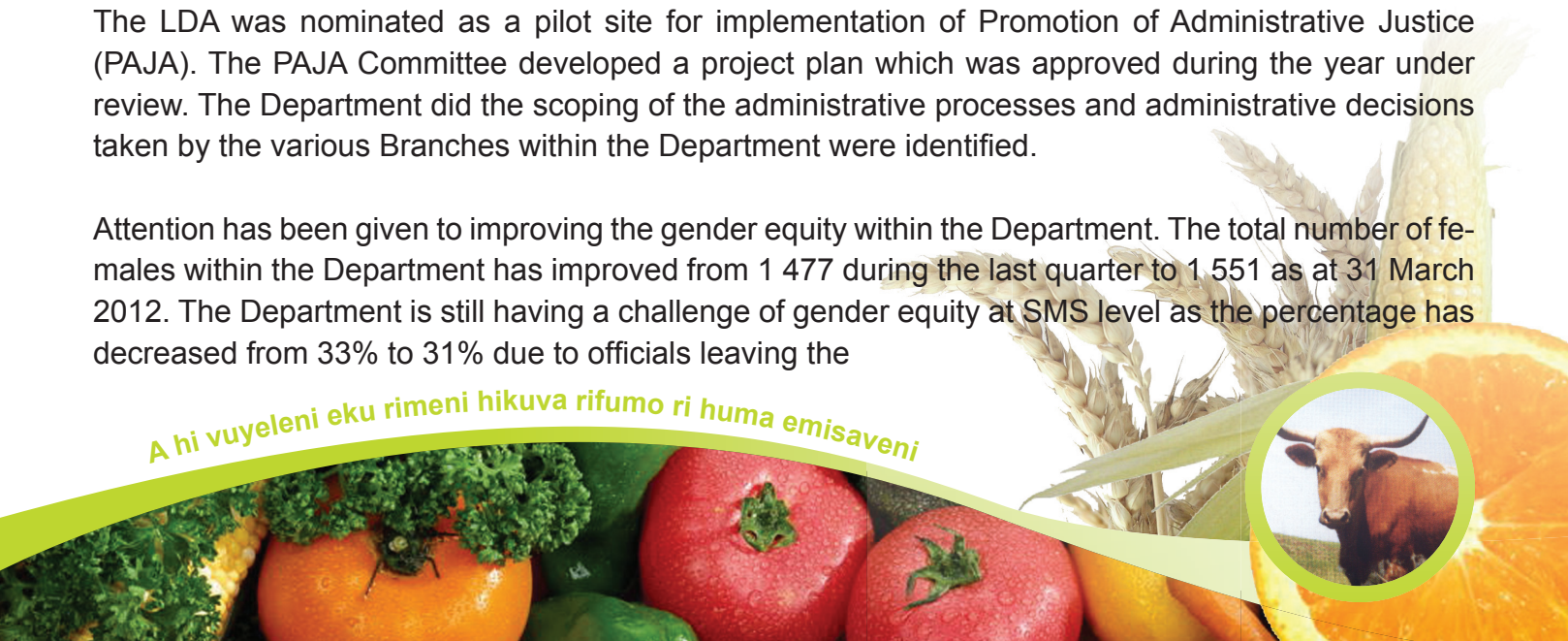
The Department has introduced e-Docs and e-APP during the year under review. e-Docs is a collaboration software application which allows for online document management. Previously users used e-mail and shared drive (Z: folder) as the only platform for collaboration and sharing of information. This had limitations as the e-mail server would be under pressure and this would have an impact of network bandwidth causing bottlenecks. This would result in other systems not being available. Introduction of e-Docs will relieve the e-mail server and thus increase network performance. Online discussion forums are also available. Users in different forums can now use this platform for their members instead of using emails and replying to all employees.

e-APP is an online application which captures the Departmental Annual Performance Plan online. Quarterly progress is captured and monitored online, and through the use of dashboards, users can at a click of a button be able to see the performance of the Department.

The LDA was nominated as a pilot site for implementation of Promotion of Administrative Justice (PAJA). The PAJA Committee developed a project plan which was approved during the year under review. The Department did the scoping of the administrative processes and administrative decisions taken by the various Branches within the Department were identified.

Attention has been given to improving the gender equity within the Department. The total number of females within the Department has improved from 1 477 during the last quarter to 1 551 as at 31 March 2012. The Department is still having a challenge of gender equity at SMS level as the percentage has decreased from 33% to 31% due to officials leaving the

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Department. The Department continues to encourage people with disability to apply for available positions by also specifying it when posts are advertised.

2.1.6 STRATEGIC OVERVIEW AND KEY POLICY DEVELOPMENTS FOR THE 2011/12 FINANCIAL YEAR

The RESIS policy was evaluated and found to be too limiting in choices for the farmers. This policy is being revised by a Task Team appointed by the HOD and a strategic partnership model on RESIS needs to be in place

As part of the mandate to promote food security the Department has developed a policy to ensure the inclusion of the Food Park in the activities of LDA. The LDA supports the establishment and operation of the Food Park and the LDA launched the Food Park during the year under review.

Rural development has been identified as one of the five key priorities of government and the LDA is mandated to champion rural development in the Province. In 2011/ 2012, the Limpopo Rural Development Strategy was crafted in consultation with all key stakeholders and the strategy was endorsed by various stakeholders, both national and provincially. The final rural strategy document was finalized and adopted by EXCO in November 2011. The strategy will be implemented in the 2012 / 2013 financial year. The rural development strategy will ensure that all the farmer support programs are integrated with other government and non-government programs to support rural communities.

As part of the departmental mandate to support the farming community, the Department has developed a policy guideline on Utilities Consumption and Security Services payment. The LDA has a mandate to support and grow the number of emerging farmers who shall contribute to food security and economic growth. The supply of electricity and water is critical to agricultural operations as the two utilities are the primary determinants of the feasibility of agricultural enterprises. The policy states clear guidelines for the Department to assist farmers with the payment for these utilities. The Department invests in agricultural infrastructure and has the responsibility to ensure such investment is not wasted when the beneficiaries are unable to use and protect such assets.



DEPARTMENTAL REVENUE

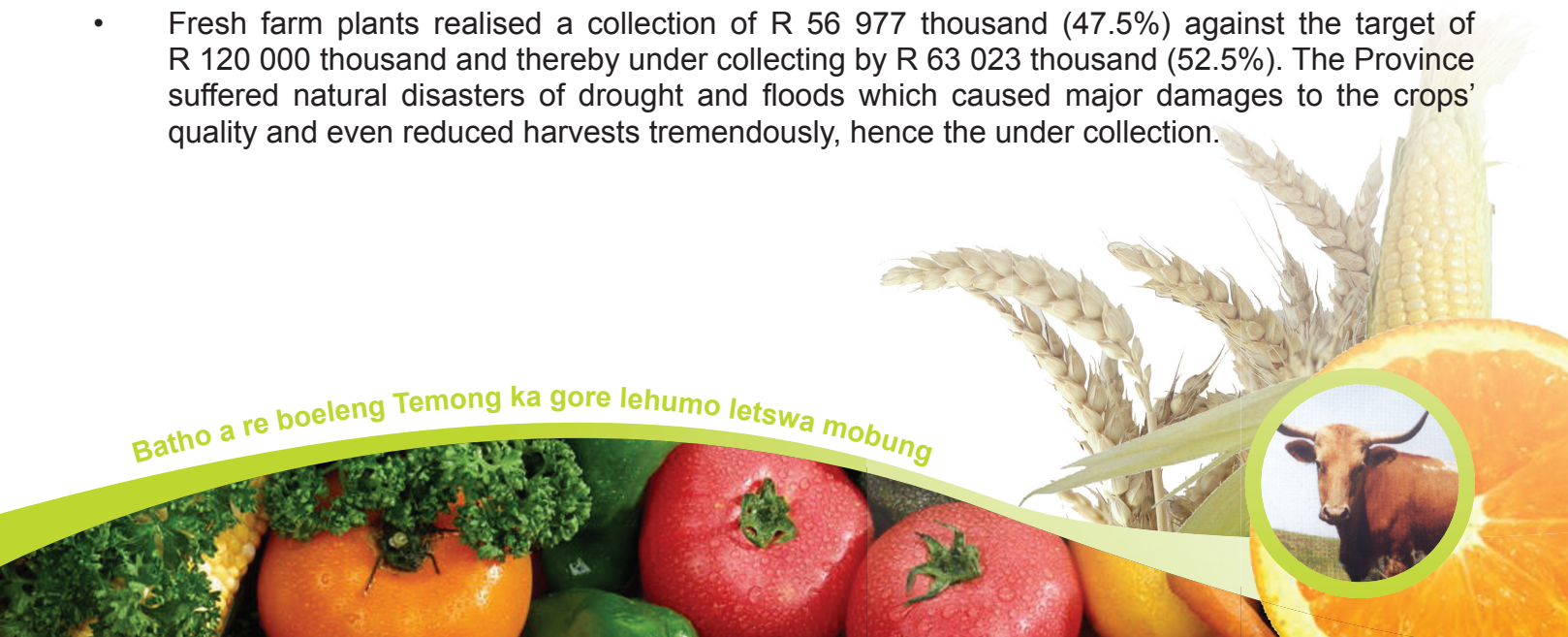
2.1.7 DEPARTMENT REVENUE, EXPENDITURE, AND OTHER SPECIFIC TOPICS

Collection of Departmental Revenue

The Department managed to collect revenue amounting to R 10,336 million (95.2%) against the budgeted amount of R 10,859 million. This implies an under collection of R 523 thousand (4.8%) which is mainly due to the performance of the following items:

- Veterinary Services realised a collection of R 275,178 thousand (64.5%) against the target of R 426,352 thousand and thereby under collected by R 151,174 thousand (35.5%). The Department had anticipated receiving funding for Primary Animal Health Care with which to buy medication for treatments and Veterinary Officials would be treating and charging on a larger scale than usual. However, the entire rollout plan could not be implemented at the DAFF and as such the funds ended up not flowing through.
- The sale of tender documents realised a collection of R 120,050 thousand (47.1%) against the target of R 254 850 thousand and thereby under collecting by R 134 800 thousand (52.9%). The Department had to reduce the number of tenders that were planned to be advertised in 2011/12 due to the budget reprioritisation which had to be done to cater for under funding of Compensation of Employees as result of no additional funding provided from the Treasury for the implementation of the Occupational Specific Dispensation (OSD) and the shortfall on the funding of general annual inflationary salary increases.
- Parking fees realised a collection of R 302 655 thousand (67.4%) against the target of R 449 000 thousand and thereby under collecting by R 146 345 thousand (32.6%). Challenges were faced in collecting parking fees from places where various Departments are sharing office premises. The Limpopo Department of Public Works had to first demarcate and allocate parking bays to the affected Departments for them to in-turn allocate them to their officials. This process took long and is still in progress even at this stage.
- Fresh farm animals realised a collection of R 124 644 thousand (57.8%) against the target of R 215 616 thousand and thereby under collecting by R 90 972 thousand (42.2%). This item is mainly dependant on the sale of milk and meat. Most dairy cattle were sold to relieve over grazing and the sale of meat from slaughtered animals is incidental, e.g. in case an animal was injured and the Veterinary doctors recommend that it be slaughtered, only then meat would be sold.
- Fresh farm plants realised a collection of R 56 977 thousand (47.5%) against the target of R 120 000 thousand and thereby under collecting by R 63 023 thousand (52.5%). The Province suffered natural disasters of drought and floods which caused major damages to the crops' quality and even reduced harvests tremendously, hence the under collection.

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| | 2009/10 Actual | 2010/11 Actual | 2011/12 Target | 2011/12 Actual | % deviation from target |
|--|-------------------|-------------------|-------------------|-------------------|----------------------------------|
| Non-tax revenue | 5,792 | 5,321 | 6,283 | 5,144 | 95.5% |
| Sale of Goods and Services | 5,545 | 5,086 | 6,212 | 6,056 | 95.2% |
| Interest dividend and rent on land | 247 | 235 | 71 | 88 | 123.9% |
| Sales of capital assets (Capital Revenue) | 2,854 | 2,097 | 2,620 | 2,591 | 104.5% |
| Financial transactions (Recovery of loans and advances) | 1,943 | 4,059 | 1,956 | 1,600 | 81.3% |
| TOTAL DEPARTMENTAL RECEIPTS | 10,589 | 11,477 | 10,859 | 10,335 | 95.2% |



2.1.8 DEPARTMENTAL EXPENDITURE

| Programmes | Voted for 2011/12 R'000 | Roll- overs and adjustm ents R'000 | Virement R'000 | Total voted R'000 | Actual Expenditure R'000 | Variance R'000 |
|---|-------------------------------|---|-------------------|----------------------|--------------------------------|-------------------|
| Programme 1: Administration | 273,669 | | | 284,042 | 274,467 | 9,575 |
| Programme 2: Sustainable Resource Management | 105,006 | | | 103,886 | 99,111 | 4,775 |
| Programme 3: Farmer Support and Development | 821,502 | | (615) | 820,887 | 795,353 | 25,532 |
| Programme 4: Veterinary Services | 39,826 | | | 39,826 | 38,921 | 905 |
| Programme 5: Technology Research and Development | 51,001 | | | 51,001 | 49,575 | 1,426 |
| Programme 6: Agricultural Economic | 121,612 | | | 121,612 | 119,684 | 1,928 |
| Programme 7: Structured Agricultural Training | 71,110 | | 615 | 71,725 | 71,725 | - |
| Total | 1,492,979 | | - | 1,492,979 | 1,448,836 | 44,143 |

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2.1.9 TRANSFER PAYMENTS

| NAME OF INSTITUTION | AMOUNT TRANSFERRED R'000 | ESTIMATE EXPENDITURE R'000 |
|---|--------------------------------|----------------------------------|
| Limpopo Agricultural Development Corporation (LADC) | 96,000 | 96,000 |

| LEGISLATION | |
|-------------------------|---|
| s38(1)(j) (PFMA) | <i>The entity complied with the provision of the Act in that an assurance certificate was received by the Department prior to funds transfer. The Department approved monthly cash requirements prior to disbursement made to the entity.</i> |

2.1.10 PUBLIC ENTITIES

The Limpopo Agribusiness Development Corporation (LADC) was established in 1996 by means of proclamation in the Provincial Gazette in terms of Northern Province Corporations Act (Act 5 of 1994) (NPCA). The entity was formerly known as the Agriculture and Rural Development Corporation (ARDC). The total shareholding in LADC is with the Provincial Government of the Limpopo Province, under the oversight of the MEC for Agriculture.

The affairs of the LADC are managed and controlled by a Board of Directors in terms of Section 8 of the Northern Province Corporations Act (NPCA). LADC is structured as a Public Corporation under the Companies' Act, 1973, (Act 63 of 1973) with a unitary Board of Directors. The organizational structure comprises of a General Manager, responsible for operational activities, and a Chief Financial Officer responsible for finance and administration, both reporting directly to the Managing Director as Chief Executive.

The LADC is a schedule 3C entity (Provincial Public Entity), registered in accordance with the Public Finance Management Act (Act 1 of 1999). The structure of the entity is subject to change in line with the requirements of the entity and the shareholder.

During the year, under review, the LADC implemented the Agricultural Hubs projects and integrated the Poultry Programme (IPP).

Laat ons terugkeer na die landbougrond, dis waar ons welvaart lê



AGRICULTURAL HUBS PROJECTS FUNDED 2011/12 FINANCIAL YEAR

| Project Name | Activity | Progress to date | Achievements |
|---|---|---|---|
| Hlapatje Agricultural Primary Cooperative | Construction of bulk water supply and installation of infield irrigation system | Contractor has been appointed and construction of bulk water supply and installation of infield irrigation is in progress | Construction of the packing shed completed |
| | Construction of Packing shed | | Training on Agricultural Primary Cooperative management and operations has been conducted and all members obtained certificates of attendance |
| | Construction of Ablution block | Contractor for the enclosing of packing shed has been completed | |
| | Training | | |
| | Electricity Connection | Contractor for the construction of Ablution Block has been appointed and construction is in 90% complete | Electricity connection fee has been paid and still awaiting for Eskom to connect |
| | Purchase of Diesel tank | | 4500 litre capacity diesel tank has been purchased and delivered to the cooperative |
| | Purchase of implements | Training on Agricultural Primary Cooperative management and operations has been conducted Electricity connection fee has been paid to Eskom and still waiting for connection 4500 litre capacity diesel tank has been purchased and delivered to the project Implements have been procured (Ripper,Ridger,Mouldboard plough, trailer etc) | Tractor and Implements have been purchased and delivered to the cooperative |
| Manthlane Agricultural Primary Cooperative | Construction of bulk water supply and installation of infield irrigation system | Contractor has been appointed and construction of bulk water supply and installation of infield irrigation is in progress | Construction of the packing shed completed |
| | Construction of Packing shed | | Training on Agricultural Primary Cooperative management and operations has been conducted and all members obtained certificates of attendance |
| | Construction of Ablution block | Contractor for the enclosing of packing shed has been appointed and construction is in progress | |
| | Training | | |
| | Electricity Connection | Contractor for the construction of ablution block has been appointed and construction is in | Electricity connection fee has been paid to |
| | Purchase of Diesel tank | | |
| | Purchase of fencing materials | | |

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| | | | |
|---|---|---|---|
| | <p>Purchase of Diesel tank</p> <p>Purchase of fencing materials</p> | <p>construction is in progress</p> <p>Contractor for the construction of ablution block has been appointed and construction is in progress</p> <p>Training on Agricultural Primary Cooperative management and operations has been conducted</p> <p>Electricity connection fee has been paid to Eskom and still waiting for connection</p> <p>4500 litre capacity diesel tank has been purchased and delivered to the project</p> <p>Fencing materials have been purchased and delivered</p> | <p>certificates of attendance</p> <p>Electricity connection fee has been paid to ESKOM and still awaiting for connection from ESKOM</p> <p>4500 litre capacity diesel tank has been purchased and delivered to the cooperative</p> <p>Tractor and Implements have been purchased and delivered to the cooperative</p> |
| <p>Ngwana Mante Agricultural Primary Cooperative</p> | <p>Construction of bulk water supply and installation of infield irrigation system</p> <p>Construction of packing shed.</p> <p>Construction of Ablution block</p> <p>Training</p> <p>Electricity Connection</p> <p>Purchase of diesel tank.</p> | <p>Contractor has been appointed and construction of bulk water supply and installation of infield irrigation is in progress</p> <p>Contractor for the enclosing of packing shed has been appointed and construction is completed</p> <p>Contractor for the construction of ablution block has been appointed and construction is 90% complete</p> <p>Contractor for the construction of toilets has been appointed and construction is in progress</p> <p>Training on Agricultural</p> | <p>Construction of the packing shed completed</p> <p>Training on Agricultural Primary Cooperative management and operations has been conducted and all members obtained certificates of attendance</p> <p>Electricity connection fee has been paid and electricity has been connected</p> <p>4500 litre capacity diesel tank has been purchased and delivered to the cooperative</p> <p>Tractor and Implements have</p> |

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| | | | |
|--|---|--|---|
| | | <p>Primary Cooperative management and operations has been conducted</p> <p>Electricity connection fee has been paid to Eskom and still waiting for connection</p> <p>4500 litre capacity diesel tank has been purchased and delivered to the project.</p> | <p>been purchased and delivered to the cooperative</p> |
| Mamotshethethu Agricultural Primary Cooperative | Construction of access road and bridge | Contractor has been appointed and construction is in progress | Tractor and Implements have been purchased and delivered to the cooperative |
| Phokwane Agricultural Primary Cooperative | <p>Office renovations</p> <p>Construction of steel structure for the parking shed.</p> <p>Purchase of production inputs(seeds, fertilizers and chemicals)</p> <p>Training</p> <p>Purchase of diesel for land preparation</p> | <p>Office renovations have been completed</p> <p>Steel structure for the packing shed has been completed</p> <p>Production inputs (seeds, fertilizers and chemicals) have been procured and delivered</p> <p>Training on Agricultural Primary Cooperative management and operations has been conducted</p> <p>Diesel for land preparation has been purchased</p> | <p>Office renovations have been completed</p> <p>Steel structure for the packing shed has been completed</p> <p>Production inputs (seeds, fertilizers and chemicals) have been procured and delivered</p> <p>Training on Agricultural Primary Cooperative management and operations has been conducted</p> <p>Diesel for land preparation has been purchased</p> <p>Diesel tanks has been procured and installed at the cooperative</p> |

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3 x tractors and their implements have been purchased and delivered to the cooperative

INTERGRATED POULTRY PROJECTS FUNDED 2011/12 FINANCIAL YEAR

| Component | Activity | Progress to date |
|-----------------|---|---|
| Abattoir | Supply and installation of gyro freezer | Contractor for the supply and installation of Gyro freezer has been appointed and installation is in progress with the completion date of 6 th May 2012. |
| | Supply and installation of new ammonia refrigeration plant | A contractor for the Supply and installation of new ammonia refrigeration plant has been appointed with the completion date of 6 th May 2012. |
| | Construction of gyro building, intake building and other building extensions. | A contractor for the Construction of Gyro building and other building extensions has been appointed and the construction is in progress with the completion date of 6 th May 2012. |
| | Upgrade of slaughtering line | A contractor for the upgrade of slaughtering line has been appointed and the work is in progress with the completion date of 06 th May 2012. |
| | Professional fees (Engineering) | A consultant engineer has been appointed to provide engineering service for the upgrading of Abattoir |

In compliance with the Public Finance Management Act (PFMA) Act 1 of 1999 (as amended by Act 29 of 1999) section 38 (j), written assurance is hereby given that the LADC implements effective, efficient and transparent financial management and internal control systems and is complying with the PFMA in so far as the LADC human resource capacity enables

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2.1.11 CONDITIONAL GRANTS AND EARMARKED FUNDS

| GRANT | AMOUNT RECEIVED R'000 | AMOUNT SPENT R'000 | VARIANCE R'000 |
|---|--------------------------|-----------------------|-------------------|
| Comprehensive Agriculture Support Programme (CASP) | 154,398 | 139,233 | 15,165 |
| LandCare | 8,667 | 8,311 | 356 |
| Disaster Management | 8,475 | - | 8,475 |
| Letsema | 40,000 | 29,199 | 10,801 |
| EPWP | 536 | 481 | 55 |
| TOTAL | 212,076 | 177,224 | 34,852 |

2.1.12 CAPITAL INVESTMENT, MAINTENANCE AND ASSET MANAGEMENT PLAN

CAPITAL INVESTMENTS

| NAME OF THE PROJECT | EXPECTED DATE OF COMPLETION |
|---|-----------------------------|
| Refurbishment of agrivillage buildings at Polokwane head office | 31 March 2012 |
| Refurbishment of electricity infrastructure at Tompi Seleka College | 31 January 2012 |
| Construction of a guard house at Head Office | 30 June 2012 |

The Department has no plans to close down or down-grade any current facilities.

A number of offices in the various Districts, Municipalities as well as Service Center's would need serious renovations. Submissions have already been made to Limpopo Department of Public Works (GIAMA) as the custodian and responsible for maintenance work.

The completion of all these projects will release funds in the subsequent years to other capital projects.

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MAINTENANCE

In terms of the present infrastructure plan, the completed projects are handed over to the beneficiaries and routine maintenance is confined to a short training course for beneficiaries. In larger development projects a Strategic Partner is required to develop this plan with the beneficiaries. Before handing over 10% has been historically spend on maintenance, especially making room for flood damage and other natural disasters. No specific provision has been made i.t.o budget allocation. New projects have been postponed in the event of disaster to fund the maintenance.

Administrative infrastructure maintenance is done by the Department of Public Works. The LDA provides for maintenance of 10% of the budget.

| PROJECT | BUDGET | EXPENDITURE |
|------------------------------|----------------------|----------------------|
| Tompi Seleka College | R1 250 000 | - |
| Agrivillage buildings | R7 496 751.00 | R3 092 503.84 |
| Guard house | R490 353.00 | R437 412.58 |
| TOTAL | R9 237 104.00 | R3 529 916.42 |

The expenditure is according to property industry norms and the shortfall was financed by savings in other programmes.

At Tompi Seleka College the backlog has become smaller and Phase 1 is 100% complete.

At Mutale Research Station the backlog has also become smaller and the rate of progress is according to plan.

At Mara Research Station the backlog has also been greatly reduced and the rate of progress is according to plan.

The Department has managed to reduce the backlog on maintenance and is consistently monitoring progress to ensure that plans are on track.

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ASSET REGISTER RECONCILIATION SCHEDULE FINANCIAL YEAR ENDING 31 MARCH 2012

| | Opening balance | Current year adjustments to prior year balances | Additions | Disposals | Closing balance |
|--|--------------------|--|---------------|---------------|--------------------|
| | R'000 | R'000 | R'000 | R'000 | R'000 |
| BUILDING AND OTHER FIXED STRUCTURES | 1 455 | - | - | - | 1 455 |
| HERITAGE ASSETS | | | | | |
| Heritage assets | - | - | | | |
| MACHINERY AND EQUIPMENT | 132 941 | - | 14 693 | 16 141 | 128 687 |
| Transport assets | 32 718 | - | - | 1 780 | 30 939 |
| Computer equipment | 60 039 | (239) | 8 386 | 13 401 | 54 785 |
| Furniture and office equipment | 11 034 | 150 | 706 | 290 | 11 600 |
| Other machinery and equipment | 29 150 | (2 717) | 5 601 | 671 | 31 363 |
| SPECIALISED MILITARY ASSETS | | | | | |
| Specialised military assets | - | - | - | - | - |
| BIOLOGICAL ASSETS | 2 696 | (2 696) | - | - | - |
| Biological assets | 2 696 | (2 696) | - | - | - |
| TOTAL MOVABLE TANGIBLE CAPITAL ASSETS | 137 092 | (5 502) | 14 693 | 16 141 | 130 142 |

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2.2 PROGRAMME PERFORMANCE

PROGRAMME 1: ADMINISTRATION

PURPOSE:

The purpose of the Programme is to provide administrative support to the Department to enable staff to carry out its Mission across the Districts, Colleges and Research Centres. Policy directives and priorities are formulated and managed. Planning processes are aligned to ensure the achievement of strategic mandates and priorities. Monitoring and evaluation of projects are strengthened through operational plans for the business units, verification systems and project progress tracking schedules.

An improved and efficient administration is ensured through the development of a sound organisational structure, human resource services and development, value adding Information Technology systems and security and records management. Labour relations and legal services are rendered and employees are assisted with health and wellness programmes. Special programmes are rendered to the youth and females in the farming sector.

Allocated financial and non-financial resources are managed economically and effectively in the delivery of outputs to achieve departmental objectives (effectiveness) that will serve the needs of the community (appropriateness).

Communication support is provided to Departmental programmes, dissemination of information through the electronic and print media and the management of the departmental events and campaigns.



STRATEGIC GOAL:

Enabling service delivery environment.

STRATEGIC OBJECTIVES

Strategic objective 1: Strategic Management and Coordination

To coordinate and integrate strategic planning and performance monitoring and evaluation processes to improve programme implementation and provide a basis for decision making on necessary amendments and improvements on programme implementation.

Strategic objective 2: Corporate Services

To improve institutional capacity in relation to Human Resources Management, Security, Legal, Information and Technology Services.

Strategic objective 3: Financial Management

To improve institutional capacity in relation to effective financial management.

Strategic objective 4: Communication and Liaison Services

To provide effective and efficient departmental communication and liaison services.

| SUB – PROGRAMME 1.1: STRATEGIC MANAGEMENT AND COORDINATION | | | | | |
|--|--|--|---|--------|------------------------|
| PERFORMANCE INDICATOR | | BASELINE (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| 1.1.1.1 | Number of strategic planning interventions undertaken | 2 | 2 | 2 | Target achieved |
| 1.1.1.2 | Number of strategic documents produced | 3 | 15 | 15 | Target achieved |
| 1.1.1.3 | Number of PME products produced | New indicator | 5 | 5 | Target achieved |
| 1.1.1.4 | Number of phases completed towards institutionalising PME in LDA | New indicator | 2 | 2 | Target achieved |

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SUB-PROGRAMME 1.2: CORPORATE SERVICES

| PERFORMANCE INDICATOR | | BASELINE (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
|-----------------------|--|--|---|--------|--|
| | | | Target | Actual | |
| 1.2.1.1 | Number of labour related cases finalised within stipulated time frame (30 days timeframe for Grievances whilst timeframe for Disputes depends on outside legal instructions) | 161 | 120 | 129 | More grievances relating to buying back of pension, job evaluation and OSD finalised |
| 1.2.1.2 | Number of funded vacant posts filled within 3 months (new posts) and 6 months (vacated posts) | 494 | 659 | 158 | The Organisational Structure is implemented in phases, with the advertisement and filling of posts being the final phase after due placement processes were followed |
| 1.2.1.3 | Number of trainees in response to identified skills gap | 1 621 | 900 | 1 378 | In-house training was conducted using internal facilities and facilitators due to the increased demand for the service |
| 1.2.1.4 | Number of employees who signed performance instruments | 3 736 | 4 681 | 3 761 | Not all the posts on the organisational structure were filled |
| 1.2.1.5 | Number of disposal authorities granted | 2 | 1 | 4 | Backlog in disposal of records inherited from previous administrations Unavailability of terminated file plans |
| 1.2.1.6 | Percentage of requests processed in compliance with PAIA | 100% | 100% | 100% | Target achieved |



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| 1.2.1.7 | Number of security threat risk assessment reports | 44 | 50 | 46 | Due to some renovations on the departmental offices not all planned activities could be achieved (Mara Research Station, Tompi Seleka ATC and the redline gates) |
| 1.2.1.8 | Number of inspection sessions on classified documents conducted | 4 | 4 | 4 | Target achieved |
| 1.2.1.9 | Number of contracts and legal documents drafted within seven working days after full instructions | 60 | 50 | 54 | Service is demand driven, more contracts and legal documents were received for drafting |
| 1.2.1.10 | Number of legal opinions provided within seven working days after full instructions | New indicator | 35 | 28 | Service is demand driven, less referrals for legal opinions were received |
| 1.2.1.11 | Number of cases without default judgement and prescriptions | New indicator | 25 | 28 | Service is driven, more litigation claims were referred |
| 1.2.1.12 | Number of software and systems acquired | 5 | 3 | 7 | <p>Windows Software Update Server (WSUS) deployment was installed, to address issue raised by the AG</p> <p>The document management system project was identified as one software but two systems were developed – e-Docs (for document management) and e-APP (Online APP)</p> <p>The Mail upgrade project required the upgrade of the operating system of servers to Server 2008</p> |

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|----------|---|----|---|---|--|
| 1.2.1.13 | Number of new workplaces connected to network | 12 | 2 | 3 | SITA connected backlog requests for 2010-11 in this financial year |
|----------|---|----|---|---|--|

| SUB-PROGRAMME 1.3: FINANCIAL MANAGEMENT | | | | | |
|---|--|--|---|--------|---|
| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| 1.3.1.1 | Number of payroll audits performed | 1 | 1 | 1 | Target achieved |
| 1.3.1.2 | Number of financial performance reports produced | 12 | 12 | 12 | Target achieved |
| 1.3.1.3 | Amount of revenue to be collected (R'million) | 11 477 | 10 859 | 10 336 | Lower collection due to delays from DAFF regarding Veterinary Services bids and the Auction that was delayed |
| 1.3.1.4 | Number of training interventions provided to empower SMMEs | 1 762 (SMME's empowered) | 2 | 16 | SCM had the opportunity to meet bidders during briefing sessions of tenders that were advertised. Briefing sessions were utilised for training interventions. |
| 1.3.1.5 | Percentage value of bids awarded to blacks | New indicator | 70% | 74% | Service is demand driven, a high percentage value of bids was awarded to blacks |
| 1.3.1.6 | Number of verification of assets conducted | 1 | 2 | 2 | Target achieved |
| 1.3.1.7 | Number of risks assessments plans developed | 3 | 3 | 3 | Target achieved |

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SUB-PROGRAMME 1.4: COMMUNICATIONS AND LIAISON SERVICES

| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
|-----------------------|---|--|---|--------|---|
| | | | Target | Actual | |
| 1.4.1.1 | Number of communication strategies reviewed and implemented | 0 | 1 | 1 | Target achieved |
| 1.4.1.2 | Number of shows and exhibitions managed | 35 | 6 | 8 | More invitations were received to participate in the EXCO Outreach Programme. |
| 1.4.1.3 | Number of events and campaigns managed | 17 | 12 | 13 | Target achieved |

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PROGRAMME 2: SUSTAINABLE RESOURCE MANAGEMENT

PURPOSE:

The purpose of the Programme is to provide agricultural support services to farmers in order to ensure that there is sustainable management of agricultural resources. The Programme provides agricultural engineering services by providing engineering and technical support with regard to irrigation technology, farm structures, on-farm energy, farm mechanization, animal housing and dam safety.

Further to this natural resource management, land use management services and infrastructure support are provided. The programme seeks to provide optimal utilisation and management of natural agricultural resources amongst the communities to increase their long term productivity and ecological sustainability. This is achieved through the provision of land use planning, soil conservation, Land Care facilitation and the coordination of the Expanded Public Works Programme (EPWP).

STRATEGIC GOAL:

Sustainable agricultural natural resource base.

STRATEGIC OBJECTIVES:

Strategic objective 1: Engineering Services

To provide production infrastructure and technology according to engineering standards.

Strategic objective 2: Natural Resources Management

To manage agricultural natural resources and protect it from degradation.

Strategic objective 3: Infrastructure Support

To provide guidance towards infrastructure development provided.



| SUB-PROGRAMME 2.1: ENGINEERING SERVICES | | | | | |
|---|---|--|-----------------------------------|--------|---|
| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 2.1.1.1 | Number of agricultural engineering advisory reports prepared | 58 | 50 | 51 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns. The report period was generally categorised by an over performance due to increased client needs and requests |
| 2.1.1.2 | Number of designs with specifications for agricultural engineering solutions provided | 53 | 50 | 66 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns. The report period was generally categorised by an over performance |
| 2.1.1.3 | Number of final certificates issued for infrastructure constructed | 22 | 50 | 63 | Additional projects were completed in this financial year |
| 2.1.1.4 | Number of clients provided with adhoc engineering advise during official visits | 26 | 50 | 82 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns. The report period was generally categorised by an over performance due to increased client needs and requests |
| 2.1.1.5 | Number of projects fitted with alternative energy systems | 2 | 4 | 2 | Budget reprioritization |

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| PROVINCIAL INDICATORS | | | | | |
|-----------------------|---|----|-----|-----|-------------------------|
| 2.1.1.6 | Number of hectares on irrigation schemes equipped with infield irrigation systems | 70 | 500 | 360 | Budget reprioritization |
| 2.1.1.7 | Number of dams inspected | 5 | 3 | 2 | Budget reprioritization |
| 2.1.1.8 | Number of dams refurbished | 0 | 1 | 1 | Target achieved |

| SUB-PROGRAMME 2.2: NATURAL RESOURCE MANAGEMENT | | | | | |
|--|--|--|-----------------------------------|--------|---|
| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 2.2.1.1 | Number of land use plans developed | 9 | 18 | 19 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns. The report period was generally categorised by an over performance due to increased client needs and requests |
| 2.2.1.2 | Number of recommendations made on application for sub-division and change of agricultural land use | 105 | 200 | 115 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns |
| 2.2.1.3 | Number of farm land hectares improved through conservation | 50 514 | 38 850 | 11 767 | Budget reprioritization |

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| PROVINCIAL INDICATORS | | | | | |
|-----------------------|--|-------|-------|-------|---|
| 2.2.1.4 | Number of hectares cleared of weeds and invasive alien plants | 3 582 | 550 | 714 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns. The report period was generally categorised by an over performance due to increased client needs and requests |
| 2.2.1.5 | Number of area wide plans developed | 3 | 4 | 2 | Lack of technical capacity on land use planning at municipal level. Corrective measures would include the implementation of the Organisational Structure which focuses on decentralisation |
| 2.2.1.6 | Number of hectares covered by the Greening Programme | 561 | 600 | 26 | Budget reprioritization |
| NATIONAL INDICATORS | | | | | |
| 2.2.2.1 | Number of beneficiaries adopting sustainable production technologies and practices | 695 | 2 500 | 1 529 | A cold spell in Giyani and a lower than expected rainfall affected participation in rain fed selected sites |
| 2.2.2.2 | Number of awareness campaigns conducted on LandCare | 426 | 250 | 287 | Unfunded emerging projects had more demands for awareness campaigns |

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| PROVINCIAL INDICATORS | | | | | |
|-----------------------|---|-------|--------|-------|--|
| 2.2.2.3 | Number of LandCare beneficiaries trained | 275 | 300 | 327 | Unfunded Landcare projects beneficiaries were included in the training |
| 2.2.2.4 | Number of effective LandCare institutional structures established | 16 | 10 | 12 | Emerging and unfunded projects increased the demand for the service. |
| 2.2.2.5 | Number of LandCare projects implemented | 17 | 14 | 14 | Target achieved |
| 2.2.2.6 | Number of jobs created within EPWP principles | 6 130 | 10 000 | 4 912 | Budget reprioritisation |

| SUB-PROGRAMME 2.3: INFRASTRUCTURE SUPPORT | | | | | |
|---|--|--|---|--------|--|
| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| 2.3.1.1 | Number of infrastructure plans delivered | New indicator | 1 | 1 | Target achieved |
| 2.3.1.2 | Number of user asset management plans delivered | New indicator | 1 | 1 | Target achieved |
| 2.3.1.3 | Number of management members trained to plan projects according to CIBD principles | New indicator | 30 | 41 | Service is demand driven, more management members attended the training sessions |
| 2.3.1.4 | Number of training sessions held to improve infrastructure progress reporting | New indicator | 5 | 4 | Service is demand driven; less demand for the service was experienced |
| 2.3.1.5 | Capturing of 100% of project spending on the IRM measures | New indicator | 100% | 100% | Target achieved |



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| 2.3.1.6 | Physical monitoring and evaluation of the 25% worst performing projects | New indicator | 25% | 25% | Target achieved |
|---------|---|---------------|-----|-----|-----------------|

PROGRAMME 3: FARMER SUPPORT AND DEVELOPMENT

PURPOSE

The purpose of the programme is to provide farmer settlement and post settlement support to land and agrarian reform projects. In order to ensure project sustainability and competitiveness of farmers, the technical agricultural production advisory and extension services are provided through a commodity based approach. Micro-enterprises are provided to facilitate poverty relief to households and projects within an approach that allows for exit and graduation of capable projects into commercial enterprises. The program also coordinates assistance to farmers to minimize the effects of non-insurable agricultural risks/disasters.

STRATEGIC GOAL:

Improved agricultural production.

STRATEGIC OBJECTIVES:

Strategic objective 1: Farmer Settlement (Land and Agrarian Reform)

To facilitate access to commercial agricultural land and provide comprehensive agricultural support.

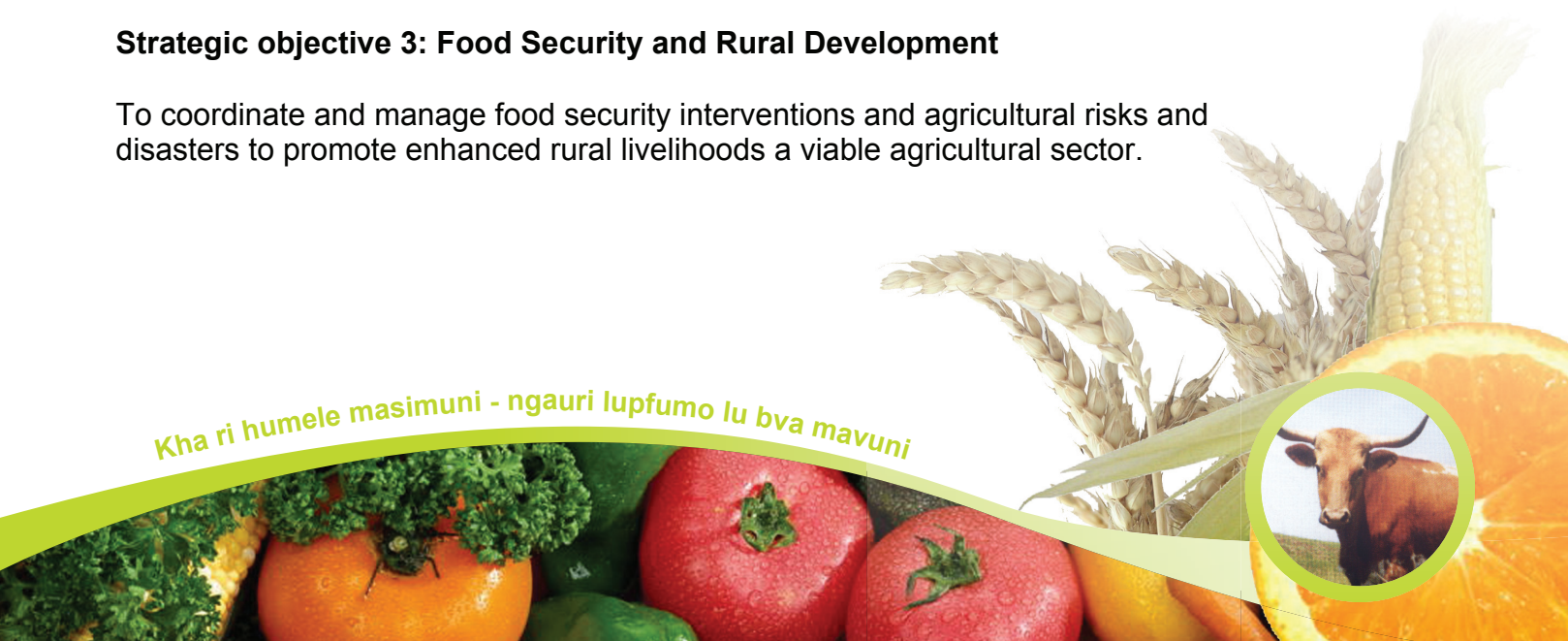
Strategic Objective 2: Extension and Advisory Services

To facilitate, coordinate and support provision and implementation of technical support services to crop and animal production as well as other programmes, e.g. Food Security.

Strategic objective 3: Food Security and Rural Development

To coordinate and manage food security interventions and agricultural risks and disasters to promote enhanced rural livelihoods a viable agricultural sector.

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SUB-PROGRAMME 3.1: FARMER SETTLEMENT (LAND AND AGRARIAN REFORM)

| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
|-----------------------|---|----------------------------------|-----------------------------------|--------|---|
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 3.1.1.1 | Number of reports on farm assessments facilitated | 193 | 160 | 230 | The demand to revitalise dormant projects (for contribution to jobs) led to more investigations on their status |
| PROVINCIAL INDICATORS | | | | | |
| 3.1.1.2 | Number of hectares of state owned land released for settlement | 2 514 | 1 500 | 1 420 | Some of the properties inspected were found not to be suitable for agricultural purpose |
| 3.1.1.3 | Hectares of commercial private land investigated for feasible settlement of black farmers | 2 791 | 4 000 | 22 999 | More hectares were investigated to be able to address the backlog experienced due to the transitional phase experienced in the DRDLR during 2010/11 |
| 3.1.1.4 | Number of projects with leases and/or care-taker ships entered into | 62 | 40 | 66 | More land restitution properties were made available for leasing than anticipated or planned for |
| 3.1.1.5 | Number of projects receiving infrastructure for enhancing crop and animal production | 97 | 83 | 96 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns. The report period was generally categorised by an over performance due to increased client needs and requests |



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| 3.1.1.6 | Number of recapitalisation plans developed for distressed farms | New indicator | 46 | 82 | DRDLR has made more financial resources available than planned for which added support to more projects |
| 3.1.1.7 | Number of LRAD/PLAS applications screened for viability | 114 | 60 | 125 | An increased budget allocation from DRDLR led to an increased number of applications screened |

| SUB-PROGRAMME 3.2: EXTENSION AND ADVISORY SERVICES | | | | | |
|--|---|--|-----------------------------------|--------|---|
| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 3.2.1.1 | Number of information/farmers day session held | 1 012 | 1 984 | 1 995 | The response by farmers to this service has been good due to the farmers' need for more practical and time efficient skills development interventions |
| 3.2.1.2 | Number of farmers supported with technical advice | 15 243 | 16 703 | 21 875 | The impact of the ERP has resulted in the availability of skilled personnel who are able to address the increased demand for the service |
| PROVINCIAL INDICATOR | | | | | |
| 3.2.1.3 | Number of agricultural projects supported with technical advice | 7 385 | 2 606 | 6 606 | The overachievement was realised due to the grouping and clustering of projects which led to the Extension Officers supporting more projects |

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| 3.2.1.4 | Number of farmer associations facilitated | 78 | 279 | 254 | Cumbersome processes to mobilize farmers and limited resources led to underachievement |
| 3.2.1.5 | Number of extension officers work-shopped on crop and animal production | 554 | 300 | 432 | Some of the training was offered by the sub-sector institutions during the course of the year without any financial implications to the Department |
| 3.2.1.6 | Number of fertilizer recommendations produced and distributed | New indicator | 60 | 57 | Budget reprioritisation |
| 3.2.1.7 | Number of crop menus produced and distributed | New indicator | 30 | 34 | Farmers demanded four additional crop menus which led to an increased demand for the service |
| 3.2.1.8 | Number of farmers provided with production inputs | 738 | 631 | 628 | Delay in the delivery of some production inputs on the side of supplier led to under achievement |
| 3.2.1.9 | Number of breeding materials provided to farmers | 899 | 250 | 486 | An over achievement of the target resulted from a backlog from the previous financial year |
| 3.2.1.10 | Number of fish fingerlings distributed to farmers | 200 000 | 400 000 | 420 000 (Note 1) | The target was over achieved as the service is demand driven and the farmers demanded more fish fingerlings |

Note 1: (Indicator Number 3.2.1.10) Animal Production underreported on the target in the Second Quarter. The Annual Report reflects the correct actual total of 420 000.

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| SUB-PROGRAMME 3.3: FOOD SECURITY AND RURAL DEVELOPMENT | | | | | |
|--|--|---|---|--------|---|
| PERFORMANCE INDICATORS | | BASELINE (Actual/ Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 3.3.1.1 | Number of newly food insecure households identified and verified | 810 | 3 500 | 8 525 | The strategy to identify food insecure households was revised and now municipalities assist with providing lists of indigents |
| 3.3.1.2 | Number of farmers benefitting from interventions | 544 | 1 202 | 1 498 | There were indigent households which were supported through the newly launched Food Park |
| 3.3.1.3 | Number of food security status reports compiled | 12 | 12 | 12 | Target achieved |
| 3.3.1.4 | Number of food security awareness campaigns held | 7 | 4 | 6 | Municipalities such as Molemole and Modimolle organised additional Awareness campaigns at their own cost |
| PROVINCIAL INDICATORS | | | | | |
| 3.3.1.5 | Number of schools supported through the school nutrition programme | 173 | 125 | 140 | There was increased demand for training of Gardeners and Educators from various school principals |
| 3.3.1.6 | Number of micro enterprise projects established and supported | 37 | 30 | 31 | Service is demand driven and client needs are associated and dependant on external factors i.e. the economy, development initiatives and growth patterns. The report period was generally |

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| | | | | | categorised by an over performance due to increased client needs and requests |
| 3.3.1.7 | Number of households supported with production inputs for various enterprises | 442 | 905 | 910 | Seeds for household food gardens were given to some indigent households in Polokwane Municipality during the official launch of Food Park. The support was from the Food Park |
| 3.3.1.8 | Number of disaster strategies/policies developed or reviewed | 1 | 1 | 1 | Target achieved |
| 3.3.1.9 | Number of farmers assisted with early warning, advisory services and disaster schemes | 58 476 | 60 000 | 62 498 | DAFF assisted LDA with additional budget that enabled the Department to assist more farmers with early warning and advisory services through National Summits held within Limpopo |
| 3.3.1.10 | Number of participants attending World Food Day celebration | 1 837 | 2 000 | 1 342 | The event was held in an open field whereby it was a challenge to get every participant to register as there was not a designated entrance and exit point |



PROGRAMME 4: VETERINARY SERVICES

PURPOSE

The purpose of the Programme is to provide veterinary services by facilitating animal disease control in accordance with the Animal Disease Act (Act 35 of 1984) and facilitation of various food safety projects by applying the Meat Safety Act (Act 40 of 2000).

STRATEGIC GOAL:

Safe and tradable animals and animal products.

Strategic objectives:

To improve animal health through bio-security, vaccination and surveillance for disease and treatment of animals.

To assure safe and wholesome meat products through regular abattoir inspections.

To maintain a high standard of export control and certification ensuring maximal market access for export of animals and animal products from Limpopo.

To render veterinary support services through diagnostic services and epidemiology.

| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
|-----------------------|--|--|-----------------------------------|---------|--|
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 4.1.1.1 | Number of animals vaccinated against anthrax | 1 131 937 | 445 000 | 434 337 | Decreased demand for service |
| 4.1.1.2 | Number of animals vaccinated against brucellosis | | 90 000 | 35 005 | Delay in vaccine supply. |
| 4.1.1.3 | Number of animals vaccinated against rabies | | 135 000 | 101 322 | Poor response from pet owners during disease campaigns |
| 4.1.1.4 | Number of animals attended to during primary animal health care (castrations, dehorning, minor clinical operations) | New indicator | 3 600 | 42 295 | Target for the indicator is not in line with the unit of measurement |
| 4.1.1.5 | Number of samples taken for disease surveillance and for eradication programmes | 429 | 370 | 35 045 | Target for the indicator is not in line with unit of measurement |

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| 4.2.1.1 | Number of abattoir inspections conducted | 507 | 360 | 991 | Repeated inspections on non-compliant abattoirs were conducted. Audits and re-visits prior to re-registration of abattoirs took place. |
| 4.3.1.1 | Number of laboratory diagnostic tests done | 58 868 | 55 000 | 50 875 | Fewer samples were analysed because of the low disease risk in the latter part of the reporting period. |
| PROVINCIAL INDICATORS | | | | | |
| 4.1.1.6 | Number of animals vaccinated for foot and mouth disease | New indicator | 78 000 | 62 955 | Delay in vaccine supply. The vaccine is imported by DAFF and distributed to Provinces. Priority was given to KZN because of the FMD outbreak in the free area which led to meat export ban |
| 4.1.1.7 | Number of animals dipped for external parasites | 3 168 422 | 2 200 000 | 3 051 386 | The tick burden in the early rainy season necessitated increased dipping |
| 4.1.1.8 | Number of permits issued for movement control | 1 705 | 1 700 | 6 816 | There was an increased demand for this service especially hunting trophies to Europe and America. |



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PROGRAMME 5: TECHNOLOGY RESEARCH AND DEVELOPMENT SERVICES

PURPOSE

The purpose of the Programme is to render research service and develop information systems with regard to agricultural and natural resource utilisation technologies.

STRATEGIC GOAL:

Demand led training and research programme.

Strategic objective 1: Research Services

To promote agricultural knowledge and technology services.

Strategic objective: Geographic Information System

To develop a functional and integrated corporate Geographic Information System (GIS).

| SUB-PROGRAMME 5.1: RESEARCH SERVICES | | | | | |
|--------------------------------------|---|--|-----------------------------------|--------|---|
| PERFORMANCE INDICATORS | | BASELINE (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 5.1.1.1 | Number of research projects planned which address specific commodity's production constraints | 12 | 15 | 13 | There are two proposals that were developed but could not be finalised. Due to staff turnover, the Research Committee meetings to evaluate proposals could not be held in the last quarter |
| 5.1.1.2 | Number of research projects implemented which address specific commodity's production constraints | 14 | 10 | 14 | Some of the projects that are implemented are carried over from the previous financial year. Some are in the finalization stages of completion, pending the meeting of the Research Committee |

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|---------|---|-------|-----|-----|--|
| 5.1.1.3 | Number of research projects completed which address specific commodity's production constraints | 2 | 5 | 2 | Some projects are implemented in partnership with external stakeholders (both from funding and collaborative implementation approach) and the Department is governed by their pace of progress |
| 5.1.1.4 | Number of information packs disseminated to extension officers, school pupils farmers, etc. | 1 074 | 240 | 735 | The need for information packs is always higher at workshops. Most of materials distributed are developed and printed by LDA research partners |
| 5.1.1.5 | Number of semi scientific/scientific papers published | 16 | 20 | 21 | There were more papers developed and presented at scientific meetings as a positive response to our capacity building initiatives to develop researchers in scientific writings |
| 5.1.1.6 | Number of technology transfer events conducted | 9 | 6 | 8 | More technology transfer events were conducted as per farmers requests in collaboration with external stakeholders who carried the costs |
| 5.1.1.7 | Number of research infrastructure provided | 11 | 8 | 10 | Some infrastructure were provided in response to emergency at Mara Research Station due to veld fires |
| 5.1.1.8 | Number of research infrastructure maintained | 13 | 12 | 12 | Target achieved |
| 5.1.1.9 | Number of technologies developed | 0 | 3 | 0 | The indicator on Number of technologies developed is a National Sector |



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| | | | | | Indicator. The indicator definition states that both the number of new and on-going research projects addressing the commodity production constraints should be reflected. As some of the projects are multi-year in nature, the particular Reason for Variance was stated. |
| 5.1.1.10 | Number of demonstration trials conducted | 38 | 30 | 25 | Budget reprioritisation |
| PROVINCIAL INDICATORS | | | | | |
| 5.1.1.11 | Number of researchers trained on research methods and tools | 114 | 100 | 117 | More researchers were trained which was need driven, as a follow-up to the Research Symposium that was held earlier in the year. HRD provided the funds for the training |

| SUB-PROGRAMME 5.2: GEOGRAPHIC INFORMATION SYSTEM | | | | | |
|---|--|---|--|---------------|--|
| PERFORMANCE INDICATOR | | BASELINE (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| 5.2.1.1 | Number of data and mapping requests handled | 112 | 200 | 110 | Service is demand driven and fewer data and mapping requests were received and handled |
| 5.2.1.2 | Number of GIS products and application tools developed | New indicator | 4 | 9 | Ad hoc requests for GIS products were attended to |

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|---------|--|-----|-----|-----|---|
| 5.2.1.3 | Agricultural datasets incorporated into Geo-Database | 174 | 200 | 214 | The Mapping of Agricultural Commodity Production Project yielded more crops results than what was anticipated at the onset of the project |
|---------|--|-----|-----|-----|---|

PROGRAMME 6: AGRICULTURAL ECONOMICS

PURPOSE:

The purpose of the Programme is to promote agribusiness and entrepreneurship through the provision of timely and relevant agricultural economic support to internal and external clients.

The Limpopo Agricultural Development Agency (LADA) programme was initiated to compliment the on-going development efforts in the province by providing emerging farmers and agri-entrepreneurs with the much needed post-production and agribusiness management skills along the agricultural value chain. The thrust of the programme is to up- skill emerging farmers and their corresponding service providers to enhance their performance along the various commodity value chains, and thereby increase their incomes, create sustainable employment and improve rural livelihood.

STRATEGIC GOAL:

Competitive agricultural sector.

Strategic objective 1: Agribusiness Development

To provide agribusiness development support to farmers.

Strategic objective 2: Limpopo Agricultural Development Agency

To strengthen the performance of emerging farmers and agribusiness entrepreneurs, inclusive of women and youth, along the value chain.



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Strategic objective 3: Macro Economics and Statistics

To provide timely and reliable agricultural statistics and macro-economic information for planning and decision making.

| SUB – PROGRAM 6.1: AGRIBUSINESS DEVELOPMENT | | | | | |
|---|--|--|---|--------|---|
| PERFORMANCE INDICATOR | | BASELINE (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 6.1.1.1 | Number of agribusinessess supported to access markets | 137 | 160 | 206 | Service is demand driven and more agribusinesses were supported to access the market |
| 6.1.1.2 | Number of clients supported with agricultural economic advice | 6 183 | 5 907 | 6 582 | More clients received economic advices, due to the increased effort on organising more information days |
| 6.1.1.3 | Number of agricultural economic studies conducted | 380 | 500 | 537 | More economic studies in the form of business plans were done, due to increased demand from land reform beneficiaries applying for recapitalisation and Letsema Grant |
| PROVINCIAL INDICATORS | | | | | |
| 6.1.1.4 | Number of agribusiness/ entrepreneurs assisted to access agricultural finance | 34 | 50 | 54 | Service is demand driven and more agribusinesses were assisted to access agricultural finance |
| 6.1.1.5 | Number of agricultural entrepreneurs/ producers supported with MERECAS subsidy | 60 | 51 | 0 | Delays in the process of the program policy review and reprioritizing of funds during budget adjustment period |

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| | | | | | |
|----------|--|---------------|----|----|---|
| 6.1.1.6 | Number of workshops conducted on agricultural finance | 19 | 6 | 14 | More workshops were conducted as part of MERECAS policy review and introduction of Land Bank REM products |
| 6.1.1.7 | Number of AgriBEE agreements/ partnerships facilitated | 4 | 3 | 8 | More partnership agreements were due for renewal and thus attended to |
| 6.1.1.8 | Number of new enterprise budgets developed | 16 | 8 | 8 | Target achieved |
| 6.1.1.9 | Number of new enterprise budgets updated | 50 | 66 | 86 | Due to the planting season of most summer crops, more Enterprise Budgets were updated |
| 6.1.1.10 | Number of agricultural cooperatives/ business entities facilitated for establishment | 54 | 80 | 50 | The service is demand driven, therefore there was less demand for the service |
| 6.1.1.11 | Number of agricultural commodity associations established | New indicator | 2 | 3 | Target achieved |
| 6.1.1.12 | Number of agro processing facilities established for or linked with farmers | New indicator | 2 | 3 | Target achieved |

LIMPOPO AGRIBUSINESS DEVELOPMENT ACADEMY

| PERFORMANCE INDICATOR | | BASELINE (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
|-----------------------|---|--|-----------------------------------|--------|--|
| | | | Target | Actual | |
| 6.1.1.13 | Number of farmers receiving agribusiness training | 0 | 1000 | 339 | Lack of financial resources brought the programme activities to a halt |
| 6.1.1.14 | Number of farmers receiving mentorship | 4 | 50 | 40 | Lack of financial resources brought the programme activities to a halt |

Batho a re boeleng Temong ka gore lehumo letswa mobung



| | | | | | |
|----------|---|----|-----|----|--|
| 6.1.1.15 | Numbers of trainers attending "Train the Trainer" programmes | 58 | 100 | 56 | Lack of financial resources brought the programme activities to a halt |
| 6.1.1.16 | Number of focused interactions between agents and commodity associations/farmer organisations | 13 | 10 | 11 | Lack of financial resources brought the programme activities to a halt |
| 6.1.1.17 | Number of front line officers attending facilitation workshops | 60 | 40 | 0 | Lack of financial resources brought the programme activities to a halt |
| 6.1.1.18 | Number of Agri-Tourism initiatives created and supported | 4 | 2 | 10 | Lack of financial resources brought the programme activities to a halt |
| 6.1.1.19 | Number of SMME's supported with capacity building initiatives | 0 | 25 | 0 | Lack of financial resources brought the programme activities to a halt |
| 6.1.1.20 | Number of farmer organisations and legal entities receiving capacity building support | 34 | 10 | 25 | Lack of financial resources brought the programme activities to a halt |

SUB-PROGRAM 6.2: MACROECONOMICS AND STATISTICS

| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
|-----------------------|---|--|---|--------|--|
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 6.2.1.1 | Number of reports (economic and statistical) developed | 10 | 10 | 14 | Economic factors necessitated the development of more reports |
| 6.2.1.2 | Number of information requests responded to | 22 | 18 | 31 | Service is demand driven |

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| PROVINCIAL INDICATORS | | | | | |
|-----------------------|--|-----|-----|----|---|
| 6.2.1.3 | Number of agricultural commodity/value chain databases developed and maintained | 7 | 3 | 8 | More data sets were added on commodity databases, due to efforts to have records of commodity producers |
| 6.2.1.4 | Number of data collection tools developed for stakeholders | 3 | 6 | 4 | Service is demand driven |
| 6.2.1.5 | Number of grain forecast inputs reports to the Crop Estimates Committee | 12 | 10 | 11 | Target achieved |
| 6.2.1.6 | Number of commodity market price reports compiled and disseminated to stakeholders | 157 | 156 | 82 | The section responsible for this indicator was moved to a building where there was no internet connections due to renovations |

PROGRAMME 7: STRUCTURED AGRICULTURAL TRAINING

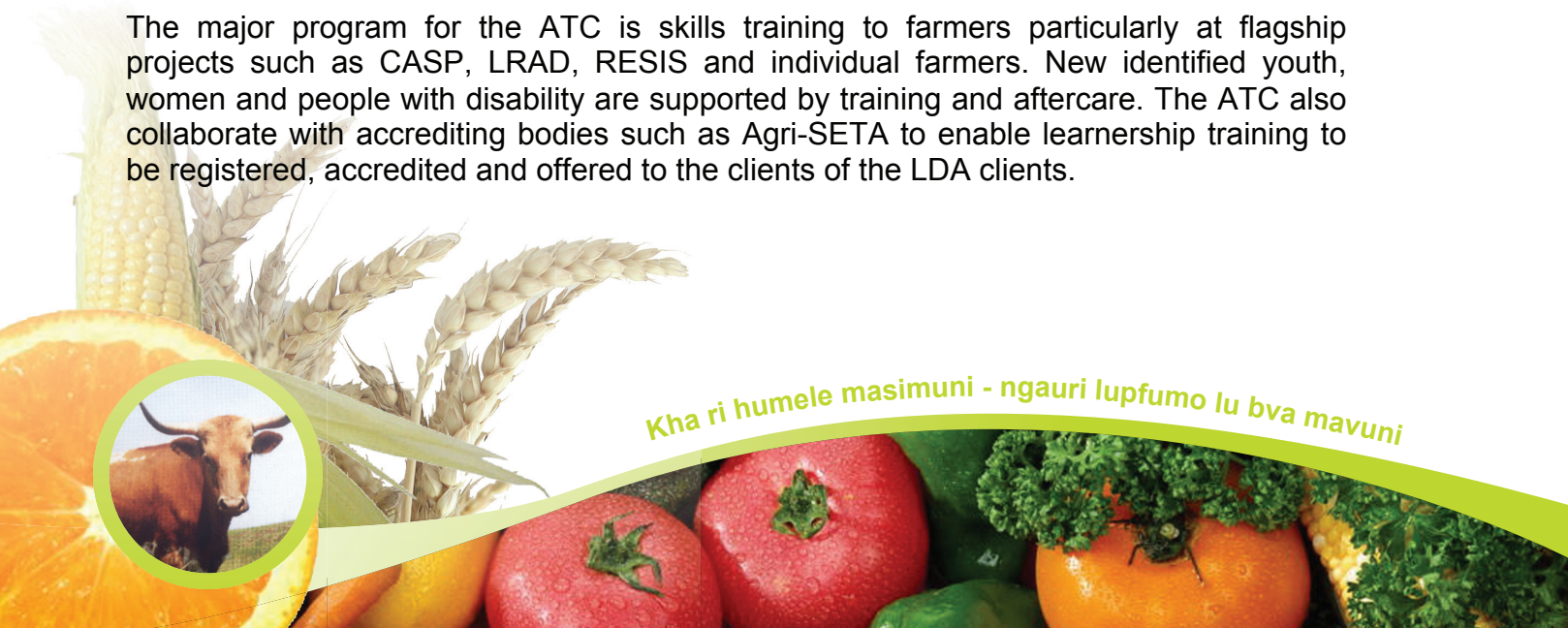
PURPOSE:

The purpose of the Programme is to strengthen the training and research capacity of agricultural training centres, providing training programmes in appropriate fields to prospective and practising farmers, extension officials and advisors, developing and presenting suitable needs driven training programmes and ensuring accessibility of training programmes to potential farmers.

The sub-branch has two Agricultural Training Centres (ATC) Madzivhandila based at Vhembe District Municipality and Tompi Seleka based at Sekhukhune District Municipality.

The major program for the ATC is skills training to farmers particularly at flagship projects such as CASP, LRAD, RESIS and individual farmers. New identified youth, women and people with disability are supported by training and aftercare. The ATC also collaborate with accrediting bodies such as Agri-SETA to enable learnership training to be registered, accredited and offered to the clients of the LDA clients.

Kha ri humele masimuni - ngauri lupfumo lu bva mavuni



STRATEGIC GOAL:

Skilled and empowered farming community.

Strategic objective: Structured Agricultural Training

To provide training and create opportunities for practising as well as prospective farmers and to enhance the human resource development in the agricultural sector.

| PERFORMANCE INDICATOR | | Baseline (Actual Output) 2010/11 | ACTUAL PERFORMANCE AGAINST TARGET | | REASON FOR VARIANCE |
|-----------------------|--|--|---|--------|--|
| | | | Target | Actual | |
| NATIONAL INDICATORS | | | | | |
| 7.1.1.1 | Number of farmers completing accredited training | 23 | 200 | 112 | Budget reprioritisation |
| 7.1.1.2 | Number of non-formal training offered (information session, demonstration and open day schools | 15 | 24 | 30 | ATC responded to an increased demand for this service |
| 7.1.1.3 | Number of farmers attending non-accredited training | 723 | 770 | 769 | ATC experienced less demand for this service as farmers find it difficult to be absent from farms. |
| 7.1.1.4 | Number of farm-aids attending non-accredited training | 120 | 30 | 26 | Budget reprioritisation |
| PROVINCIAL INDICATORS | | | | | |
| 7.1.1.5 | Number of learning materials developed and submitted for accreditation | 58 | 10 | 11 | ATC responded to an increased demand for this service |
| 7.1.1.6 | Number of learners from learnership placed at ATC | 42 | 20 | 20 | Target achieved |

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| | | | | | |
|---------|--|---------------|--------|-----------|---|
| 7.1.1.7 | Number of farmers in flagship and food security projects trained | 467 | 900 | 780 | Budget reprioritisation |
| 7.1.1.8 | Number of officials trained in colleges | 209 | 100 | 105 | ATC responded to an increased demand for this service |
| 7.1.1.9 | Number of projects reached for training needs identification and after care services | 256 | 150 | 137 | Budget reprioritisation |
| 7.2.1.1 | Number of soil samples analysed and results communicated to farmers | New Indicator | 780 | 726 | Service of soil analysis is demand driven |
| 7.2.1.2 | Tons of seed and food processed and packaged | 9.312 tons | 4 tons | 5.87 tons | More packaging of seeds were done |

CHALLENGES EXPERIENCED AND RESPONSES FOR ADRESSING THEM

Challenge:

Budget reprioritisation

Response:

The Limpopo Department of Agriculture as an organisation has been affected by the budget reprioritisation process, in relation to projected performance (achievement of targets), whereby the implications are such that there was a potential for some targets to be affected negatively.

The LDA notified the Portfolio Committee on Agriculture about the potential impact of the budget on service delivery and attainment of the Annual Performance Plan 2011/2012 targets.



PART 3

REPORT OF THE AUDIT COMMITTEE ON THE LIMPOPO DEPARTMENT OF AGRICULTURE

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LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF AGRICULTURE
REPORT OF THE AUDIT COMMITTEE ON
DEPARTMENT OF AGRICULTURE

We are pleased to present our report for the financial year ended 31 March 2012.

Audit Committee Members and Attendance:

Limpopo has an Audit Committee structure which is two tiered consisting of the 3 Cluster Audit Committees, dealing with specific departments, and a shared Central Audit Committee.

The Audit Committees consist of the members listed hereunder and meet at least 4 times per annum as per the approved terms of reference. Over and above the four mandatory meetings stipulated in the terms of reference, the Audit Committee meets on an adhoc basis as and when it is necessary. During the current year 6 Cluster Audit Committee and 5 Central Audit Committee meetings were held.

Cluster 3 Audit Committee

| Name of Member | Number of meetings attended |
|---------------------------------|------------------------------------|
| Mr. T.C. Modipane (Chairperson) | 6 |
| Mr. K .V. Maja | 6 |
| Mr. T. Mudaly | 6 |
| Ms. N.J. Manthata | 6 |
| Ms. M.O. Morata | 6 |

Central Audit Committee

| Name of Member | Number of meetings attended |
|--|------------------------------------|
| Ms. Z.P. Mzizi (Chairperson appointed on 07 June 2011) | 3 |
| Mr. C.M. Mannya | 5 |
| Ms. L.J. Fosu | 4 |
| Mr. T.C. Modipane | 5 |
| *Ms. T Njozela | 1 |

*Ms T Njozela attended on behalf of Ms LJ Fosu.

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Audit Committee Responsibility

The Audit Committee reports that it has complied with its responsibilities arising from section 38(1)(a) of the PFMA and Treasury Regulation 3.1

The Audit Committee also reports that it has adopted appropriate formal terms of reference as its audit committee charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

The effectiveness of internal control

- **Efficiency and effectiveness of the system of internal control applied by the Department**

In line with the PFMA and the King III Report on Corporate Governance requirements, Internal Audit provides the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by means of the risk management process, as well as the identification of corrective actions and suggested enhancements to the controls and processes. From the various reports of the Internal Auditors, it was noted that the system of internal control was not entirely adequate and effective for the year under review. During the year under review, several deficiencies in the system of internal control and/ or deviations were reported by the internal auditors. In certain instances matters reported previously have not been fully and satisfactorily addressed.

- **Risk Management**

The system of internal control applied by the department over financial risk and risk management is effective, efficient and transparent.

- **The quality of in year management and monthly/quarterly reports submitted in terms of the PFMA and the Division of Revenue Act.**

The Audit Committee has seen continuous improvements regarding the content and quality of monthly and quarterly reports prepared and issued by the Accounting Officer of the Department during the year under review. The Audit Committee encourages management to continue improving the content and quality of the reports.

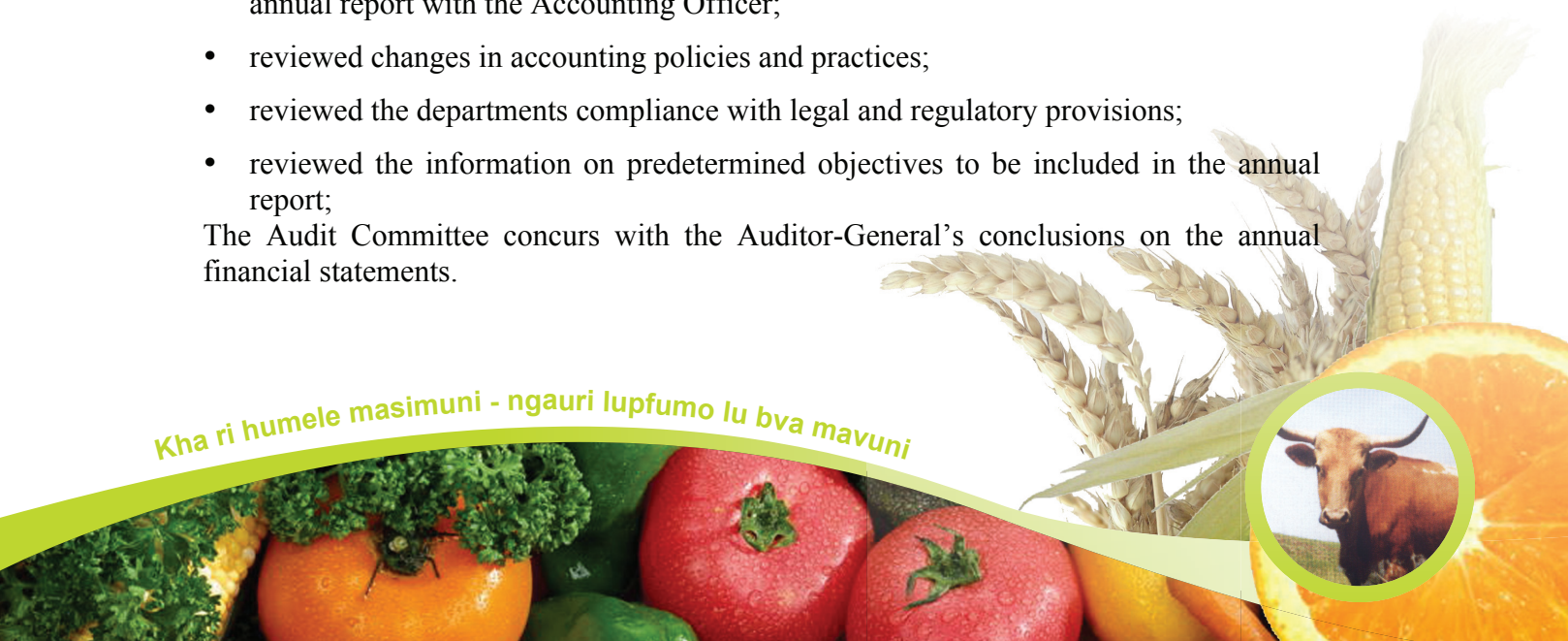
Evaluation of Financial Statements

The Audit Committee has:

- reviewed and discussed the audited annual financial statements to be included in the annual report with the Accounting Officer;
- reviewed changes in accounting policies and practices;
- reviewed the departments compliance with legal and regulatory provisions;
- reviewed the information on predetermined objectives to be included in the annual report;

The Audit Committee concurs with the Auditor-General's conclusions on the annual financial statements.

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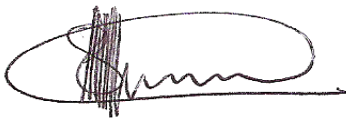


Internal Audit

The Audit Committee is satisfied that the internal audit function is operating effectively given the current capacity constraints, and that further improvements need be made to address the risks pertinent to the Department.

Other Observations

- Based on Auditor-General IT findings and recommendations, the Audit Committee advised Limpopo Provincial Treasury management to initiate procurement processes for a service provider to assist the Department in implementing the recommendations. Although management had initially put into place processes for procurement of these services, the Section 100 Administration decided to cancel the tender without providing alternative arrangements.
- The Audit Committee was concerned about the skills and level of competence in the offices of the Chief Financial Officers across the Province. The Audit Committee recommended to management in Limpopo Provincial Treasury that a service provider be identified to carry out an assessment of skills and competencies within the offices of the Chief Financial Officers and recommend appropriate capacity-building interventions. Limpopo Provincial Treasury management had put into place process for procuring these services but the Section 100 Administration team subsequently cancelled the tender without offering an alternative solution.
- The Provincial Clean Audit Strategy appears to be making little progress as the Audit Committee has to date not received any progress reports nor is the Audit Committee aware of the distribution of the Audit Committee reports to the Department to provide written feedback on the recommendations to make improvements on various aspects of reporting. Also meetings between the Audit Committee and the various Executive Authorities have to date not taken place.
- The Audit Committee received the audit report and management letter on the day of the scheduled year-end reporting meeting. It is of vital importance for the Audit Committee to receive the audit report and the management letter on time for adequate preparation and meaningful engagement with the Provincial Auditor and the Accounting Officer to take place.



.....
Chairperson of the Audit Committee
Date: 25 July 2012



Laat ons terugkeer na die landbougrond, dis waar ons welvaart lê

PART 4

AUDITED ANNUAL FINANCIAL STATEMENTS

A hi vuyeleni eku rimeni hikuva rifumo ri huma emisaveni



LMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

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**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

1. Introduction

Limpopo, being a gate-way to the rest of Africa, constitutes a land mass of about 12 million hectares. It lies in the northern side of South Africa, bordering Gauteng Province in the south, Mozambique in the east, Zimbabwe in the north and Botswana in the west. The Province covers five (5) districts, namely: Greater Sekhukhune, Mopani, Capricorn, Waterberg and Vhembe. The intensities and distribution of the agricultural activities vary from one district to the other and is determined by such issues as land suitability, investments in infrastructure and market availability.

Whilst 13% of South Africa's land is fairly good for crop production, only 22% of this is high-potential arable land. The most important limiting factor in agricultural production is the availability of water. Rainfall is distributed disproportionately across the country, leaving some areas prone to drought. Approximately fifty percent of South Africa's water is used for agriculture, with about 1.3-million hectares under irrigation. Farming remains fundamental to the local economy and development of the southern African region. Since the country's first democratic elections in 1994, the Limpopo Province has been working to develop small-scale farming and cooperatives. In the recent past efforts were put more into getting farmers to play a significant role in the secondary part of the agricultural sector.

With an average of about 500-600mm of rain per annum, the province provides an ideal place to practice both commercial and subsistence agriculture. Limpopo Province is well endowed with suitable natural resources (land, subtropical climate and water) necessary for agricultural production. The Province is rural in nature with agriculture the dominant economic activity. Mostly primary agricultural production happens within the rural locality of rural areas.

In the context of comprehensive rural development, agriculture remains the main stimulant of the rural economic activities. This sector continues to contribute to our vision of sustainable and vibrant rural communities, where backward and forward linkages of rural value chain are activated to improve the livelihoods of the rural poor. This, in summary is the canvas that we are working on as Department of Agriculture in the Province, and towards which financial and human resource services are allocated.

2. General review of the state of financial affairs

2.1. Important policy decisions facing the department

- 2.1.1. During the financial year a decision was taken to include the Limpopo Agri-business Development Agency into the provincial public entities that are going through a process of amalgamation. The matter was also referred to the provincial EXCO and it was duly approved. The amalgamation was scheduled to be completed by 31st March 2012. Unfortunately the process could not be included as scheduled. A new date is set for August 2012. The implication of the decision is that the LADC shall cease to exist in its current format as it will be incorporated into the new entity reporting to the MEC for Limpopo Economic Development and Tourism (LEDET).

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**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

2.1.2. The Department of Agriculture has been mandated to champion rural development in the province. In order to align with this mandate, the Department realised the need to reconfigure its organizational structure and re-engineer its processes with a view of ensuring effective redeployment of resources towards optimum service delivery. The thrust of the organizational review process was to create capacity for effective coordination of rural development through strengthening capacity in the district municipal offices and service centres. The organizational structure was approved in June 2011 and the Department is undergoing a process of implementation.

2.2. Significant events that have taken place during the year

2.2.1. Limpopo Dairy is one of the most successful and largest dairy farms in the Limpopo Province and has been in the dairy business for more than 32 years. The dairy boasts the largest milk processing facilities that were developed over the years. With its milk produced and processed within the province, the Limpopo Dairy makes a huge contribution to the local economy, both in terms of job creation (more than 400 workers are reportedly employed by this enterprise) and provision of affordable milk through retailers to the public. The project experienced a disaster where some 560 dairy cows were reported to have been infected by brucellosis, resulting in these animals being slaughtered. The loss of the dairy cows threatened the continued existence of the business and could have severe consequences for Limpopo Province as people would lose jobs and the supply of milk would decrease resulting in price increases. As an effort to remain in business, Limpopo Dairy requested government for assistance and the Department approved financial support for the infected dairy cows to be replaced. A total amount of R4 987 000-00 was spent to this effect, and this included R4 625 000-00 used to procure the dairy cows and R362 000-00 used to pay for transportation of the cows from Port Elizabeth.

2.2.2. Recurrent droughts that took place in the Limpopo Province since 2003 contributed to most farmers who are located along the river sides discounting the flood plain. On 18 January 2012 flood disaster hit Maruleng municipality. Farmers around Blyde River, Sekororo, Finale, The Oaks and areas around Hoedspruit suffered huge economic losses on their crops, livestock, and infrastructure. Most of the affected farmers are those whose farms are located along the river line. A summary of the commodities and infrastructure damages include the following: Cash crops such as tomatoes, cabbage etc., Fruit trees, especially citrus, mangoes and avocados, Livestock, that include small stock and cattle, Agricultural infrastructure such as irrigation dams, irrigation pipe lines and equipment's, pump stations, electric reticulation systems, Store rooms and pack houses, Soil conservation works, and on farm roads and bridges. The initial damage assessment by LDA was estimated at R78 million. An independent service provider, Aerocon was appointed for verification costing and they have recommended R57 million for infrastructure damages incurred. We are still awaiting the response from the National Disaster Management Centre.



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**LIMPOPO DEPARTMENT OF AGRICULTURE
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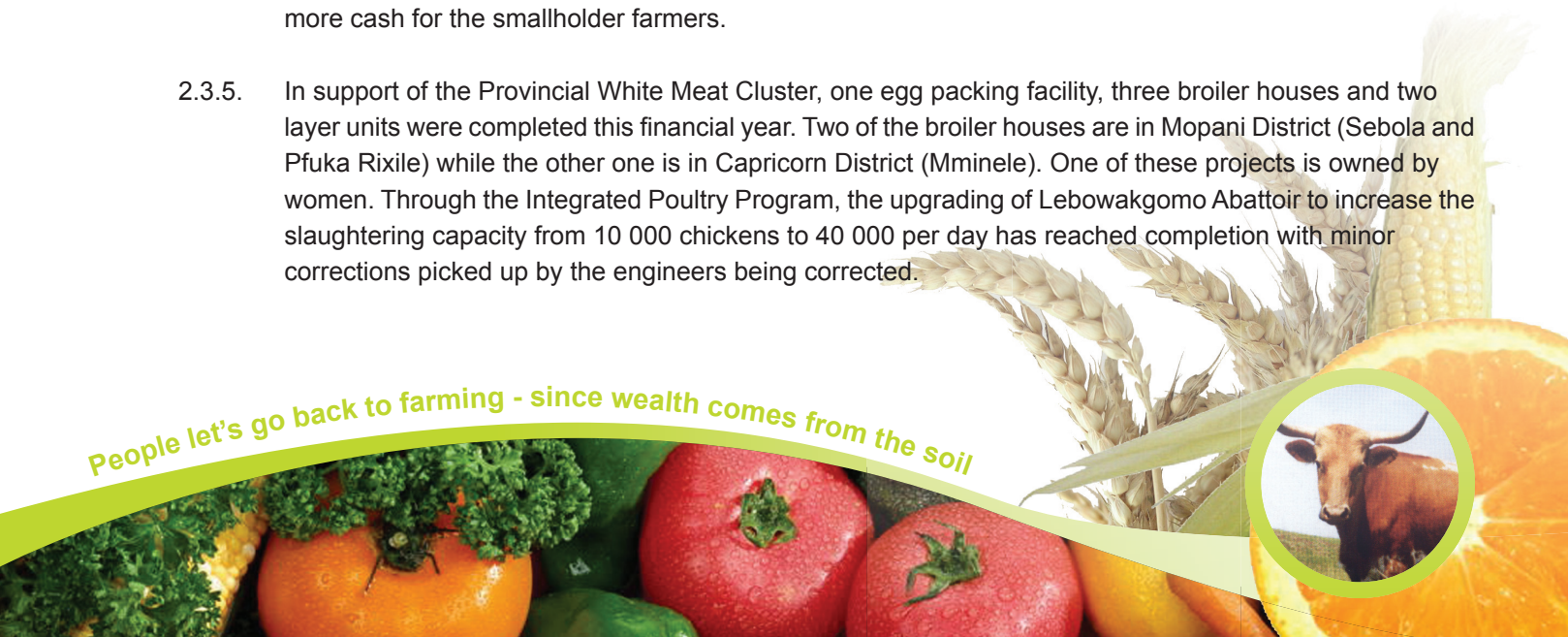
**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

- 2.2.3. As from the 15th March 2012, the MEC who was responsible for the Limpopo Department of Agriculture (Hon. D. Letsatsi-Duba) was redeployed and the new MEC in the name of Hon. BO Marule took over. Effective from the 31 March 2012, the Head of Department (Prof. AE. Nesamvuni) who was responsible for the Department during the reporting period, resigned.

2.3. Major projects undertaken or completed during the year

- 2.3.1. The year under review was pronounced as a year of job creation and the Limpopo Department of Agriculture played its part to ensure the achievement of this goal by creating a conducive environment for the sector to create jobs and support farmers by providing them with technical advice, inputs, mechanization and infrastructure through departmental programmes such as CASP, Illima/ Litsema, MERECAS and RESIS.
- 2.3.2. The capacity of our core human capital, the extension technicians, are being enhanced with ICT tools, bursaries and technical skills to modernize the profession and make sure that they respond to challenges of our farmers.
- 2.3.3. The Limpopo Department of Agriculture continues to ensure wellness of the work force in order to ensure that the employees are healthy and productive for the Department to achieve its strategic goals and deliver according to its mandate. The Department has completed the Medical Surveillance and is now aware of the fitness status of employees as well as the health risks and hazards attached to employees' job functions. The Medical Surveillance also helped the Department in the review of HRM policies, e.g. Recruitment, Selection and Appointment.
- 2.3.4. The success of the Integrated Poultry Program is made possible by a good relationship with the Department has created with the private sector. Limpopo province has during the financial year seen one of the biggest players in the poultry industry, Rainbow Chicken Limited, taking over one of the biggest abattoir operation belonging to Bushvalley Chicken in Tzaneen Municipality. The company adopted all contract growers that were linked to Bushvalley and continues to provide secured markets, mentorship and production input support to the emerging farmers. The new relationship came with the new technologies and Rainbow's expertise that has increased production cycles from seven to eight per annum. This ensures greater asset utilization (more value out of houses developed by LDA) and brings more cash for the smallholder farmers.
- 2.3.5. In support of the Provincial White Meat Cluster, one egg packing facility, three broiler houses and two layer units were completed this financial year. Two of the broiler houses are in Mopani District (Sebola and Pfuka Rixile) while the other one is in Capricorn District (Mminele). One of these projects is owned by women. Through the Integrated Poultry Program, the upgrading of Lebowakgomo Abattoir to increase the slaughtering capacity from 10 000 chickens to 40 000 per day has reached completion with minor corrections picked up by the engineers being corrected.

People let's go back to farming - since wealth comes from the soil



**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

- 2.3.6. The Limpopo Department of Agriculture continued to develop small irrigation systems that seek to optimally utilize indispensable and scarce water resources to enhance crop production. Ten (10) irrigation projects have been completed, whilst 15 were at various stages of completion by the end of the financial year. One packing facility that will benefit the small scale producers in the Greater Letaba Municipality has been completed. The packing facility will further enhance the job creation capacity and rural development within the deep rural villages.
- 2.3.7. The Department working together with Greater Tzaneen Municipality and Greater Tzaneen Economic Development Agency continued with the rejuvenation and revitalization of the Makgoba Tea Estate in order to mitigate the immediate environmental risks. A total of 501 ha of tea have been cut back while employing 503 employees. Long-term plans are being developed to help spread the risks and increase the job creation potential through diversification.
- 2.3.8. The national coordinated Extension Recovery Plan (ERP) was successfully implemented by the LDA during 2011/2012. The aim of ERP plan is to improve the working conditions of the agricultural officers who are employed by the Department of Agriculture throughout the country. Through ERP, 100 technical officers received laptops and this has increased the total distributed laptops to a total of 1053 laptops, 46 Data projectors, 67 GPS that have been given to individuals and also placed on strategic locations for the use by the technical officers
- 2.3.9. The rural development has been identified as one of the five key priorities of government and LDA got a mandated to champion rural development in the province. In 2011/2012 Limpopo Rural Development Strategy was crafted in consultation with all key stakeholders and the strategy was endorsed by various stakeholders both national and provincially. The final rural strategy document was finalized and adopted by EXCO in November 2011. The strategy will be implemented in 2012 / 2013 financial year. The rural development strategy will ensure that all the farmer support programs are integrated with other government and non-government programs to support rural communities.
- 2.3.10. The Government Medium Term Strategic Framework (MTSF) Priority No. 3 recognises the need to stimulate agricultural production with a view to contributing to Food Security through a strong focus on institutional support that creates scale and access business services and markets. In line with the latter, the Limpopo Department of Agriculture, through the Limpopo IDC Nguni Cattle Development Trust, have in the 2011/ 2012 financial year, established 21 projects, distributed 996 cattle, benefitting 1420 project beneficiaries (comprising of 216 women, 1160 men and 44 youth). A total of 28 507 ha were thus economically activated.



**LIMPOPO DEPARTMENT OF AGRICULTURE
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**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

- 2.3.11. On its quest to create access to markets as part of the commercialization strategy, the Trust has launched the Limpopo Angus-Nguni Cattle project for the production of "Branded Beef" to be distributed through the Pick 'n Pay Chain Stores. A Memorandum of Understanding was signed between the Trust, Pick 'n Pay, Certified South African Angus Beef, Beefcor, Angus Cattle Breeders Society of South Africa and the Agricultural Research Council. To date, 14 Angus- Nguni projects have been established.
- 2.3.12. In its quest to manage food security interventions to promote enhanced rural livelihoods for a viable agricultural sector, a total of 8525 newly food insecure households were identified in the various districts of the Province. The World Food Day was celebrated by launching the Provincial Food Park.

2.4. Spending trends

- 2.4.1. The Department's final total budget allocation for 2011/12 was R 1, 492 billion, of which R 1,280 billion (86%) was for Equitable Share and R 212 million (14%) for Conditional Grants. The total spending for the year was R 1, 448 billion (97%). Equitable Share spending was R 1, 271 million (99%) against its budget allocation, whilst Conditional Grants realised R 177 million (84%) spending. The total saving of R 44 million (3%) of the total budget was eventually realised mainly from Conditional Grants as alluded to. The Department realised an over-expenditure on Compensation of Employees as a result of lack of funding by the Treasury for the implementation of the Occupation Specific Dispensation salary increases (OSD) salary increases and the deficit Improvement on Conditions of Service (ICS) annual salary increase which went above what was initially provided for (5.5% to 6.8%) as the outcome of the salary negotiations between the employer and the labour unions.
- 2.4.2. The spending of Conditional Grants funds was confronted with many obstacles ranging from natural climatic conditions mainly rains and floods to conflicts amongst beneficiaries of projects which are more detailed in the non-financial performance reporting of this document. The following is the graphical illustration of the spending trend.
- 2.4.3. During the budget adjustment, the Department received R8, 475 million conditional grants for disaster which took place in 2010/11 financial year. The purpose of the funds was to relieve farmers of the damages they suffered due to flood disaster. The money could not be spent due to the fact that it was received too late in the financial year to complete the procurement processes. The kind of projects to be implemented using the funds are all infrastructure projects which could not be completed in a short space of time.
- 2.4.4. The Department was allocated an Ilima-Letsema Conditional Grant budget of R40 Million for the 2011/12 financial year. A total amount of R29,2 million was spent during the fiscal year. As a result an amount of R10.8 million remained unspent as at 31 March 2012.

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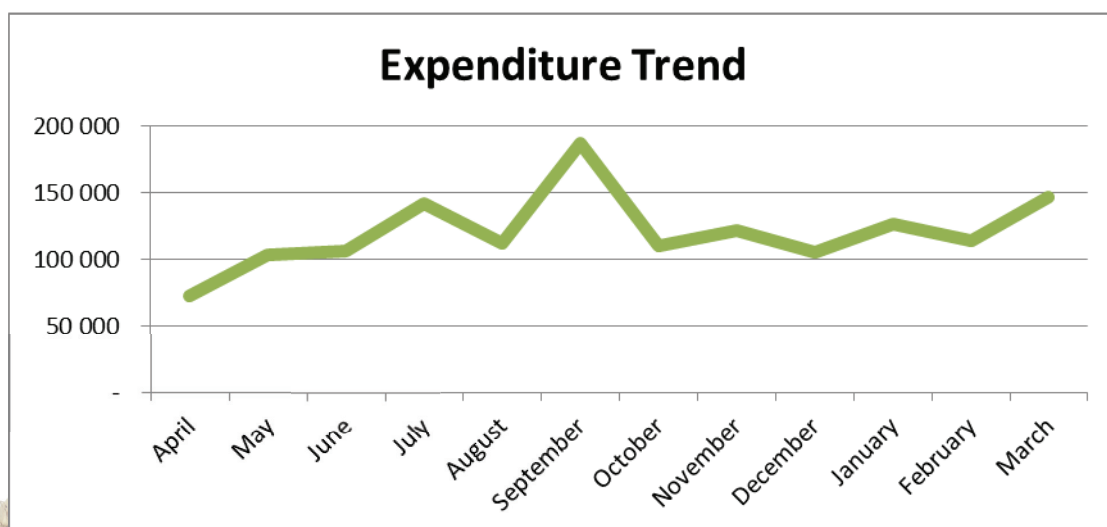


**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
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This was due to the appointed suppliers for seeds and seedlings delaying to deliver complaining about price adjustments issues with the National Treasury and later about delayed payments to them during the commencement of the section 100 1(b) of the Constitution take-over of the Province. The department had attempted on several occasions to remedy the situation by negotiating with the suppliers and at some stage a punitive measures were also implemented.

- 2.4.5. The CASP had a total allocation of R 154 398 000 of which R 142 659 173 was spent and R 11 738 827 under spent. The under spending resulted from the imposed section 100 1(b) of the Constitution upon Provincial Treasury which negatively affected work progress due to stoppage in various sites of construction by service providers which abandoned sites due to provincial cash flow challenges which resulted to them not being paid. The affected projects are still incomplete and the work has to continue in the current financial hence the request for roll-over to complete the work.
- 2.4.6. This project was allocated an amount of R 7 496 751.00. The department commenced with repartitioning of Agri-Village buildings from 01/09/2011 and was expected to complete by 31/03/2012. The work certified was valued at R 3 092 503.84 as at end of March 2012 and it constitutes 54% of the entire project. The service provider failed to perform according to delivery terms and penalties were imposed as from 01/01/2012. The work is currently in progress and the department could not make provision in the new budget due the fact it expected that it would be completed by 31/03/2012 and it was adequately budgeted during the previous financial year. The service provider is expected to complete the outstanding works during the current financial year ending 31/03/2013. The staff was accommodated on leased basis at 67 President Paul Kruger from 01/09/2011 and are expected to occupy the repartitioned office on completion of the project.



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- 2.4.7. A spending spike was experienced in the month of September due to the back payments of annual salary increases which were in arrears starting from April 2011. The expenditure went above the average of R120 million per month to R187 million. This was due to the programmatic implementation of general salary increases backdated to May 2011 in accordance with the bargaining council agreement. The spike was also fuelled by a large request for funding by the LADC which was paid over to them in September 2011. Otherwise spending remained fairly stable throughout the 2011/12 financial year.

2.5. Virement

- 2.5.1. The Department has shifted funds between the main divisions of the vote in order to defray over-expenditure in other divisions. The virement were done in line with the Public Finance Management Act and the limitation of Treasury Regulations. The Provincial Treasury was duly informed about the virement in accordance with section 43 of the Public Finance Management Act (Act 1 of 1999 as amended by act 29 of 1999). The Department shifted R0.615 mil from Programme 3: Farmer Support and Development to Programme 7: Structured Agricultural Training. Details of the virements done during the year are included in the Appropriation Statement.

2.6. Payments

The Department maintains a control system of monitoring payment turnaround in order to ensure that all payments are done within the prescribed 30 days of receipt of the invoice. However, the Department always strive to finalize payments within 5 days of the receipt of the invoice in accordance with its service delivery standards. The Department managed to pay 96% of the invoices within 30 days from the date of receipt of the invoice. However 4% of the invoices were

paid after 30 days due to service providers submitting supporting schedules late and invoices referred back to suppliers for incomplete information which takes long to come back. The other main cause for the delays in payments was the fact that the Department did not process payments in December 2011 and January 2012 due to the decision by the Administrators to suspend payments during that period. The provincial decision to limit payments processing runs from eight to two per month is not helping the Department to achieve the objective. The chart below shows the payment turnaround times for the Department:

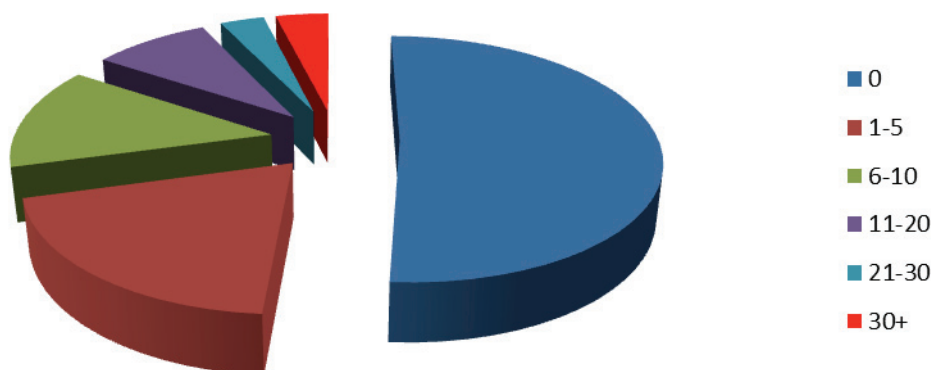
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2.7. Other matters

2.7.1. Liquidation of a major service provider

The contractor who was appointed for Mapela Irrigation Scheme was provisionally liquidated when the work was at 72% of completion. The total amount of the contract was R7, 655,138.95 whilst a total of R5, 599,595.82 was already paid to the service provider. Consequently, an amount of R2, 055, 543.13 was left to complete the project. The contract was duly terminated by the Department and a new service provider, Floppy Sprinkler Irrigation Systems, was contracted to complete the work at a new contract amount of R5, 510,033.09. As a result, the Department incurred a total loss amounting to R3, 454,489.96 at the completion of the project. However the contract between the Department and the service provider made it mandatory of the service provider to put a guarantee of 10% (R765, 513.89) of the total contract price. The service provider has also submitted claims to the Department amounting to R2, 331 million. The matters are being handled by the Office of the State Attorney.

2.7.2. Inter-departmental Receivable: National Department of Rural Development and Land Reform

2.7.2.1. The Department has a receivable from the National Department of Rural Development and Land Reform (DRDLR) amount to R17, 985 million which emanated from the power of attorney in terms of which the Department was authorised to, amongst other things, manage state lands and collect revenue accruing from rental of leased land on behalf the of DRDLR. The National DRDLR took a decision to withdraw the power of attorney in terms of which Limpopo Department of Agriculture was managing farms on their behalf since the year 2000. According to the power of attorney agreement between the two departments, the DRDLR was responsible for all operational expenses incidental to this power of attorney and the Limpopo Department of Agriculture would collect rental from farmers who are leasing the farms. All revenue collected from farm rentals was due and payable to the DRDLR. The total amount of the revenue collected is duly recognized in the financial statements of the department as Inter-departmental payable.

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2.7.2.2. In January 2011, the department received a letter from the National Department of Rural Development and Land Reform (NDRDLR) indicating that they acknowledge the debt owed to them but they are not able to pay the outstanding amount. In response, the Department of Agriculture wrote to the Provincial Treasury to provide further guidance. Despite several reminders sent to the Provincial Treasury, the department has to date received no response. The letter from the Department of Rural Development and Land Reform has created an impression that the recoverability of the amount is doubtful. On that basis, the department took a decision not to pursue the recovery of the money considering that the debt has been outstanding for a long time and that the NDRDLR has already indicated that they are not able to pay the LDA.

2.7.3 Claim against the Department: Former Managing Director of the LADC

The Department received a letter from the former Managing Director of the LADC (Dr P. Mohlahlana) demanding compensation to the tune of R50 million rand. The claimant is citing a clause in the settlement agreement entered between him and the employer during the disciplinary hearing. The claimant was a Managing Director of the Limpopo Agribusiness Development Agency (LADC), which is a public entity under the control of Limpopo Department of Agriculture. The Department also learnt that the LADC has also received the same claim. So far neither the Department nor the LADC has received summonses from the claimant. On balance of probabilities, there is a greater level of uncertainty about intention of the claimant to pursue the matter and therefore there is also uncertainty as to when or how much the court is likely to settle for.

2.7.4 Fruitless and wasteful expenditure

The Department incurred fruitless and wasteful expenditure to the amount of R863.98 during the current financial year. The expenditure was caused by interest paid on overdue accounts from Eskom. The Department is in the process of investigating the causes for the expenditure.

3. Service rendered by the department

3.1. A list of services rendered

- 3.1.1. Extension and advisory services
- 3.1.2. Settlement of emerging farmers
- 3.1.3. Food Production
- 3.1.4. Research and training
- 3.1.5. Agribusiness and entrepreneurship development
- 3.1.6. Natural resource management

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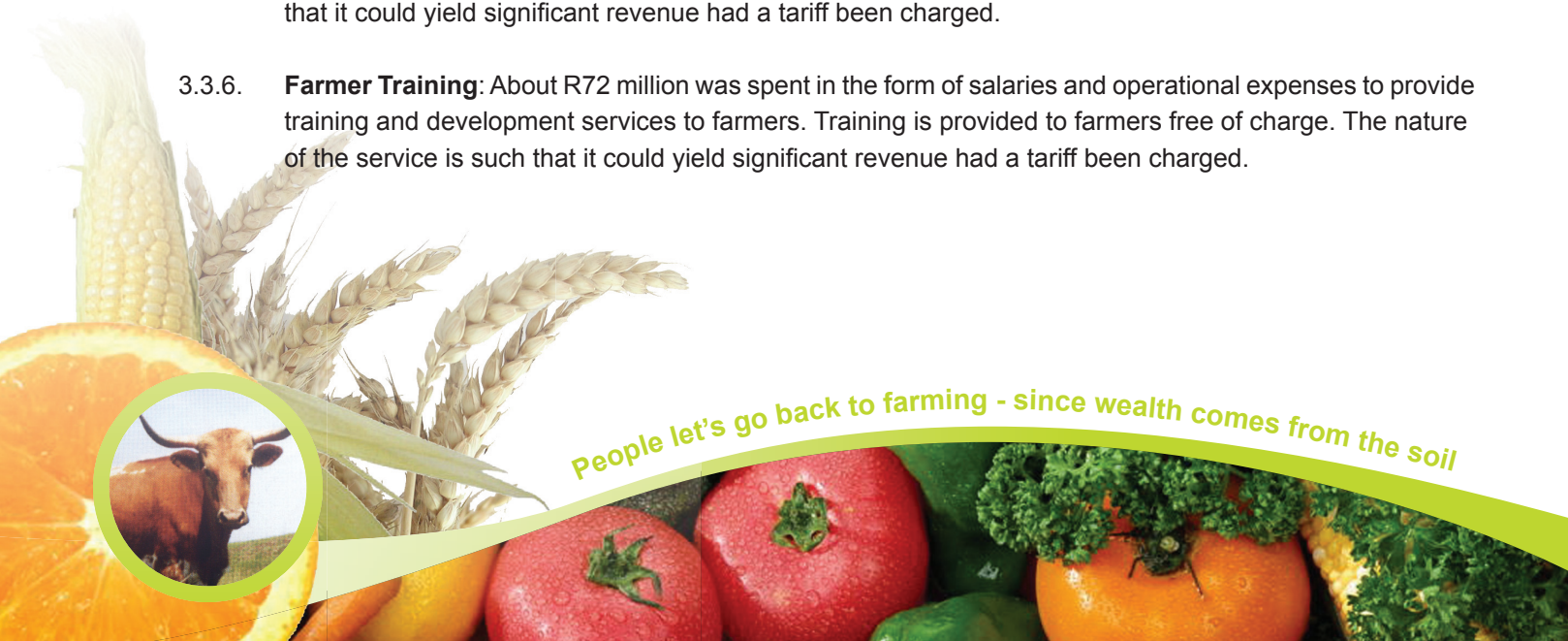
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3.2. Tariff policy

On an annual basis the Department revises the tariffs charged on the different items of revenue. The determination of tariffs takes into account the department's revenue budget for the year. Where any tariff change is determined Provincial Treasury approval has to be obtained for implementation.

3.3. Free Services

- 3.3.1. **Sustainable Resources:** The Department provides services to farmers mainly free of charge. The Department spent R 52 million in developing infrastructure for communal and emerging farmers in the province. The farmers are not paying for the infrastructure and the usage. The nature of the service is such that it could yield significant revenue had a tariff been charged.
- 3.3.2. **Farmer Support and Development:** The Department spent R178 million in farmer settlement support programme. The support is given in the form of production inputs and infrastructure support provided to the farmers free of charge. The nature of the service is such that it could yield significant revenue had a tariff been charged.
- 3.3.3. **Veterinary Services:** The Department has spent R38 million of which R8 million on animal vaccines during the reporting year and the remainder in the form of salaries and operational expenses. The expenditure is mainly incurred to vaccinate animals in communal areas and the buffer zone to prevent communicable diseases. The professional services given by the Veterinary doctors are such that it could yield a considerable amount of revenue if it was provided at market rate. The nature of the service is such that it could yield significant revenue had a tariff been charged.
- 3.3.4. **Research and Development:** The Department has spent R49.575 million for research and development and provision of information to farmers. About R33 million was paid in the form of salaries to researchers and other professionals whose services could yield more revenue had they been traded in an open market. The nature of the service is such that it could yield significant revenue had a tariff been charged.
- 3.3.5. **Agribusiness and economic advisory services:** About R22 million was spent in the form of salaries and operational expenses to provide agri-business advisory services to farmers. The nature of the work is such that it could attract revenue had it been traded in an open market. The nature of the service is such that it could yield significant revenue had a tariff been charged.
- 3.3.6. **Farmer Training:** About R72 million was spent in the form of salaries and operational expenses to provide training and development services to farmers. Training is provided to farmers free of charge. The nature of the service is such that it could yield significant revenue had a tariff been charged.



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3.4. Inventories

The total inventories on hand at year-end are included in the Annexure on Inventory.

4. Capacity constraints

- 4.1. The Department continues to experience an acute shortage of Veterinary surgeons and agricultural engineers. The department however awards bursaries to both internal and external students in order to close the skills need. A total of 29 veterinary and 21 of agricultural engineering students have been awarded bursaries to study at the universities of Pretoria, Nairobi, KwaZulu-Natal and Zimbabwe respectively. The students have signed service contract binding them to do serve in the public service on completion of their training. A total of 131 internal and technical staff have been awarded bursaries to upgrade their qualifications and skills at various South African universities through Extension Recovery grant. As the Agricultural sector becomes increasingly competitive and the required skills grow more diverse, it is imperative for the agricultural sector to have the right skills. Poor or inadequate skills decisions can produce long-term negative effects, among them high training and development costs to minimize the incidence of poor performance and high turnover which, in turn, impact staff morale, the production of high quality goods and services and the retention of organizational memory.
- 4.2. The Limpopo Department of Agriculture is thus committed to the development of adequate skills required to support the sector and bridge the existing skills gaps. Bearing in mind the skills shortages, the Department also tasked PriceWaterhouseCoopers with analysing the current skills gaps and developing a human resource development plan over the short, medium and long term. The department has also allocated a total R7m (of R5m and R2m for the equitable share and Extension Recovery grant respectively) to address the issues of skills shortage.

5. Utilisation of donor funds

- 5.1. The Department has a relationship with Flemish International Cooperation Agency (FICA) in terms of which the latter provides assistance in the form of funding. During the 2010/11 financial year the department and the donor reviewed the funding arrangement with the objective of maximizing the efficiency and effectiveness of the programme. The new arrangement entailed appointing Limpopo LED Resource Centre as an implementing agent.
- 5.2. During the normal course of overseeing and monitoring the utilization of donor funds by the implementing agent certain facts came to light which led the Department to suspect that Supply Chain Management rules and regulations were being contravened in the process of procuring goods and services by the implementing agent. In the light of this determination the department appointed an independent auditor to perform a comprehensive audit on the activities of the implementing agent in relation to the utilization of donor funds.

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- 5.3. The purpose and objectives on the comprehensive audit are to gather evidence to assist the department in establishing or refuting suspicions of fraudulent, corrupt, irregular, or collusive practices by employees of the Department, the service provider and or related parties, and any complicity by employees of the Department of Agriculture in the award of the tender to the LLEDRC.

6. Organisations to whom transfer payments have been made

- 6.1. The Department has one Public Entity in the name of Limpopo Agribusiness Development Agency. Details of the performance of the entity are included in the financial statements of the public entity and details of transfers made to the public entity are disclosed in Annexure 3 of the Annual Financial Statements. See Annexure 2 to the Annual Financial Statements. Transfers are made to the public entity on a monthly basis in order to enable the entity to implement projects it runs on behalf of the department.
- 6.2. The entity accounts to the Executive Authority of the Department. The entity provides its quarterly performance report to the Executive Authority for consideration on a quarterly basis. The entity also submits its financial statements and annual reports to the Department on due dates. During the year under review, a total amount of R96 million was transferred to the LADC. Details of the transfers are provided in the statement of financial statements and accompanying notes.

7. Corporate governance arrangements

- 7.1. The following are departmental governance committees:

| Governance Committee | Frequency of meetings | Operating or Not (Yes or No) |
|-------------------------------------|-----------------------|--|
| 1. Cluster Audit Committee | Quarterly | Yes - recommendation of the committee implemented fully |
| 2. Audit Steering Committee | Monthly | Yes – the committee considers internal audit issues, external audit matters and SCOPA issues |
| 3. Risk Management Committee | Monthly | Yes – the committee considers risk management plans, FMCM issues and Compliance issues. |

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| | | |
|---|-----------|--|
| 4. Budget Steering Committee | Quarterly | Yes – The budget considers budget allocations and reviews. |
| 5. Budget Consultative Forum | Monthly | Yes – All senior managers of the department to consider budget spending/performance |
| 6. Project Steering Committee | Monthly | Yes – To consider project proposals and funding and also to consider projects performance |
| 7. Loss Control Committee | Monthly | Yes – To adjudicate cases of loss, damages to state assets and fruitless and wasteful expenditure, irregular expenditure etc |
| 8. Board of Survey/ Disposal Committee | On demand | Yes – To consider the disposal of state assets |
| 9. Bid Adjudication Committee | Weekly | Yes – Adjudicate bids |
| 10. Bid Evaluation Committee (Incl sub committees) | Ad-hoc | Yes – To evaluate bids |
| 11. Bids Specification Committees | Ad-hoc | Yes – To evaluate specifications |

- 7.2. **Risk Management Approach:** The Risk Management Implementation Plan is developed and implemented annually. The risk assessments as conducted and registers are developed for each category assessed. Monitoring of the implementation of mitigations made is done regularly and reported to relevant stakeholders on quarterly basis.
- 7.3. **Fraud Prevention Policy:** The Fraud Prevention policy has been developed in 2009 and it was last reviewed during January 2012. The policy is being communicated to all employees through conducting awareness campaigns and a copy has been pasted on the LDA e-doc.
- 7.4. **Audit Issues:** The Department has developed an action plan to monitor the implementation of Internal and External Audit issues. The component Governance and Compliance under Risk Management Su-branch conducts follow up audits on regular basis.
- 7.5. **Audit Committee:** Audit committee meetings are held regularly on centralised cluster three (03).

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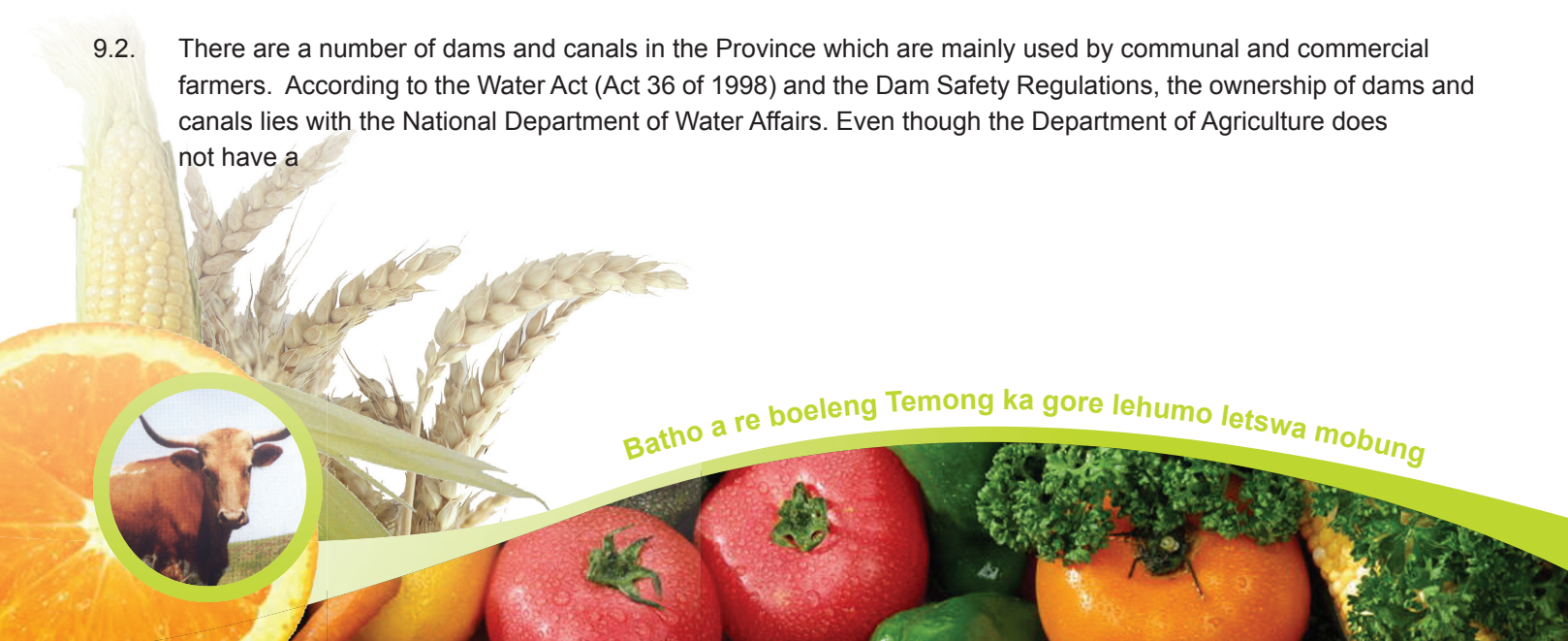
- 7.6. **Management of Conflict of interest:** LDA SMS complete the Financial Disclosure forms at the beginning of the financial year. Employees complete the WROPS forms to request a written approval to perform remunerative work outside public service
- 7.7. **Implementation of Code of Conduct:** The Department uses the National Code of Conduct that was issued by the Public Service Commission. The code has since been translated into the Sepedi, Venda and Tsonga languages. The Labour Relations unit of the Department conducted an awareness campaign on the Code of Conduct during 2011/12. The campaign covered all workers below level 8 who cannot read and understand the code on their own. The Department has as a result seen a reduction of Labour Relations cases from 120 in 2011/12 to 100 in 2012/13 (targeted).
- 7.8. **Accounting Officer's Responsible:** The Accounting Officer has set the tone at the top by supporting ERM and allocating human and financial resources towards the implementation thereof. The necessary structures and reporting lines were established within the institution to support the risk management strategy, risk management policy, risk management implementation plan and fraud risk management policy. The Risk management Committee has been developed and holds meetings quarterly.
8. **Discontinued activities/activities to be discontinued**

Due to social conflicts challenges facing the Department around the RESIS projects the Department took a decision not to implement new RESIS projects in the recent future. The project's aim was revitalize smallholder farms and to assist farmers and agricultural cooperatives with the agricultural infrastructure. Some of the RESIS projects are not operational despite the fact that the Department has invested a substantial amount of money in farming infrastructure. The implication of the decision is that the Department shall complete the outstanding projects and redirect funding towards ensuring that the schemes are operational.

9. Asset management

- 9.1. All assets received have been captured in the asset register. The Asset Management Reforms (AMR) milestone has been achieved to date except for depreciation of assets due to the nature of the asset management template that is in use as it does not cater for depreciation. Asset depreciation is a complex process when using manual system considering the number of assets that the department manages and controls. In future depreciation will be catered for in the automated system that is being developed for use by the Province.
- 9.2. There are a number of dams and canals in the Province which are mainly used by communal and commercial farmers. According to the Water Act (Act 36 of 1998) and the Dam Safety Regulations, the ownership of dams and canals lies with the National Department of Water Affairs. Even though the Department of Agriculture does not have a

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legal right or physical possession of the assets in question, the Department has control over the service potential of the assets. This is due to the fact that the Department has invested enormous amount of money into the repairs, refurbishment and maintenance of dams and canals for the benefit of the farmers in the Province. The Department has a responsibility of ensuring that agricultural activities continue in a sustainable manner. Due to the fact that the responsibility of dams and canals has always been entrusted to the National Department of Water Affairs, these assets were not included in the asset register of the Department.

- 9.3. In 2009 June, the Department wrote to the Department of Water Affairs to take on the assets in their asset register as is the case with all other dams and canals in the country. After several reminders, we managed to secure a meeting with them in March 2011. In this meeting we agreed that the Department shall record the assets in its asset register for 2010/11 and thereafter hand-over the assets to the National Department of Land Affairs. The Department prepared a handover certificate and handed it over to the National Department of Water Affairs. To date the certificate is not yet returned back to us. The Department therefore decided to keep the assets in the 2011/12 financial year with the hope that the process of handover shall be finalized. Due to the fact that the monetary value of the assets are not known, the assets were disclosed at R1 and the expenditure incurred on repairs and refurbishment and improvement of the assets shall continue to be recognised as work in progress.
- 9.4. The use of manual system to management and control of asset poses a challenge in implementing asset management reforms as required.

10. Management of performance information

The management of performance information (PI) in the Limpopo Department of Agriculture (LDA) is guided by the Framework for Managing Programme Performance Information from National Treasury and the LDA Performance Monitoring and Evaluation Framework.

10.1. Integration of performance information structures and systems within management processes and systems

The following existing structures are utilised to ensure that effective systems for performance information management are in place, and that monitoring and evaluation of performance information is used within the LDA to improve its decision-making, planning and implementation. These structures are also the vehicles for consultation processes that ensure the information needs of different users are taken into consideration when specifying the range of information to be collected.

10.1.1. Head of Department /General Managers Meeting

The role of the Head of Department (HOD) and General Managers (GMs) is to collectively provide strategic leadership and decision making regarding progress on

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performance of programmes/branches. The HOD/GMs meetings monitor the organisational performance through analysis of quarterly reports by the Strategic Management Branch, making decisions based on the performance analysis and recommending corrective actions.

10.1.2. Programme/ Branch Management Meetings

Managing of performance information is the responsibility of each programme within the LDA, as they have to provide feedback and early indications of progress or lack thereof in the achievement of intended results and the attainment of goals and objectives. Inherent in this task is the responsibility of the programmes/branches to compile progress reports in line with Departmental Annual Performance Plans. The monitoring of programme performances is conducted on a monthly basis during the Programme Management Meetings. Each programme and sub programme branch delegated one official who will be the Coordinator of PI.

10.1.3. Budget Committee

The role of the Budget Committee is to monitor implementation of the budget by monitoring expenditure trends. This monitoring is done in line with planned outputs as per the Annual Performance Plans. The Committee also considers budget pressures across the organisation and recommend solutions thereto.

10.1.4. MEC/HOD Planning Meeting

The HOD keeps the Member of Executive Council (MEC) informed on progress regarding departmental performance on a quarterly basis. High level strategic outputs are be considered, challenges and trends in the monitoring process indicated and recommendations on corrective steps are made to the MEC. The MEC provides guidance on further interventions necessary to improve organisational performance.

10.1.5. Risk Management Committee

The Committee monitors and consider the adequacy and overall effectiveness of Risk Management in the organisation to ensure achievement of organisational goals.

10.1.6. Audit Steering Committee

The Committee monitors progress made on addressing the findings of the Auditor General (AG).

10.1.7. Performance Information Audit Response Team

This team, composed of the managers (coordinators) of the relevant programmes, is tasked with ensuring that shortcomings raised in the management letter of the AG, are resolved. This team also play a critical role in the preparation of the LDA for the audit

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of Performance Information. Whilst the audit is in progress, the team is on standby to assist with requests/clarification coming from the AG.

10.2. Business processes driving the management of performance information

10.2.1. Business processes are in place ensuring the coordination and submission of Performance Information and Means of Verification (MoV). All General Managers (GMs) assume the role of Information Oversight Officers. Information Oversight Officers refers to officials designated to ensure that information reported on is accurate and supported by evidence. They are accountable for any reported information within their scope of application. They are required to verify the actual performance reported for the quarter, analyse any explain any material deviation and identify corrective action where appropriate. They are also required to validate the evidence in support of the performance reported. They ensure that evidence (MoV) on performance information reported is systematically available, complete and accessible.

10.2.2. The above standards apply to all strategic documents: Quarterly Reports, Annual Reports, and Strategic and Annual Performance Plans.

10.2.3. PI and MoV as identified in the LDA PI Reporting Framework guide this business process. This Framework is developed against the Annual Performance Plan of the Department and reflects all the indicators per Programme. The MoVs are specified as well as the provider of the verification data. The Framework is an internal control document and is implemented keeping in mind the technical standards set for PI and MoVs.

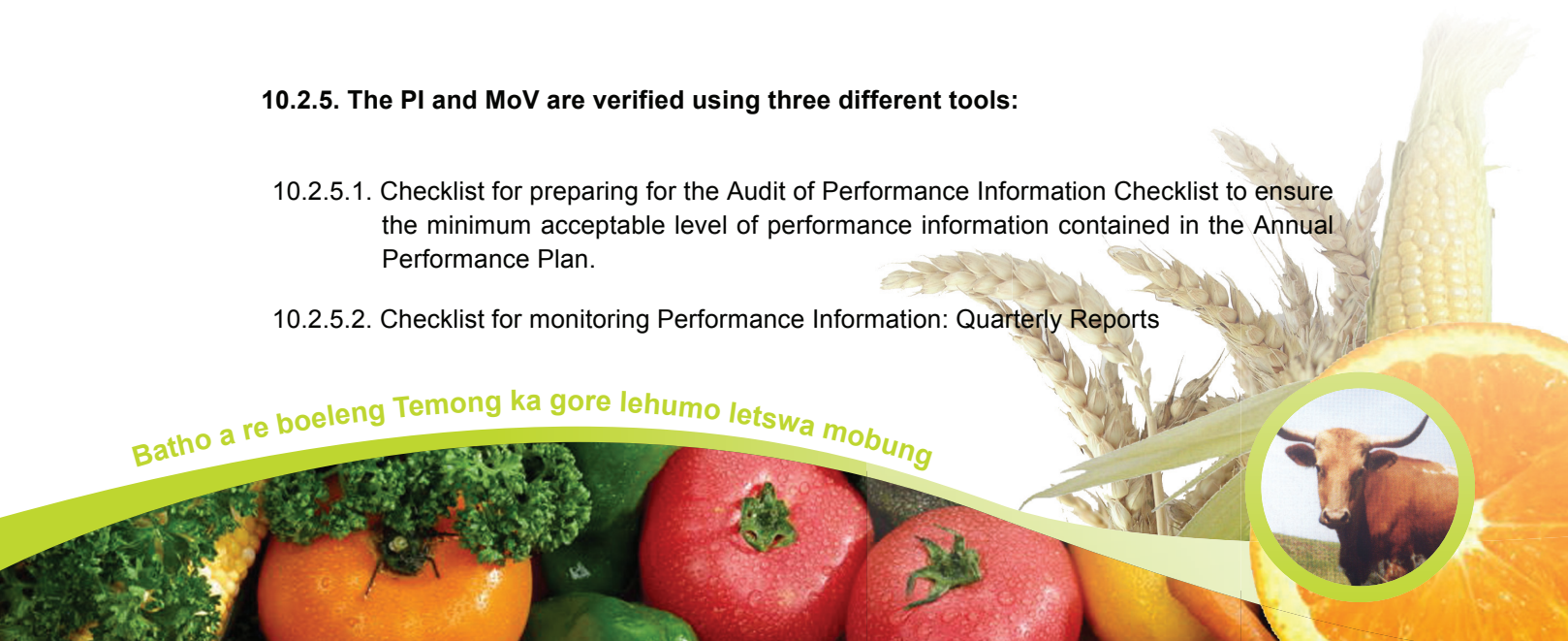
10.2.4. There is a central depository of PI across all Quarters and Programmes and files are opened per Quarter, per Programme, containing the MoV per indicator resulting in a Portfolio of Evidence. A dedicated person is responsible for the collecting or consolidation, collating and storing the PI. Before reporting information can be consolidated, it goes through a path of validation, flowing from the Municipal Mangers, District Senior Managers, and Managers in the General Managers office and finally the General Manager.

10.2.5. The PI and MoV are verified using three different tools:

10.2.5.1. Checklist for preparing for the Audit of Performance Information Checklist to ensure the minimum acceptable level of performance information contained in the Annual Performance Plan.

10.2.5.2. Checklist for monitoring Performance Information: Quarterly Reports

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10.2.6. These tools support the internal controls on PI in that:

10.2.6.1. The actual performance relative to the performance target is monitored, variance is explained and corrective action to remain on track identified. Supporting documentary evidence which justifies the reported level of performance is reviewed. The objective is to ensure that the evidence is sufficient, complete, consistent (e.g. monthly records are consistent with quarterly and annual reporting), accessible etc.

10.2.6.2. Performance Information is used in managing for results as Strategic Planning sessions are conducted twice a year to collectively discuss the predetermined objectives and targets of the office for the forthcoming years and to assess attainment of targets set in the present year. Further to this a Departmental Quarterly Monitoring Report (DQMR) is compiled. The report is the analysis of the Quarterly Reports (QR) compiled in line with the Annual Performance Plan (APP) of the Department. The focus of the report is on monitoring service delivery by the Department based on the extent to which targets reflected in the APP are met. The purpose of the DQMR is to sensitise the Executive Management on slow/lack of progress, thus providing an early warning on possible under performance of the Department.

10.2.6.3. Where applicable and relevant, PI is published in the public domain. This applies to the Department's strategic plan, annual performance plan, budget and annual report. Especially the LDA Annual Report is widely distributed to all the Libraries in the Province, through the Department of Sports, Arts and Culture. Progress on service delivery as contained in the LDA Annual Report is used in the MEC's Budget Speech and to make inputs to the State of the Province Address by the Premier.

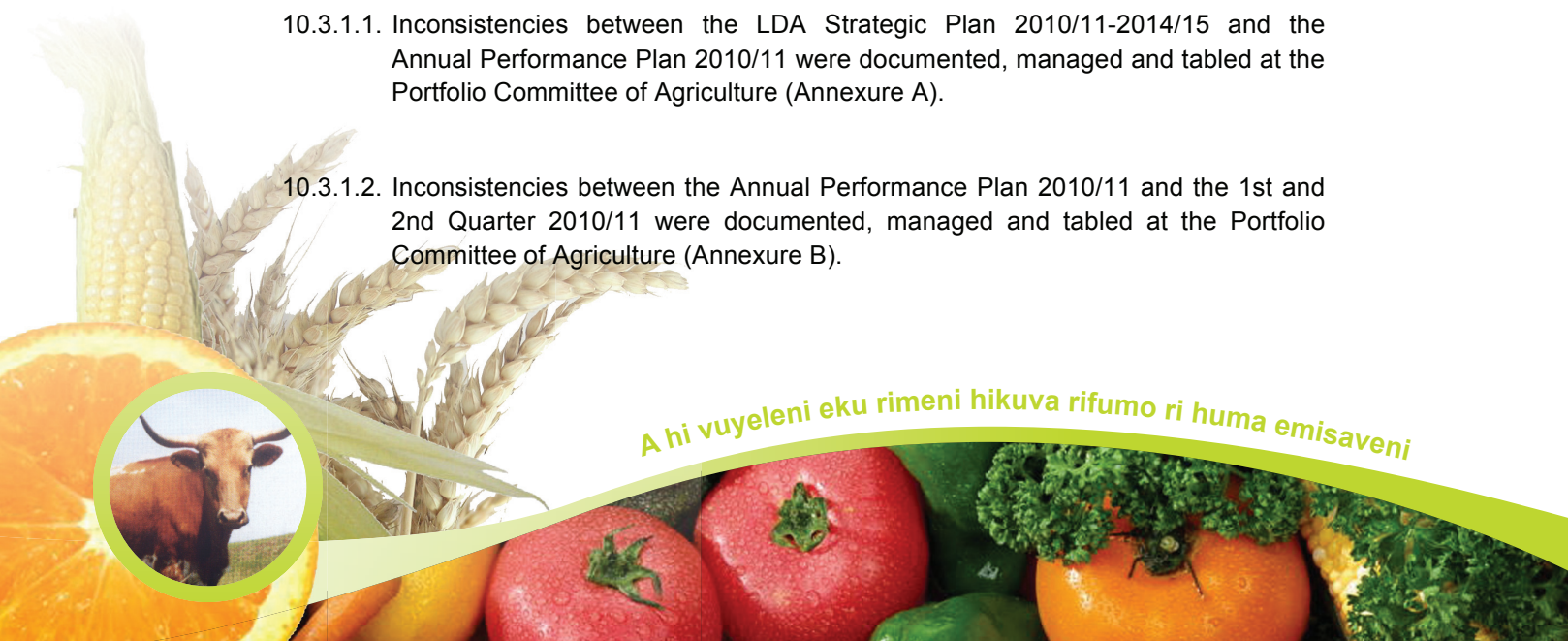
10.3. Internal control measures

10.3.1. Internal control measures are in place enabling the Accounting Officer to manage and monitor the process of performance information management. Through the application of the measures, inconsistencies between strategic documents were found and duly addressed:

10.3.1.1. Inconsistencies between the LDA Strategic Plan 2010/11-2014/15 and the Annual Performance Plan 2010/11 were documented, managed and tabled at the Portfolio Committee of Agriculture (Annexure A).

10.3.1.2. Inconsistencies between the Annual Performance Plan 2010/11 and the 1st and 2nd Quarter 2010/11 were documented, managed and tabled at the Portfolio Committee of Agriculture (Annexure B).

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10.3.1.3. Inconsistencies regarding annual targets within the Annual Performance Plan 2010/11 were noted by the Strategic Management Branch (in operation from October 2010) and addressed in the Quarterly Reports.

10.3.1.4. The table below outlines the department's own assessment of its control environment.

| | Approval s | Authoriz ation | Verifica tions | Reconc iliation s | Safegua rding | Segrega tion of duties | Delegati ons |
|-----------------------------|---------------|-------------------|-------------------|-------------------------|------------------|------------------------------|-----------------|
| Supply Chain Management | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 |
| Asset Management | 😊 | 😊 | 😬 | 😊 | 😊 | 😬 | 😊 |
| Cash Management | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 |
| Inventory | 😊 | 😊 | 😊 | 😬 | 😊 | 😬 | 😊 |
| Suspense & Control Accounts | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 |
| Debtors | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 |
| Revenue Management | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 |
| Human Resource management | 😊 | 😊 | 😊 | 😬 | 😊 | 😊 | 😊 |
| Expenditure Management | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 | 😊 |

11. SCOPA resolutions

Please find below SCOPA resolutions and actions taken to implement the resolutions:

| SCOPA resolutions | Subject | Progress on Resolutions |
|---|--|--|
| (a) Please provide the committee with the progress report on the investigation of an allegation of fraud related to the MERECAS Scheme. | INVESTIGATIONS Head of department, on paragraph 14 of the Auditor General's report, an investigation is being conducted on an allegation of fraud related to the MERECAS scheme, it is alleged that tractors procured for farmers were not being delivered to these beneficiaries. The | (a) The allegation that tractors procured for farmers were not delivered to the beneficiaries is a subject matter of investigation by SAPS |
| (b) It is alleged that tractors | | |

Kha ri humele masimuni - ngauri lupfumo lu bva mavuni



**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

| | | |
|---|--|---|
| procured for farmers were not being delivered to this beneficiaries. | beneficiaries. The investigation was still on going at the reporting date. | (b) The Investigation is completed and the findings are being implemented |
| (c) An independent consulting firm has been appointed to perform an investigation on the procurement of the water irrigation scheme projects; the investigation was still on going at the reporting date. | On paragraph 15 of the Auditor-General's report, 29 July 2011 an independent consulting firm has been appointed to perform an investigation on the procurement of the water irrigation scheme project; the investigation was still on-going at the reporting date. | |

12. Prior modifications to audit reports

For the 2010/11 financial year, the Department received an unqualified audit report with no matters of emphasis and compliance matters. However there were few administrative issues raised by the Office of the Auditor General in the recent audit. The only outstanding matter is the payments within thirty days which remains fluid due to challenges beyond the Department's control as comprehensively covered in paragraph 2.6. of this report. Please find below a status report in terms of how far the Department went in terms of addressing those issues.

| Audit Findings | Category of Finding | Short Description | Total Number of Findings | Number of findings resolved | Number of findings outstanding |
|-----------------------------------|------------------------|---|--------------------------|-----------------------------|--------------------------------|
| Human Resources Management | Administrative matters | Leave and overtime management and acting allowances | 8 | 8 | 0 |
| Information Technology | Administrative matters | IT security policies and procedures and IT risk management | 12 | 12 | 0 |
| Supply Chain Management | Administrative matters | Contract management (service providers not able to complete the works and tractors not utilised for | 5 | 5 | 0 |

People let's go back to farming - since wealth comes from the soil

**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

| their intended purpose) | | | | | |
|--------------------------------|------------------------|--|----|----|---|
| Asset Management | Administrative matters | Existence and completeness | 5 | 5 | 0 |
| Expenditure Management | Administrative matters | Payments made after 30 days | 1 | 0 | 1 |
| Performance Information | Administrative matters | Inconsistencies between the APP and Annual Report. | 1 | 1 | 0 |
| | | | | | |
| Total | | | 32 | 31 | 1 |

13. Exemptions and deviations received from the National Treasury

None.

14. Other

The details on other matter are listed on the table below:

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4

REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012

14.1. Contingent liabilities that are not readily quantifiable in monetary values and the values cannot be reliably estimated.

Detail information on the below table.

| MATTER | CAUSE OF ACTION & BRIEF DESCRIPTION | AMOUNT OF CLAIM | LEGAL COSTS | STATUS TO DATE | FUTURE PLANS | GAPS & INTERVENTION |
|--|---|--------------------|-------------|---|---|--|
| 1. Silas Radebe/ LDA & Rodrigues | Validity of lease agreement. Challenge of the validity of the lease agreement. LDA wanted to purchase a farm for LRAD purposes from Mrs Rodrigues who had a lease agreement with Radebe. Mr Radebe alleges that he has a lease agreement. | Not quantified | R13 680.00 | Bill of costs taxed. Attorneys of the other party filed a notice of withdrawal as attorneys of record. File referred to debt collection section in the office of the state attorney. A warrant of execution in the High Court has been drafted and lodged with the registrar. | To pursue the matter since the contract is fraudulent | None |
| 2. Sengani Nelson/ MEC for Agriculture | Summons. Claim for damages allegedly sustained as a result of erection of a fence which encroached on. | Not yet determined | None | The Applicant has already presented their case. Inspection in loco conducted. Partly heard, postponed <i>sine die</i> . <i>Letter written to the State Attorney to intervene to finalise this matter.</i> | The Correspondent Attorney will inform the Department about the trial date. | Enjoin LEDET as the relevant authority on environmental matters. |
| 3. Tlowana M.P / LDA | Notice of Motion | None | Not yet | Replying affidavits served and filed together with the | To Appeal against the | None |

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**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

| | | | | | | | |
|---------------------------------------|---|------|------|------------|--|---------------------------------|-------|
| | Application for review, the applicant prays for the award to be set aside and the matter to be referred back to GPSBCC for a de novo hearing. | | | quantified | confirmatory affidavits. Condonation granted with costs, the court awarded an order for payment in favour of Mr Tlowana. | judgement | |
| 4. Dithakone Community Claim Case No. | Claim in terms of the Restitution of Land Rights Act for land held under Power of Attorney from Department Land Affairs. | None | None | None | Instructions given to the State Attorney to abide the decision of the court. | To abide the decision of court. | None. |
| 5. Molekwa Sekungwe Community | Claim in terms of the Restitution of Land Rights Act for land held under Power of Attorney from Department Land Affairs. | None | None | None | State Attorney confirmed that a Notice to abide has been served and filed. | To abide the decision of court. | None |
| 6. Nyavvana Community Land Claim | Claim in terms of the Restitution of Land Rights Act for land held under Power of Attorney from Department Land Affairs. | None | None | None | Instructions given to the State Attorney to file and serve Notice to Abide. The Department is not opposing the land claim. | To abide the decision of court. | None |



**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012**

| | | | | | | |
|--|--|------|--------------------|---|---|------|
| 7. T Shingange –Limpopo Information Technologies / LDA | Letter of demand Dispute over restriction on the supplier database | None | Not yet quantified | Letter of response written to the legal representatives of Mr. Shingange to indicate that the company has been removed from the restricted supplier database | To defend the claim if Summons is issued. | None |
| 8. XL Nexus Travel / LDA | Cession of book debts by Concorde Travel(Pty)Ltd | None | Not yet quantified | A letter of response written to the legal representatives of XL Nexus Travel to indicate that at the time of receipt of their claim the payment was already made. | XL Nexus Travel to pursue the matter with Concorde. To close the file | None |
| 9. Serakalala Community Land Claim | Claim in terms of the Restitution of Land Rights Act for land held under Power of Attorney from Department Land Affairs. | None | None | We sent a letter to confirm allocation of file in the Office of the State Attorney and requested progress report. | To abide the decision of the court | None |
| 10. Rammutla Kgabo Ronald / LDA | Letter of demand Breach of a contract of employment by LDA | None | None | The State Attorney's opinion is that the matter should be settled out of court. Prospects of success are nil, Department in breach of | Not yet determined. | None |

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3.LDA / .Mmamoleboge

14.2. Contingent assets which are not yet quantifiable in monetary values and the values cannot be reliably estimated.

| MATTER | CAUSE OF ACTION & BRIEF DESCRIPTION | AMOUNT OF CLAIM | LEGAL COSTS | STATUS TO DATE | FUTURE PLANS | GAPS & INTERVENTION |
|-------------------------|--|-----------------|--------------------|---|---------------------------------|---------------------|
| 1.LDA/ Managa T.R | Review application for award against Managa for misappropriation of funds | None | None | A notice in terms of Rule 7 and the record was received from the Bargaining Council. The State Attorney to apply for the replying affidavit to be struck off. | To pursue the matter | None |
| 2.LDA / Baloyi Matthews | Application for review of an arbitration award granted against the Department. | None | Not yet quantified | Notice of intention to oppose received from the other party. Notice of compliance received from GPSSBC. Requested progress report from the State Attorney. | Contest the arbitration award. | None |
| 3.LDA / .Mmamoleboge | Cancellation of contract before commencement | 0 | Not yet quantified | Instructions given to State Attorney to recover from the Service Provider. | To litigate against Mmamoleboge | None |

LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012

14.3. Major losses incurred during the year which are not yet recognised in the general ledger.

During the year under review, the Department has incurred losses to the total of R1, 145 million of which R3, 586 million was condoned by the Accounting Officer after the recommendation of the Loss Control Committee (LCC). Assets reported as lost and damaged are reported as such in the asset register. All cases of theft and losses are referred to the departmental LCC for adjudication. Where the LCC recommended write-off and the Accounting Officer approves, losses are written off and assets removed from the assets register accordingly. Where the LCC recommends otherwise, the matter is transferred to the receivable and the process of recovering loss is followed earnestly. Details of these losses are included in the departmental register for theft, losses, damages and fruitless and wasteful expenditure.

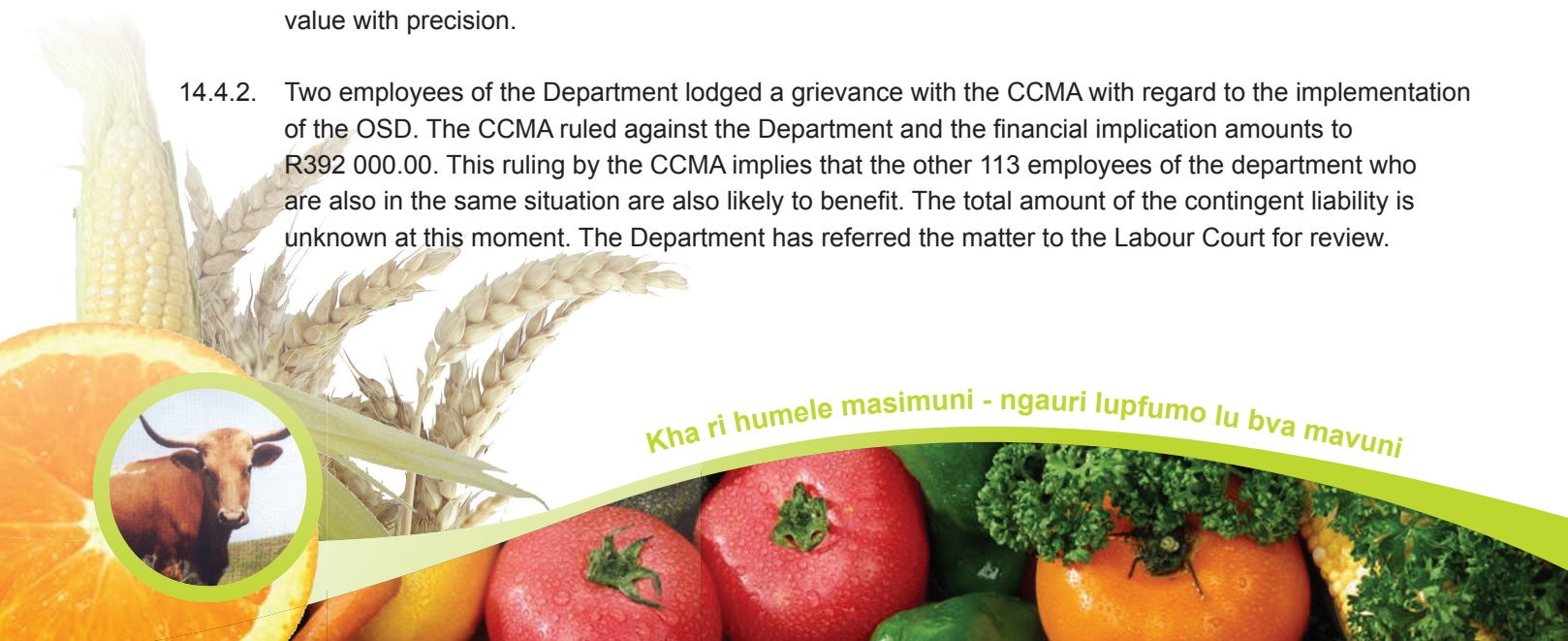
| Summary of the Losses Control Register | |
|---|-----------------------|
| Opening Balance 2011/12 | R 2 091 860.36 |
| Losses incurred during the year | R 1 145 952.47 |
| Less Condoned | R 3.586 744.22 |
| Closing Balance 2011/12 | R 348, 931.39 |

14.4. Occupation Specific Dispensation

14.4.1. Occupation Specific Dispensation (OSD) means revised salary structures that are unique to each identified occupation in the public service. These unique salary structures are centrally determined through grading structures and broad job profiles. The interval between notches in the revised remuneration structures provides for significant increments between notches. The frequency of the pay progression within scope of the scales is determined for each occupational category as they are informed by the needs of the specific occupation. Such progression within scales will be subject to certain prescribed levels of performance. The Department has implemented OSD for the engineers; engineering technicians; artisans and scientists etc. The Department has already implemented phase one and phase two was implemented programmatically by the by the DPSA. The Department is still waiting for the implementation of phase three which will be done by the DPSA programmatically. The value of the OSD payable on phase three is not yet known and it is not possible to estimate the value with precision.

14.4.2. Two employees of the Department lodged a grievance with the CCMA with regard to the implementation of the OSD. The CCMA ruled against the Department and the financial implication amounts to R392 000.00. This ruling by the CCMA implies that the other 113 employees of the department who are also in the same situation are also likely to benefit. The total amount of the contingent liability is unknown at this moment. The Department has referred the matter to the Labour Court for review.

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012

- 14.4.3. At the end of 2010/11 financial year a reconciliation of the OSD payments schedule and the actual payments revealed few cases of variances. Amount of R2.313 million was found to have been overpaid whilst R0, 175 million was underpaid. However after a thorough verification of the individual cases, the Department discovered that the correct amount owing to the department is R87, 824.42 whilst the amount to be paid to employees is zero. Seven employees were overpaid by an amount of R121 442.42 during the first phase of the Occupational Specific Dispensation (OSD) implementation. The Department has made each of the seven employees sign the debt acknowledgement form and indicate how they will refund the overpayment. The current balance of the total overpayment on OSD implementation is R87 824.42. Three employees have already paid up the debts.

15. Related parties

The following are related parties of the Limpopo Department of Agriculture. These are parties considered to be having the ability to control or being controlled by the Department or exercise significant influence over the Department in making financial and operating decisions or the department and entity are having common control.

| ITEM NO | INSTITUTION | NATURE | RAND VALUE |
|---------|------------------------------------|---|------------|
| 1. | Limpopo Department of Public Works | The Department of Agriculture makes use of buildings that belongs to the department of public works. The Provincial Department of Public Works does not charge this department any rental for use of these buildings. | None |
| 2. | The Limpopo Provincial Treasury | Audit Committee Payments: The service provided by the Provincial Audit Committee are administered and paid for by Limpopo Provincial Treasury. | None |

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012

| | | | |
|----|--|---|----------------|
| | | Internal Audit: The Limpopo Provincial Administration has established an internal audit function in accordance with section 33(1) (a) (i) of the Public Finance Management Act. (Act 1 of 1999) (PFMA) and the Limpopo Executive Council took a decision. Decision 11/2001 that in terms of the Treasury Regulation 3.2.3 the Provincial Treasury direct that institution share internal audit functions through the establishment of the shared Limpopo Provincial Internal Audit./ The Provincial Treasury does not charge this department for any internal audit services rendered. | None |
| 3. | Limpopo Agribusiness Development Cooperation | The Department has transferred funds to the LADC (it public entity). Details of the transfer are listed in Annexure 3 of the Annual Financial Statements. | See annexure 3 |

16. Negative Capped Leave

Following the adoption of PCBC Resolution 7 of 2000, a new determination of Leave of Absence in the Public Service was issued by the Minister of Public Service and Administration in 2000. Due to the change from the previous system which included weekends in calculating leave days to a new system which only considers weekdays many employees were left with negative capped leave. Since the Department picked up the negatives, a process of deducting the negatives from the annual leave of those affected employees is being implemented. Employees who are in service with ten or years of service qualifies for 26 days leave with full pay and those less than ten years' service qualifies for 22 days. The Department has adopted a system through which it deducts 16 days from those employees who qualifies for 26 days annual leave and 10 days from those who qualifies for 22 days annual leave until all negative leave days are redeemed. The following are negative capped leave included in the capped leave commitments:

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
REPORT OF THE ACCOUNTING OFFICER
for the year ended 31 March 2012

| Surnames and Initial | PERSAL No. | Negative Capped Days | Reduced days as at March 2012 | Negative balance as at March 2011 | Value Rand |
|----------------------|------------|----------------------|-------------------------------|-----------------------------------|-------------------|
| 1.Hobyane-Mbhombi TC | 81073801 | -76 | 38 | -38 | -28,767.82 |
| 2.Phadu MF | 80751946 | -63 | 36 | -27 | -78,36.10 |
| 3.Van De Venter P | 13469088 | -78 | 46 | -32 | -26,498.92 |
| 4.Maselesele TM | 80660452 | -57 | 34 | -23 | -19,324.26 |
| 5.Tosago M.P | 80758096 | -47 | - | -47 | -29,781.46 |
| 6.Manamela LA | 81262825 | -60 | - | -60 | -50,526.04 |
| 7.Phaladi RR | 81570155 | -19 | - | -19 | -50,43.15 |
| TOTAL | | -400 | 154 | -246 | 167,777.75 |

17. Performance Bonuses payments variances

The department paid an amount of R12, 198 million for performance bonus during the 2010/2011 financial year. This was based on the outcome of the performance assessment process that took place during the year in line with the departmental policy and the DPSA guidelines. At year end reconciliation was done and the Department discovered that an amount of R 228,993.97 was overpaid and R59, 813.83 was underpaid to employees of the Department who qualifies for performance bonuses. All monies overpaid to employees were recovered during the 2011/12 financial year.

Approval

The Annual Financial Statements set out on pages 95 to 128 have been approved by the Accounting Officer



.....
KCM Manny
HEAD OF DEPARTMENT
Accounting Officer
(03/08/2012)

Kha ri humele masimuni - ngauri lupfumo lu bva mavuni



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
REPORT OF THE AUDITOR-GENERAL
for the year ended 31 March 2012

**REPORT OF THE AUDITOR-GENERAL TO THE LIMPOPO PROVINCIAL LEGISLATURE ON
VOTE 4: DEPARTMENT OF AGRICULTURE**

REPORT ON THE FINANCIAL STATEMENTS

Introduction

1. I have audited the financial statements of the Department of Agriculture set out on pages 97 to 125, which comprise the appropriation statement, the statement of financial position as at 31 March 2012, the statement of financial performance, statement of changes in net assets and the cash flow statement for the year then ended, and the notes, comprising a summary of significant accounting policies and other explanatory information.

Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation of these financial statements in accordance with the *Departmental financial reporting framework* prescribed by the National Treasury and the requirements of the Public Finance Management Act of South Africa (Act No 1 of 1999)(PFMA), Division of Revenue Act of South Africa, 2011 (Act No. 06 of 2011) (DoRA) and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor-General's responsibility

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA), the *General Notice* issued in terms thereof and International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

6. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Department of Agriculture as at 31 March 2012, and its financial performance and cash flows for the year then ended in accordance with the *Departmental Financial Reporting Framework* prescribed by the National Treasury and the requirements of the PFMA and DoRA

Additional matters

7. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited supplementary schedules



8. The supplementary information set out on pages 186 to 197 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

Financial reporting framework

9. The financial reporting framework prescribed by the National Treasury and applied by the department is a compliance framework. The wording of my opinion on a compliance framework should reflect that the financial statements have been prepared in accordance with this framework and not that they "present fairly". Section 20(2)(a) of the PAA, however, requires me to express an opinion on the fair presentation of the financial statements. The wording of my opinion therefore reflects this requirement.

REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

10. In accordance with the PAA and the *General Notice* issued in terms thereof, I report the following findings relevant to performance against predetermined objectives, compliance with laws and regulations and internal control, but not for the purpose of expressing an opinion.

Predetermined objectives

11. I performed procedures to obtain evidence about the usefulness and reliability of the information in the annual performance report as set out on pages 62 to 90 of the annual report.
12. The reported performance against predetermined objectives was evaluated against the overall criteria of usefulness and reliability. The usefulness of information in the annual performance report relates to whether it is presented in accordance with the National Treasury annual reporting principles and whether the reported performance is consistent with the planned objectives. The usefulness of information further relates to whether indicators and targets are measurable (i.e. well defined, verifiable, specific, measurable and time bound) and relevant as required by the *National Treasury Framework for managing programme performance information*.

The reliability of the information in respect of the selected programmes is assessed to determine whether it adequately reflects the facts (i.e. whether it is valid, accurate and complete).

13. There were no material findings on the annual performance report concerning the usefulness and reliability of the information.

Compliance with laws and regulations

14. I performed procedures to obtain evidence that the entity has complied with applicable laws and regulations regarding financial matters, financial management and other related matters. My findings on material non-compliance with specific matters in key applicable laws and regulations as set out in the *General Notice* issued in terms of the PAA are as follows:

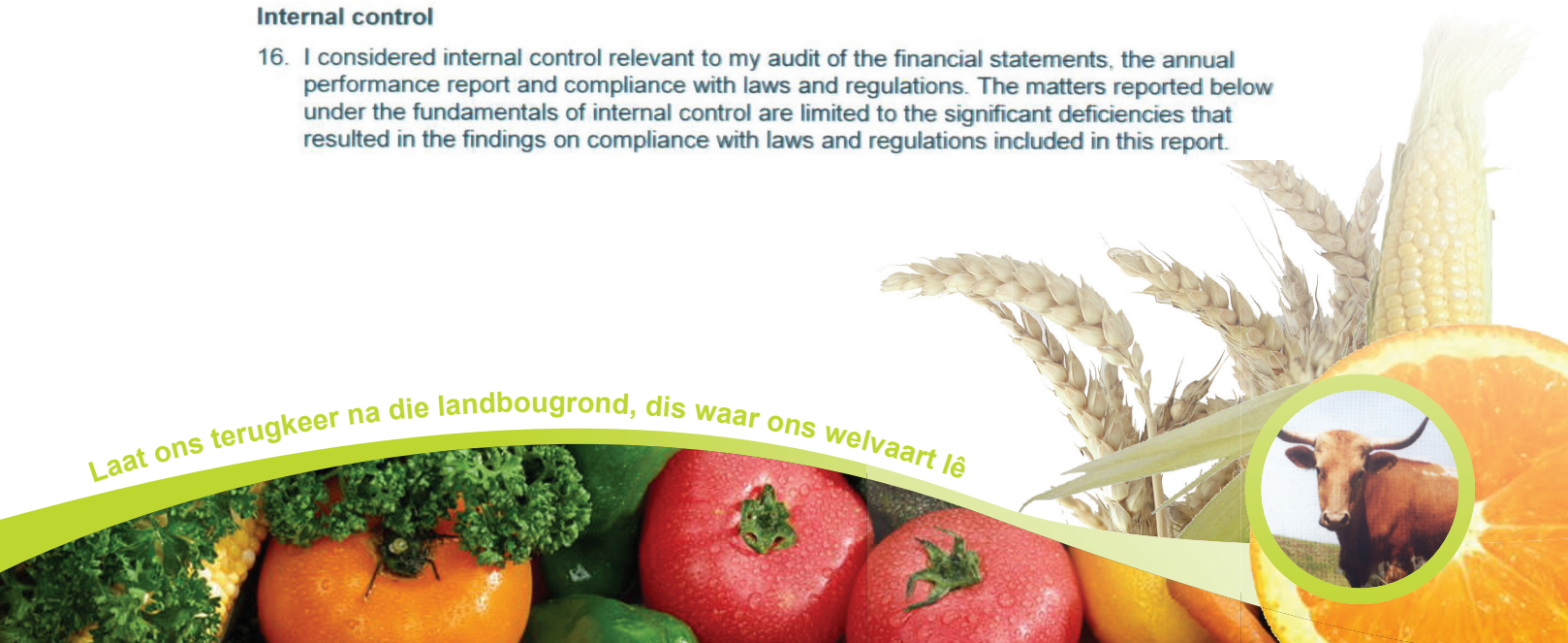
Procurement and contract management

15. Employees of the department performed remunerative work outside their employment in the department without written permission from the relevant authority as required by section 30 of the Public Service Act, 1994 (Act No. 103 of 1994).

Internal control

16. I considered internal control relevant to my audit of the financial statements, the annual performance report and compliance with laws and regulations. The matters reported below under the fundamentals of internal control are limited to the significant deficiencies that resulted in the findings on compliance with laws and regulations included in this report.

Laat ons terugkeer na die landbougrond, dis waar ons welvaart lê



Leadership

17. The accounting officer had not provided effective leadership based on a culture of honesty, ethical business practices and good governance, protecting and enhancing the interests of the entity
18. The accounting officer had not exercised oversight responsibility regarding financial and performance reporting and compliance and related internal controls

Financial and performance management

19. The accounting officer had not reviewed and monitored compliance with applicable laws and regulations.

OTHER REPORTS

Investigations

20. An investigation was conducted by an independent consulting firm on the request of the department in respect of the utilisation of funds by the Limpopo Agricultural Development Agency project. The investigation was performed to determine whether the agency had complied with the requirements of the supply chain management policy. The report was only issued to management during July 2012.
21. An investigation is being conducted on the Merecas scheme to probe into the allegations that tractors purchased for farmers are not reaching the beneficiaries. The investigation was still ongoing at the reporting date.

Auditor General

Polokwane

31 July 2012



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence



Batho a re boeleng Temong ka gore lehumo letswa mobung

LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

| Appropriation per programme | | | | | | | | | |
|--|------------------------|-------------------|----------|---------------------|--------------------|----------|---|---------------------|--------------------|
| | 2011/12 | | | | | 2010/11 | | | |
| | Adjusted Appropriation | Shifting of Funds | Virement | Final Appropriation | Actual Expenditure | Variance | Expenditure as % of final appropriation | Final Appropriation | Actual Expenditure |
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | % | R'000 | R'000 |
| 1 ADMINISTRATION | | | | | | | | | |
| Current payment | 268 235 | (111) | - | 268 124 | 265 701 | 2 423 | 99.1% | 246 162 | 242 594 |
| Transfers and subsidies | 365 | - | - | 365 | 608 | (243) | 166.6% | 1 738 | 1 738 |
| Payment for capital assets | 13 950 | - | - | 13 950 | 6 555 | 7 395 | 47.0% | 12 958 | 12 958 |
| Payment for financial assets | - | 37 | - | 37 | 37 | - | 100% | - | - |
| | 282 550 | (74) | - | 282 476 | 272 901 | 9 575 | | 260 858 | 257 290 |
| 2 SUSTAINABLE RESOURCE MANAGEMENT | | | | | | | | | |
| Current payment | 50 615 | (227) | - | 50 388 | 46 925 | 3 463 | 93.1% | 50 147 | 50 147 |
| Transfers and subsidies | 6 000 | - | - | 6 000 | 5 561 | 439 | 92.7% | 4 790 | 4 790 |
| Payment for capital assets | 47 271 | - | - | 47 271 | 46 398 | 873 | 98.2% | 22 439 | 22 439 |
| Payment for financial assets | - | 227 | - | 227 | 227 | - | 100% | - | - |
| | 103 886 | - | - | 103 886 | 99 111 | 4 775 | | 77 376 | 77 376 |
| 3 FARMER SUPPORT AND DEVELOPMENT | | | | | | | | | |
| Current payment | 678 308 | (148) | - | 678 160 | 664 026 | 14 134 | 97.9% | 601 560 | 601 269 |
| Transfers and subsidies | 130 187 | - | - | 130 187 | 123 102 | 7 085 | 94.6% | 138 469 | 138 469 |
| Payment for capital assets | 13 007 | - | (615) | 12 392 | 8 077 | 4 315 | 65.2% | 15 547 | 15 547 |
| Payment for financial assets | - | 148 | - | 148 | 148 | - | 100.0% | - | - |
| | 821 502 | - | (615) | 820 887 | 795 353 | 25 534 | | 755 576 | 755 285 |

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LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT
for the year ended 31 March 2012

| | | | | | | | | | |
|---|---------|------|-----|---------|---------|---------|--------|---------|---------|
| 4 VETERINARY SERVICES | 39 533 | (2) | - | 39 531 | 38 790 | 741 | 98.1% | 32 995 | 32 995 |
| Current payment | | | | | | | | | |
| Transfers and subsidies | 83 | - | - | 83 | 83 | - | 100.0% | - | - |
| Payment for capital assets | 210 | - | - | 210 | 46 | 164 | 21.9% | 104 | 104 |
| Payment for financial assets | - | 2 | - | 2 | 2 | - | 100.0% | - | - |
| | 39 826 | - | - | 39 826 | 38 921 | 905 | | 33 099 | 33 099 |
| 5 TECHNOLOGY, RESEARCH AND DEVELOPMENT | | | | | | | | | |
| Current payment | 50 316 | - | - | 50 316 | 48 926 | 1 390 | 97.2% | 41 175 | 41 175 |
| Transfers and subsidies | 298 | - | - | 298 | 353 | (55) | 118.5% | 120 | 120 |
| Payment for capital assets | 387 | - | - | 387 | 296 | 91 | 76.5% | 1 405 | 1 405 |
| | 51 001 | - | - | 51 001 | 49 575 | 1 426 | | 42 700 | 42 700 |
| 6 AGRICULTURAL ECONOMICS | | | | | | | | | |
| Current payment | 23 612 | (3) | - | 23 609 | 22 196 | 1 413 | 94.0% | 23 632 | 23 632 |
| Transfers and subsidies | 98 000 | - | - | 98 000 | 97 485 | 515 | 99.5% | 102 201 | 102 201 |
| Payment for financial assets | - | 3 | - | 3 | 3 | - | 100% | - | - |
| | 121 612 | - | - | 121 612 | 119 684 | 1 928 | | 125 833 | 125 833 |
| 7 STRUCTURED AGRICULTURAL TRAINING | | | | | | | | | |
| Current payment | 64 456 | (25) | - | 64 431 | 68 094 | (3 663) | 105.7% | 62 113 | 59 789 |
| Transfers and subsidies | 289 | - | - | 289 | 373 | (84) | 129.1% | 502 | 502 |
| Payment for capital assets | 6 365 | - | 615 | 6 980 | 3 233 | 3 747 | 46.3% | 2 289 | 2 289 |
| Payment for financial assets | - | 25- | - | 25- | 25 | - | 100% | - | - |

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People let's go back to farming - since wealth comes from the soil

A collage of agricultural products. In the center, several stalks of wheat and a single ear of yellow corn are shown. To the left, there are two red tomatoes. To the right, a large slice of an orange is visible. A circular inset in the lower right quadrant shows a brown cow with horns. The text 'the soil' is partially visible on the left side of the collage.

LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

| Appropriation per Economic classification | | | | | | | | | |
|---|------------------------|-------------------|----------|---------------------|--------------------|---------------|---|---------------------|--------------------|
| 2011/12 | | | | | | | 2010/11 | | |
| | Adjusted Appropriation | Shifting of Funds | Virement | Final Appropriation | Actual Expenditure | Variance | Expenditure as % of final appropriation | Final Appropriation | Actual Expenditure |
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | % | R'000 | R'000 |
| Current payments | | | | | | | | | |
| Compensation of employees | 839 281 | - | 3 703 | 843 058 | 843 058 | - | 100.0% | 769 798 | 769 507 |
| Goods and services | 337 283 | (516) | (3 703) | 333 064 | 313 167 | 19 897 | 94.0% | 289 478 | 283 586 |
| Transfers & subsidies | | | | | | | | | |
| Provinces & municipalities | 364 | - | - | 364 | 151 | 213 | 41.5% | 112 | 112 |
| Departmental agencies & accounts | 96 000 | - | - | 96 000 | 96 000 | - | 100.0% | 122 342 | 122 342 |
| Households | 138 619 | (45) | - | 138 574 | 131 128 | 7 446 | 94.6% | 125 368 | 125 368 |
| Gifts and donations | - | 45 | - | 45 | 45 | - | 100.0% | - | - |
| Payment for capital assets | | | | | | | | | |
| Buildings & other fixed structures | 66 019 | (2 253) | (615) | 63 151 | 51 340 | 11 811 | 81.3% | 23 148 | 23 148 |
| Machinery & equipment | 13 263 | 2 253 | 615 | 16 131 | 13 505 | 2 626 | 83.7% | 20 085 | 20 085 |
| Software & other intangible assets | 2 150 | - | - | 2 150 | - | 2 150 | - | 11 507 | 11 507 |
| Payment for financial assets | | | | | | | | | |
| | - | 442 | - | 442 | 442 | - | 100.0% | - | - |
| Total | 1 492 979 | (74) | - | 1 492 979 | 1 448 836 | 44 143 | 97.0% | 1 361 838 | 1 355 655 |

| Statutory Appropriation | | | | | | | 2010/11 | | |
|---|------------------------|-------------------|----------|---------------------|--------------------|----------|---|---------------------|--------------------|
| 2011/12 | | | | | | | 2010/11 | | |
| | Adjusted Appropriation | Shifting of Funds | Virement | Final Appropriation | Actual Expenditure | Variance | Expenditure as % of final appropriation | Final Appropriation | Actual Expenditure |
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | % | R'000 | R'000 |
| Direct charge against the National/Provincial Revenue Fund | | | | | | | | | |
| Member of executive committee | 1 492 | 74 | - | 1 566 | 1 566 | - | 100.0% | 1 492 | 1 492 |
| Total | 1 492 | 74 | - | 1 566 | 1 566 | - | 100.0% | 1 492 | 1 492 |

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LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

Detail per programme 1 - ADMINISTRATION
For the year ended 31 March 2012

| 2011/12 | | | | | | | | | | 2010/11 | |
|------------------------------|---------|------------------------|-------------------|----------|---------------------|--------------------|----------|---|---------------------|--------------------|--|
| Details per Sub-Programme | | Adjusted Appropriation | Shifting of Funds | Virement | Final Appropriation | Actual Expenditure | Variance | Expenditure as % of final appropriation | Final Appropriation | Actual Expenditure | |
| | | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | % | R'000 | R'000 | |
| 1.1 OFFICE OF THE MEC | | | | | | | | | | | |
| Current payment | 7 642 | (74) | - | 7 568 | 5 377 | 2 191 | 71.0% | 6 403 | 6 390 | | |
| Transfers and subsidies | - | - | - | - | - | - | - | 933 | 933 | | |
| 1.2 SENIOR MANAGEMENT | | | | | | | | | | | |
| Current payment | 7 044 | - | - | 7 044 | 6 573 | 471 | 93.3% | 5 410 | 5 410 | | |
| Transfers and subsidies | - | - | - | - | 27 | (27) | - | - | - | | |
| 1.3 FINANCIAL MANAGEMENT | | | | | | | | | | | |
| Current payment | 115 377 | (27) | - | 115 350 | 120 733 | (5 383) | 104.7% | 110 382 | 106 827 | | |
| Transfers and subsidies | 351 | - | - | 351 | 411 | (60) | 117.1% | 353 | 353 | | |
| Payment for capital assets | 7 800 | - | - | 7 800 | 2 342 | 5 458 | 30.0% | 6 326 | 6 326 | | |
| Payment for financial assets | - | 27 | - | 27 | 27 | - | 100.0% | - | - | | |
| 1.4 CORPORATE SERVICES | | | | | | | | | | | |
| Current payment | 129 016 | (10) | - | 129 006 | 124 817 | 4 189 | 96.8% | 114 942 | 114 942 | | |
| Transfers and subsidies | 14 | - | - | 14 | 106 | (92) | 757.1% | 452 | 452 | | |
| Payment for capital assets | 6 150 | - | - | 6 150 | 4 213 | 1 937 | 68.5% | 6 632 | 6 632 | | |
| Payment for financial assets | - | 10 | - | 10 | 10 | - | 100.0% | - | - | | |
| 1.5 COMMUNICATION SERVICES | | | | | | | | | | | |
| Current payment | 9 156 | - | - | 9 156 | 8 201 | 955 | 89.6% | 9 025 | 9 025 | | |
| Transfers and subsidies | - | - | - | - | 64 | (64) | - | - | - | | |
| Total | 282 550 | (74) | - | 282 476 | 272 901 | 9 575 | 96.6% | 260 858 | 257 290 | | |

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LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT
 for the year ended 31 March 2012

| 2011/2012 | | | | | | | | | | 2010/11 | |
|--|------------------------------------|-------------------------------|-------------------|---------------------------------|--------------------------------|-------------------|--|---------------------------------|--------------------------------|---------|--|
| Programme 1 Per Economic classification | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 | | |
| Current payments Compensation of employees | 169 084 | - | 3 703 | 172 787 | 174 284 | (1 497) | 103.1% | 154 998 | 154 998 | | |
| | 99 149 | (111) | (3 703) | 95 335 | 91 417 | 3 918 | 92.3% | 91 163 | 87 595 | | |
| | | | | | | | | | | | |
| Transfers & subsidies Provinces & municipalities | 120 | - | - | 120 | 81 | 39 | 67.5% | 112 | 112 | | |
| | 247 | | | 247 | 527 | (280) | 213.4% | 1 626 | 1 626 | | |
| | | | | | | | | | | | |
| Payment for capital assets Buildings & other fixed structures | 7 629 | - | - | 7 629 | 2 016 | 5 613 | 26.4% | 1 680 | 1 680 | | |
| | 4 171 | - | - | 4 171 | 4 539 | (368) | 108.8% | 8 256 | 8 256 | | |
| | 2 150 | | | 2 150 | | 2 150 | | 3 023 | 3 023 | | |
| Payment for financial assets | - | 37 | - | 37 | 37 | - | 100.0% | - | - | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Total | 282 550 | (74) | - | 282 476 | 272 901 | 9 575 | 96.6% | 260 858 | 257 290 | | |

Kha ri humele masimuni - ngauri lupfumo lu bva mavuni

LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

Detail per programme 2 - SUSTAINABLE RESOURCE MANAGEMENT
For the year ended 31 March 2012

| 2011/12 | | | | | | | | | | 2010/11 | |
|------------------------------|--|------------------------|-------------------|----------|---------------------|--------------------|----------|---|---------------------|--------------------|--|
| Details per Sub-Programme | | Adjusted Appropriation | Shifting of Funds | Virement | Final Appropriation | Actual Expenditure | Variance | Expenditure as % of final appropriation | Final Appropriation | Actual Expenditure | |
| | | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | % | R'000 | R'000 | |
| 2.1 ENGINEERING SERVICES | | | | | | | | | | | |
| Current payment | | 23 729 | (5) | - | 23 724 | 21 116 | 2 608 | 89.0% | 25 261 | 25 261 | |
| Transfers and subsidies | | - | - | - | - | 123 | (123) | - | - | - | |
| Payment for capital assets | | 47 221 | - | - | 47 221 | 46 352 | 869 | 98.2% | 18 202 | 18 202 | |
| Payment for financial assets | | - | 5 | - | 5 | 5 | - | 100.0% | - | - | |
| 2.2 LAND CARE SERVICES | | | | | | | | | | | |
| Current payment | | 26 886 | (222) | - | 26 664 | 25 809 | 855 | 96.8% | 24 886 | 24 886 | |
| Transfers and subsidies | | 6 000 | - | - | 6 000 | 5 438 | 562 | 90.6% | 4 790 | 4 790 | |
| Payment for capital assets | | 50 | - | - | 50 | 46 | 4 | 92.0% | 4 237 | 4 237 | |
| Payment for financial assets | | - | 222 | - | 222 | 222 | - | 100.0% | - | - | |
| Total | | 103 886 | - | - | 103 886 | 99 111 | 4 775 | 95.4% | 77 376 | 77 376 | |

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LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

| Programme 2 Per Economic classification | 2011/12 | | | | | | 2010/11 | | |
|---|---------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|-------------------|---|------------------------------|-----------------------------|
| | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation | Final Appropriation R'000 | Actual Expenditure R'000 |
| Current payments | | | | | | | | | |
| | 26 980 | - | - | 26 980 | 24 934 | 2 046 | 92.4% | 20 877 | 20 877 |
| | 23 635 | (227) | - | 23 408 | 21 991 | 1 417 | 93.9% | 29 269 | 29 269 |
| Transfers & subsidies | | | | | | | | | |
| | 6 000 | - | - | 6 000 | 5 561 | 439 | 92.7% | 4 790 | 4 790 |
| Payment for capital assets | | | | | | | | | |
| | 46 761 | - | - | 46 761 | 45 892 | 869 | 98.1% | 17 929 | 17 929 |
| | 510 | - | - | 510 | 506 | 4 | 99.2% | 4 511 | 4 511 |
| Payment for financial assets | | | | | | | | | |
| | - | 227 | - | 227 | 227 | - | 100.0% | - | - |
| Total | 103 886 | - | - | 103 886 | 99 111 | 4 775 | 95.4% | 77 376 | 77 376 |

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LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT

for the year ended 31 March 2012

Detail per programme 3 - FARMER SUPPORT AND DEVELOPMENT

For the year ended 31 March 2012

| 2011/12 | | | | | | | | | | 2010/11 | |
|------------------------------------|--|---------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|-------------------|---|------------------------------|-----------------------------|--|
| Details per Sub-Programme | | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 | |
| 3.1 POST FARMER SETTLEMENT | | | | | | | | | | | |
| Current payment | | 94 452 | (2) | - | 94 450 | 87 689 | 6 761 | 92.8% | 65 191 | 65 181 | |
| Transfers and subsidies | | 91 223 | - | - | 91 223 | 85 298 | 5 925 | 93.5% | 113 801 | 113 801 | |
| Payment for capital assets | | 7 721 | - | - | 7 721 | 4 676 | 3 045 | 60.6% | 12 759 | 12 759 | |
| Payment for financial assets | | - | 2 | - | 2 | 2 | - | 100.0% | - | - | |
| 3.2 FARMER SUPPORT SERVICES | | | | | | | | | | | |
| Current payment | | 572 183 | (146) | - | 572 037 | 566 538 | 5 499 | 99.0% | 527 148 | 526 867 | |
| Transfers and subsidies | | 19 489 | - | - | 19 489 | 21 818 | (2 329) | 112.0% | 16 368 | 16 368 | |
| Payment for capital assets | | 5 286 | - | (615) | 4 671 | 3 401 | 1 270 | 72.8% | 2 788 | 2 788 | |
| Payment for financial assets | | - | 146 | - | 146 | 146 | - | 100.0% | - | - | |
| 3.3 FOOD SECURITY | | | | | | | | | | | |
| Current payment | | 11 673 | - | - | 11 673 | 9 799 | 1 874 | 83.9% | 9 221 | 9 221 | |
| Transfers and subsidies | | 19 475 | - | - | 19 475 | 15 986 | 3 489 | 82.1% | 8 300 | 8 300 | |
| Total | | 821 502 | - | (615) | 820 887 | 795 353 | 25 534 | 96.9% | 755 576 | 755 285 | |



LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT
for the year ended 31 March 2012

| 2011/12 | | | | | | | 2010/11 | | |
|--|------------------------------|-------------------------|----------------|---------------------------|--------------------------|----------------|---|---------------------------|--------------------------|
| Programme 3 Per Economic classification | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 |
| Current payments Compensation of employees Goods and services Transfers & subsidies Provinces & municipalities Departmental agencies & accounts Households Gifts and donations Payment for capital assets Buildings & other fixed structures Machinery & equipment Software & other intangible assets Payment for financial assets | 513 453 | - | - | 513 453 | 512 636 | 817 | 99.8% | 474 615 | 474 324 |
| | 164 855 | (148) | - | 164 707 | 151 391 | 13 316 | 91.9% | 126 947 | 126 947 |
| | 225 | - | - | 225 | 60 | 165 | 26.7% | - | - |
| | - | - | - | - | - | - | - | 30 000 | 30 000 |
| | 129 962 | (45) | - | 129 917 | 122 997 | 6 920 | 94.7% | 108 471 | 108 471 |
| | - | 45 | - | 45 | 45 | - | 100.0% | - | - |
| | | | | | | | | | |
| | 5 000 | - | (615) | 4 385 | 2 895 | 1 490 | 66.0% | 2 542 | 2 542 |
| | 8 007 | - | - | 8 007 | 5 181 | 2 826 | 64.7% | 4 922 | 4 922 |
| | - | - | - | - | - | - | - | 8 079 | 8 079 |
| | - | 148 | - | 148 | 148 | - | 100.0% | - | - |
| Total | 821 502 | - | (615) | 820 887 | 795 353 | 25 534 | 96.9% | 755 576 | 755 285 |



People let's go back to farming - since wealth comes from the soil

LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT
for the year ended 31 March 2012

Detail per programme 4 - VETERINARY SERVICES

For the year ended 31 March 2012

| 2011/12 | | | | | | | | | | 2010/11 | |
|------------------------------------|--|---------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|-------------------|---|------------------------------|-----------------------------|--|
| Details per Sub-Programme | | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 | |
| 4.1 ANIMAL HEALTH | | | | | | | | | | | |
| Current payment | | 22 714 | (2) | - | 22 712 | 21 064 | 1 648 | 92.7% | 18 885 | 18 885 | |
| Payment for financial assets | | - | 2 | - | 2 | 2 | - | 100.0% | - | - | |
| 4.2 VETERINARY PUBLIC HEALTH | | | | | | | | | | | |
| Current payment | | 5 438 | - | - | 5 438 | 5 749 | (311) | 105.7% | 4 977 | 4 977 | |
| 4.3 VETERINARY LABORATORY SERVICES | | | | | | | | | | | |
| Current payment | | 11 381 | - | - | 11 381 | 11 977 | (596) | 105.2% | 9 133 | 9 133 | |
| Transfers and subsidies | | 83 | - | - | 83 | 83 | - | 100.0% | - | - | |
| Payment for capital assets | | 210 | - | - | 210 | 46 | 164 | 21.9% | 104 | 104 | |
| Total | | 39 826 | - | - | 39 826 | 38 921 | 905 | 97.7% | 33 099 | 33 099 | |



LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT

for the year ended 31 March 2012

| Programme 4 Per Economic classification | 2011/12 | | | | | | 2010/11 | | |
|--|--|-----------------------------------|-----------------------|-------------------------------------|------------------------------------|-----------------------|---|-------------------------------------|------------------------------------|
| | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 |
| Current payments Compensation of employees | 26 082 | - | - | 26 082 | 26 454 | (372) | 101.4% | 21 815 | 21 815 |
| | 13 451 | (2) | - | 13 449 | 12 336 | 1 113 | 91.7% | 11 180 | 11 180 |
| Transfers & subsidies Households | 83 | - | - | 83 | 83 | - | 100.0% | - | - |
| | | | | | | | | | |
| Payment for capital assets Machinery & equipment | 210 | - | - | 210 | 46 | 164 | 21.9% | 104 | 104 |
| | | | | | | | | | |
| Payment for financial assets | - | 2 | - | 2 | 2 | - | 100.0% | - | - |
| | | | | | | | | | |
| Total | 39 826 | - | - | 39 826 | 38 921 | 905 | 97.7% | 33 099 | 33 099 |

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LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT

for the year ended 31 March 2012

Detail per programme 5 - TECHNOLOGY, RESEARCH AND DEVELOPMENT

For the year ended 31 March 2012

| 2011/12 | | | | | | | | | | 2010/11 | |
|---------------------------|----------------------------|---------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|-------------------|--|------------------------------|-----------------------------|--|
| Details per Sub-Programme | | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 | |
| 5.1 RESEARCH | Current payment | 37 802 | - | - | 37 802 | 36 350 | 1 452 | 96.2% | 36 804 | 36 804 | |
| | Transfers and subsidies | 57 | - | - | 57 | 112 | (55) | 196.5% | 120 | 120 | |
| | Payment for capital assets | 387 | - | - | 387 | 296 | 91 | 76.5% | 960 | 960 | |
| 5.2 INFORMATION SERVICES | Current payment | 12 514 | - | - | 12 514 | 12 576 | (62) | 100.5% | 4 371 | 4 371 | |
| | Transfers and subsidies | 241 | - | - | 241 | 241 | - | 100.0% | - | - | |
| | Payment for capital assets | - | - | - | - | - | - | - | 445 | 445 | |
| Total | | 51 001 | - | - | 51 001 | 49 575 | 1 426 | 97.2% | 42 700 | 42 700 | |



LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

| Programme 5 Per economic classification | 2011/12 | | | | | | 2010/11 | | |
|---|---------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|-------------------|--|------------------------------|-----------------------------|
| | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 |
| Current payments | | | | | | | | | |
| Compensation of employees | 33 685 | - | - | 33 685 | 33 050 | 635 | 98.1% | 31 145 | 31 145 |
| Goods and services | 16 630 | - | - | 16 630 | 15 876 | 754 | 95.5% | 10 030 | 10 030 |
| Transfers & subsidies | | | | | | | | | |
| Households | 57 | - | - | 57 | 112 | (55) | 196.5% | 120 | 120 |
| Payment for capital assets | | | | | | | | | |
| Buildings & other fixed structures | 629 | - | - | 629 | 537 | 92 | 85.4% | 693 | 693 |
| Machinery & equipment | - | - | - | - | - | - | - | 307 | 307 |
| Software & other intangible assets | - | - | - | - | - | - | - | 405 | 405 |
| Total | 51 001 | - | - | 51 001 | 49 575 | 1 426 | 97.2% | 42 700 | 42 700 |

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LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

Detail per programme 6 - AGRICULTURAL ECONOMICS
For the year ended 31 March 2012

| 2011/12 | | | | | | | | | | 2010/11 | |
|---|---------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|-------------------|--|------------------------------|-----------------------------|---------|--|
| Details per Sub-Programme | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 | | |
| 6.1 MARKETING SERVICES | | | | | | | | | | | |
| Current payment | 17 882 | (3) | - | 17 879 | 17 613 | 266 | 98.5% | 18 949 | 18 949 | | |
| Transfers and subsidies | 98 000 | - | - | 98 000 | 97 485 | 515 | 99.5% | 102 201 | 102 201 | | |
| Payment for financial assets | - | 3 | - | 3 | 3 | - | 100.0% | - | - | | |
| 6.2 MACRO ECONOMICS & STATISTICS | | | | | | | | | | | |
| Current payment | 5 730 | - | - | 5 730 | 4 583 | 1 147 | 80.0% | 4 683 | 4 683 | | |
| Total | 121 612 | - | - | 121 612 | 119 684 | 1 928 | 98.4% | 125 833 | 125 833 | | |

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LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4
APPROPRIATION STATEMENT
for the year ended 31 March 2012

| Programme 6 Per Economic classification | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 |
|---|------------------------------|-------------------------|----------------|---------------------------|--------------------------|----------------|---|---------------------------|--------------------------|
| Current payments | | | | | | | | | |
| Compensation of employees | 19 511 | - | - | 19 511 | 18 408 | 1 103 | 94.3% | 18 307 | 18 307 |
| Goods and services | 4 101 | (3) | | 4 098 | 3 788 | 310 | 92.4% | 5 325 | 5 325 |
| Transfers & subsidies | | | | | | | | | |
| Departmental agencies & accounts | 96 000 | - | - | 96 000 | 96 000 | - | 100.0% | 92 342 | 92 342 |
| Households | 2 000 | - | - | 2 000 | 1 485 | 515 | 74.3% | 9 859 | 9 859 |
| Payment for financial assets | | | | | | | | | |
| | - | 3 | - | 3 | 3 | - | 100.0% | | |
| Total | 121 612 | - | - | 121 612 | 119 684 | 1 928 | 98.4% | 125 833 | 125 833 |

LIMPOPO DEPARTMENT OF AGRICULTURE)
VOTE 4

Detail per programme 7 - STRUCTURED AGRICULTURAL TRAINING
For the year ended 31 March 2012

| 2011/12 | | | | | | | | | | 2010/11 | |
|--|--|---------------------------------|----------------------------|-------------------|----------------------------------|-----------------------------|-------------------|--|----------------------------------|-----------------------------|--|
| Details per Sub-Programme | | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriatio n R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriatio n R'000 | Actual Expenditure R'000 | |
| 7.1 FURTHER EDUCATION AND TRAINING (FET) | | | | | | | | | | | |
| Current payment | | 64 456 | (25) | - | 64 431 | 68 094 | (3 663) | 105.6% | 62 113 | 59 789 | |
| Transfers and subsidies | | 289 | - | - | 289 | 373 | (84) | 129.1% | 502 | 502 | |
| Payment for capital assets | | 6 365 | - | 615 | 6 980 | 3 233 | 3 747 | 46.3% | 2 289 | 2 289 | |
| Payment for financial assets | | - | 25- | - | 25- | 25 | - | 100% | - | - | |
| Total | | 71 110 | - | 615 | 71 725 | 71 725 | - | 100.0% | 64 904 | 62 580 | |

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LIMPOPO DEPARTMENT OF AGRICULTURE)

VOTE 4

APPROPRIATION STATEMENT

for the year ended 31 March 2012

| Programme 7 Per Economic classification | Adjusted Appropriation R'000 | Shifting of Funds R'000 | Virement R'000 | Final Appropriation R'000 | Actual Expenditure R'000 | Variance R'000 | Expenditure as % of final appropriation % | Final Appropriation R'000 | Actual Expenditure R'000 |
|---|---------------------------------|----------------------------|-------------------|------------------------------|-----------------------------|-------------------|--|------------------------------|-----------------------------|
| Current payments | | | | | | | | | |
| Compensation of employees | 48 994 | - | - | 48 994 | 51 726 | (2 732) | 105.6% | 46 549 | 46 549 |
| Goods and services | 15 462 | (25) | - | 15 437 | 16 368 | (931) | 106.0% | 15 564 | 13 240 |
| Transfers & subsidies | | | | | | | | | |
| Provinces & municipalities | 19 | - | - | 19 | 10 | 9 | 52.6% | - | - |
| Households | 270 | - | - | 270 | 363 | (93) | 134.4% | 502 | 502 |
| Gifts and donations | | | | - | | - | | | |
| Payment for capital assets | | | | | | | | | |
| Buildings & other fixed structures | 6 000 | (2 253) | - | 3 747 | - | 3 747 | | 304 | 304 |
| Machinery & equipment | 365 | 2 253 | 615 | 3 233 | 3 233 | - | 100.0% | 1 985 | 1 985 |
| Payment for financial assets | | | | | | | | | |
| | - | 25 | - | 25 | 25 | - | 100.0% | - | - |
| Total | 71 110 | - | 615 | 71 725 | 71 725 | - | 100.0% | 64 904 | 62 580 |

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**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2012**

1. Detail of transfers and subsidies as per Appropriation Act (after Virement):

Detail of these transactions can be viewed in the note on Transfers and subsidies, disclosure notes and Annexure 3 (A-H) to the Annual Financial Statements.

2. Detail of specifically and exclusively appropriated amounts voted (after Virement):

Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.

3. Detail on payments for financial assets

Detail of these transactions per programme can be viewed in the note to Payments for financial assets to the Annual Financial Statements.

4. Explanations of material variances from Amounts Voted (after virement):

4.1 Per programme:

Programme 01 Administration
Programme 02 Sustainable
Resource
Programme 03 farmer Support
Programme 04 Veterinary Services
Programme 05 Technology ,
Research and Development
Programme 06 Agricultural
Economics
Programme 07 Structural Agricultural
Training

| Final Appropriation | Actual Expenditure | Variance | Variance as a % of Final Approp. |
|------------------------|-----------------------|----------|---|
| R'000 | R'000 | R'000 | % |
| 282 476 | 272 901 | 9 575 | 3% |
| 103 886 | 99 111 | 4 775 | 5% |
| 820 887 | 795 353 | 25 534 | 3% |
| 39 826 | 38 921 | 905 | 0% |
| 51 001 | 49 575 | 1 426 | 3% |
| 121 612 | 119 684 | 1 928 | 2% |
| 71 725 | 71 725 | 0 | 0% |

PROGRAMME 1

Goods and Services

- Delays in payment processes as disbursements are effected twice a month instead of eight times. This is due to implementation of Section 100 to several provincial departments including Provincial Treasury.
- Late submission of invoices by service providers.

Provinces and Municipalities

- The anticipated billing from the Municipality for their services was less than what was anticipated hence the under spending

Building

- Renovations of Agri-villages were not completed as at end of financial year.

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**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2012**

PROGRAMME 2

Compensation of Employees under spent due to:

- Delayed implementation of OSD
- Due to section 100, vacant funded posts could not be advertised.

Goods and Services under spent due to:

- Payments to consultants, in respect of project works, did not materialize as projects lapsed into the new financial year.
- Austerity measures warranted savings on some items

PROGRAMME 3

Goods and Services

- Delays in payment processes as disbursements are effected twice a month instead of eight times. This is due to implementation of Section 100 to several provincial departments including Provincial Treasury.
- Late submission of invoices by service providers.

Provinces and Municipalities

- The anticipated billing from the Municipality for their services was less than what was anticipated hence the under spending.

Households

- Under spending was realised due to incomplete capital projects CASP. The project duration lapsed into the new financial year.

Buildings

- Under spent due to slow progress on capital projects by service providers
- Implementation of Section 100 of Constitution resulted in delay advertisements of bids.

Machinery

- Implementation of Section 100 of Constitution resulted in delay advertisements of bids, hence the low expenditure.

PROGRAMME 5

Goods and Services

- Delays in payment processes as disbursements are effected twice a month instead of eight times. This is due to implementation of Section 100 to several provincial departments including Provincial Treasury.
- Late submission of invoices by service providers.

Machinery

- Late submission of invoices by service providers.

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**LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4**

**NOTES TO THE APPROPRIATION STATEMENT
for the year ended 31 March 2012**

**Per economic classification:
Current expenditure**

| Final Appropriation | Actual Expenditure | Variance | Variance as a % of Final Approp. |
|---------------------|--------------------|----------|----------------------------------|
| R'000 | R'000 | R'000 | % |

| | | | | |
|--------------------------------------|---------|---------|--------|----|
| 4.2 Compensation of employees | 843 058 | 843 058 | - | 0% |
| Goods and services | 336 064 | 313 167 | 22 897 | 7% |

Transfers and subsidies

| | | | | |
|------------------------------------|---------|---------|-------|-----|
| Provinces and municipalities | 364 | 151 | 213 | 59% |
| Departmental agencies and accounts | 96 000 | 96 000 | - | 0% |
| Households | 138 574 | 131 128 | 7 446 | 5% |
| Gifts and donations | 45 | 45 | - | |

Payments for capital assets

| | | | | |
|--------------------------------------|--------|--------|--------|-----|
| Buildings and other fixed structures | 63 151 | 51 340 | 11 811 | 19% |
| Machinery and equipment | 16 131 | 13 505 | 2 626 | 16% |
| Software and other intangible assets | 2150 | - | 2 150 | - |

Payments for financial assets

| | | | |
|-----|-----|---|------|
| 442 | 442 | - | 100% |
|-----|-----|---|------|

Goods and services under spending resulted from:

Delays in payment processes as disbursements are effected twice a month instead of eight times. This is due to implementation of Section 100 to several provincial departments including Provincial Treasury.

- Endorsement of austerity measures by EXCO reduced spending patterns on some budgetary items, thus affecting planned spending trends.
- Engineering consultants budget could not be fully spent as advertisement of bids was halted.
- Provinces and Municipalities
- The anticipated billing from the Municipality for their services was less than what was anticipated hence the under spending
- Households
- Under spending was realised due to incomplete capital projects CASP. The project duration lapsed into the new financial year

Building

- Implementation of capital projects (e.g: Colleges and Agri-Villages) could not be completed in current financial year. These projects are anticipated to be completed in 2012/13 financial year

Machinery

- Deliveries of machineries did not materialise in the 2011/12 financial year.
- EXCO decisions and Section 100 of the Constitution contributed to the under spending

Software

- No spending realised as SCM processes could not be met by bidders

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4
STATEMENT OF FINANCIAL PERFORMANCE
for the year ended 31 March 2012

| | <i>Note</i> | 2011/12 R'000 | 2010/11 R'000 |
|---|-------------|--------------------------|--------------------------|
| REVENUE | | | |
| Annual appropriation | 1 | 1 491 413 | 1 360 346 |
| Statutory appropriation | 2 | 1 566 | 1 492 |
| Aid assistance | 4 | - | 7 016 |
| TOTAL REVENUE | | 1 492 979 | 1 368 854 |
| EXPENDITURE | | | |
| Current expenditure | | | |
| Compensation of employees | 5 | 843 058 | 769 507 |
| Goods and services | 6 | 313 167 | 283 586 |
| Aid assistance | 4 | - | 1 907 |
| Unauthorised expenditure approved without funding | 10 | - | 5 892 |
| Total current expenditure | | 1 156 225 | 1 060 892 |
| Transfers and subsidies | | | |
| Transfers and subsidies | 8 | 227 324 | 247 822 |
| Aid assistance | 4 | - | 5 109 |
| Total transfers and subsidies | | 227 324 | 252 931 |
| Expenditure for capital assets | | | |
| Tangible capital assets | 9 | 64 845 | 53 573 |
| Software and other intangible assets | 9 | - | 1 167 |
| Total expenditure for capital assets | | 64 845 | 54 740 |
| Payments for financial assets | 7 | 442 | - |
| TOTAL EXPENDITURE | | 1 448 836 | 1 368 563 |
| SURPLUS/(DEFICIT) FOR THE YEAR | | 44 143 | 291 |
| Reconciliation of Net Surplus/(Deficit) for the year | | | |
| Voted Funds | | 44 143 | 291 |
| Annual appropriation | | 9 291 | 291 |
| Conditional grants | | 34 852 | |
| SURPLUS/(DEFICIT) FOR THE YEAR | | 44 143 | 291 |

Kha ri humele masimuni - ngauri lupfumo lu bva mavuni



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4
STATEMENT OF FINANCIAL POSITION
for the year ended 31 March 2012

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|---|------|------------------|------------------|
| ASSETS | | | |
| Current Assets | | 48 056 | 9 295 |
| Cash and cash equivalents | 18 | 44 180 | - |
| Receivables | 12 | 3 876 | 9 295 |
| TOTAL ASSETS | | 48 056 | 9 295 |
| LIABILITIES | | | |
| Current Liabilities | | 46 930 | 8 311 |
| Voted funds to be surrendered to the Revenue Fund | 13 | 44 144 | 291 |
| Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund | 14 | 2 136 | 1 054 |
| Bank overdraft | 15 | - | 6 207 |
| Payables | 16 | 650 | 759 |
| TOTAL LIABILITIES | | 46 930 | 8 311 |
| NET ASSETS | | 1 126 | 984 |
| Represented by: | | | |
| Recoverable revenue | | 1 126 | 984 |
| TOTAL | | 1 126 | 984 |



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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4
STATEMENT OF CHANGES IN NET ASSETS
for the year ended 31 March 2012

| | <i>Note</i> | 2011/12 R'000 | 2010/11 R'000 |
|---|-------------|------------------|------------------|
| Recoverable revenue | | | |
| Opening balance | | 984 | 1 197 |
| Transfers | | 152 | (213) |
| Debts recovered (included in departmental receipts) | | 142 | -213 |
| Closing balance | | 1 126 | 984 |
| TOTAL | | 1 126 | 984 |

A hi vuyeleni eku rimeni hikuva rifumo ri huma emisaveni



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 4
CASH FLOW STATEMENT
for the year ended 31 March 2012

| | <i>Note</i> | 2011/12 R'000 | 2010/11 R'000 |
|--|-------------|------------------|------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| Receipts | | 1 500 723 | 1 376 500 |
| Annual appropriated funds received | 1.1 | 1 491 413 | 1 360 346 |
| Statutory appropriated funds received | 2 | 1 566 | 1 492 |
| Departmental revenue received | 3 | 7 744 | 7 646 |
| Aid assistance received | 4 | - | 7 016 |
| Net (increase)/ decrease in working capital | | 5 356 | 3 243 |
| Surrendered to Revenue Fund | | (9 543) | (50 031) |
| Current payments | | (1 156 225) | (1 060 892) |
| Payments for financial assets | | (442) | - |
| Transfers and subsidies paid | | (227 324) | (252 931) |
| Net cash flow available from operating activities | 17 | 112 545 | 15 889 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Payments for capital assets | 9 | (64 845) | (54 740) |
| Proceeds from sale of capital assets | 3.3 | 2 591 | 3 831 |
| Net cash flows from investing activities | | (62 254) | (50 909) |
| CASH FLOWS FROM FINANCING ACTIVITIES | | | |
| Increase/ (decrease) in net assets | | 96 | (213) |
| Increase/ (decrease) in non-current payables | | - | - |
| Net cash flows from financing activities | | 96 | (213) |
| Net increase/ (decrease) in cash and cash equivalents | | 50 387 | (35 233) |
| Cash and cash equivalents at beginning of period | | (6 207) | 29 026 |
| Cash and cash equivalents at end of period | 18 | 44 180 | (6 207) |



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

The Financial Statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. However, where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the Financial Statements and to comply with the statutory requirements of the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the Act and the Division of Revenue Act, Act 1 of 2010.

1. Presentation of the Financial Statements

1.1 Basis of preparation

The Financial Statements have been prepared on a modified cash basis of accounting, except where stated otherwise. The modified cash basis constitutes the cash basis of accounting supplemented with additional disclosure items. Under the cash basis of accounting transactions and other events are recognised when cash is received or paid.

1.2 Presentation currency

All amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.

1.3 Rounding

Unless otherwise stated all financial figures have been rounded to the nearest one thousand Rand (R'000).

1.4 Comparative figures

Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.

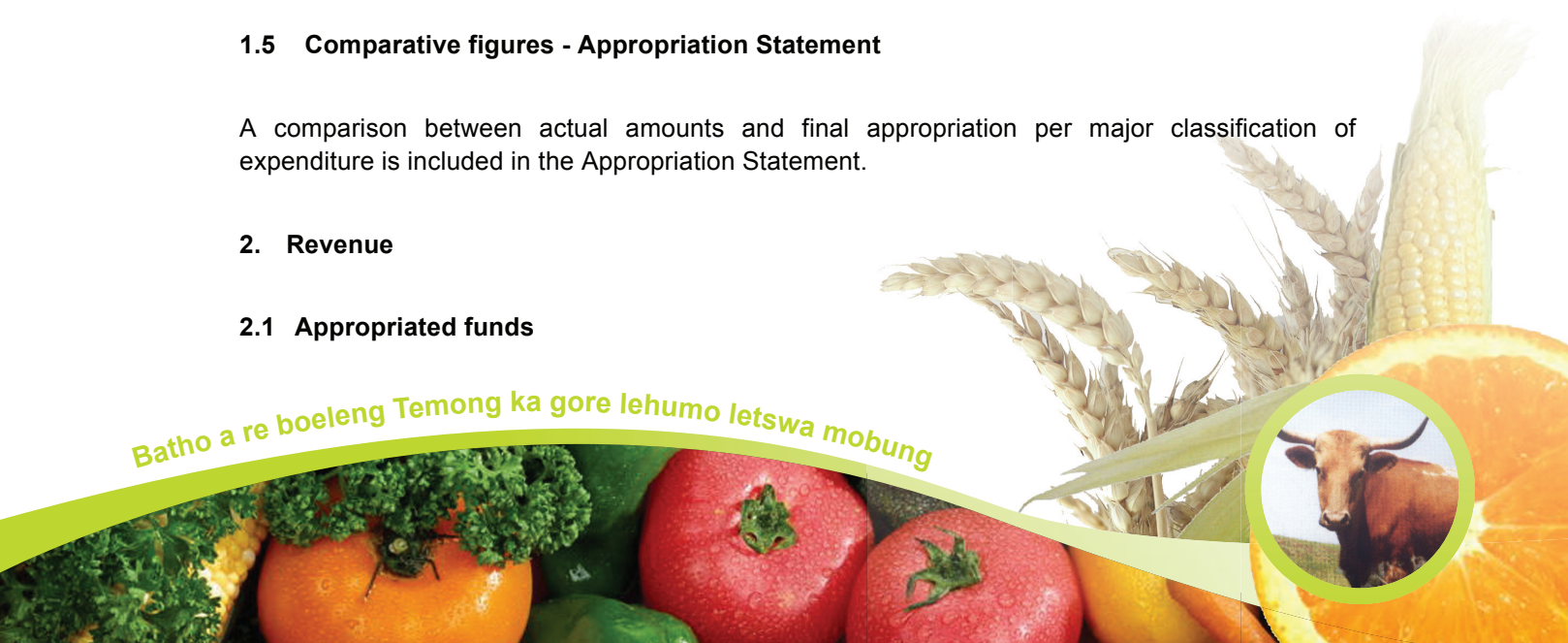
1.5 Comparative figures - Appropriation Statement

A comparison between actual amounts and final appropriation per major classification of expenditure is included in the Appropriation Statement.

2. Revenue

2.1 Appropriated funds

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

Appropriated funds comprises of departmental allocations as well as direct charges against revenue fund (i.e. statutory appropriation).

Appropriated funds are recognised in the financial records on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the financial records on the date the adjustments become effective.

Unexpended appropriated funds are surrendered to the National/Provincial Revenue Fund. Any amounts owing to the National/Provincial Revenue Fund at the end of the financial year are recognised as payable in the statement of financial position.

Any amount due from the National/Provincial Revenue Fund at the end of the financial year is recognised as a receivable in the statement of financial position.

2.2 Departmental revenue

All departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the National/Provincial Revenue Fund, unless stated otherwise.

Any amount owing to the National/Provincial Revenue Fund at the end of the financial year is recognised as a payable in the statement of financial position.

No accrual is made for amounts receivable from the last receipt date to the end of the reporting period. These amounts are however disclosed in the disclosure notes to the annual financial statements.

2.3 Direct Exchequer receipts

All direct exchequer receipts are recognised in the statement of financial performance when the cash is received and is subsequently paid into the National/Provincial Revenue Fund, unless stated otherwise.

Any amount owing to the National/Provincial Revenue Funds at the end of the financial year is recognised as a payable in the statement of financial position.

2.4 Direct Exchequer payments

All direct exchequer payments are recognised in the statement of financial performance when final authorisation for payment is effected on the system (by no later than 31 March of each year).



Laat ons terugkeer na die landbougrond, dis waar ons welvaart lê

LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

2.5 Aid assistance

Aid assistance is recognised as revenue when received

All in-kind aid assistance is disclosed at fair value on the date of receipt in the annexure to the Annual Financial Statements

The cash payments made during the year relating to aid assistance projects are recognised as expenditure in the statement of financial performance when final authorisation for payments is effected on the system (by no later than 31 March of each year)

The value of the assistance expensed prior to the receipt of funds is recognised as a receivable in the statement of financial position.

Inappropriately expensed amounts using aid assistance and any unutilised amounts are recognised as payables in the statement of financial position.

3. Expenditure

3.1 Compensation of employees

3.1.1 Salaries and wages

Salaries and wages are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

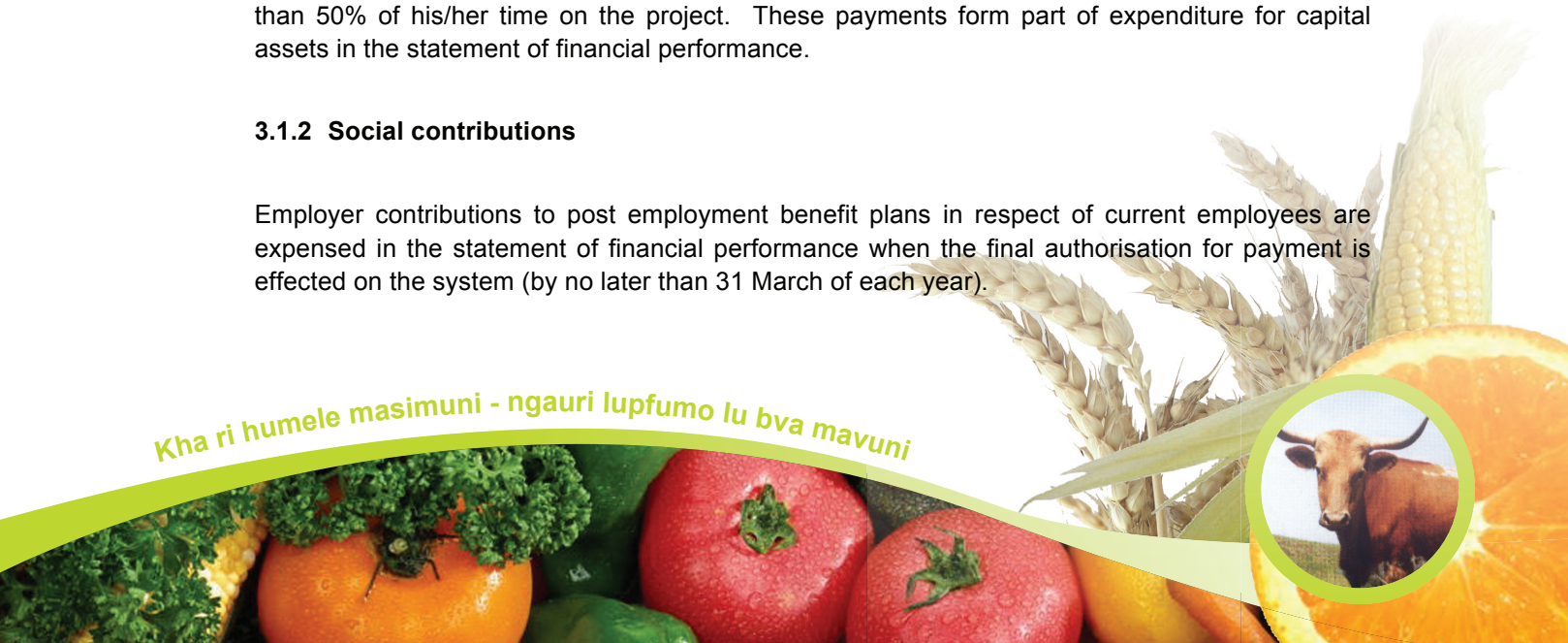
Other employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements at its face value and are not recognised in the statement of financial performance or position.

Employee costs are capitalised to the cost of a capital project when an employee spends more than 50% of his/her time on the project. These payments form part of expenditure for capital assets in the statement of financial performance.

3.1.2 Social contributions

Employer contributions to post employment benefit plans in respect of current employees are expensed in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

No provision is made for retirement benefits in the financial statements of the department. Any potential liabilities are disclosed in the financial statements of the National Revenue Fund and not in the financial statements of the employer department.

Employer contributions made by the department for certain of its ex-employees (such as medical benefits) are classified as transfers to households in the statement of financial performance.

3.2 Goods and services

Payments made during the year for goods and/or services are recognised as an expense in the statement of financial performance when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

The expense is classified as capital if the goods and/or services were acquired for a capital project or if the total purchase price exceeds the capitalisation threshold (currently R5, 000). All other expenditures are classified as current.

Rental paid for the use of buildings or other fixed structures is classified as *goods and services* and not as *rent on land*.

3.3 Payments for financial assets

Debts are written off when identified as irrecoverable. Debts written-off are limited to the amount of savings and/or under spending of appropriated funds. The write off occurs at year-end or when funds are available. No provision is made for irrecoverable amounts but an estimate is included in the disclosure notes to the financial statements amounts.

All other losses are recognised when authorisation has been granted for the recognition thereof.

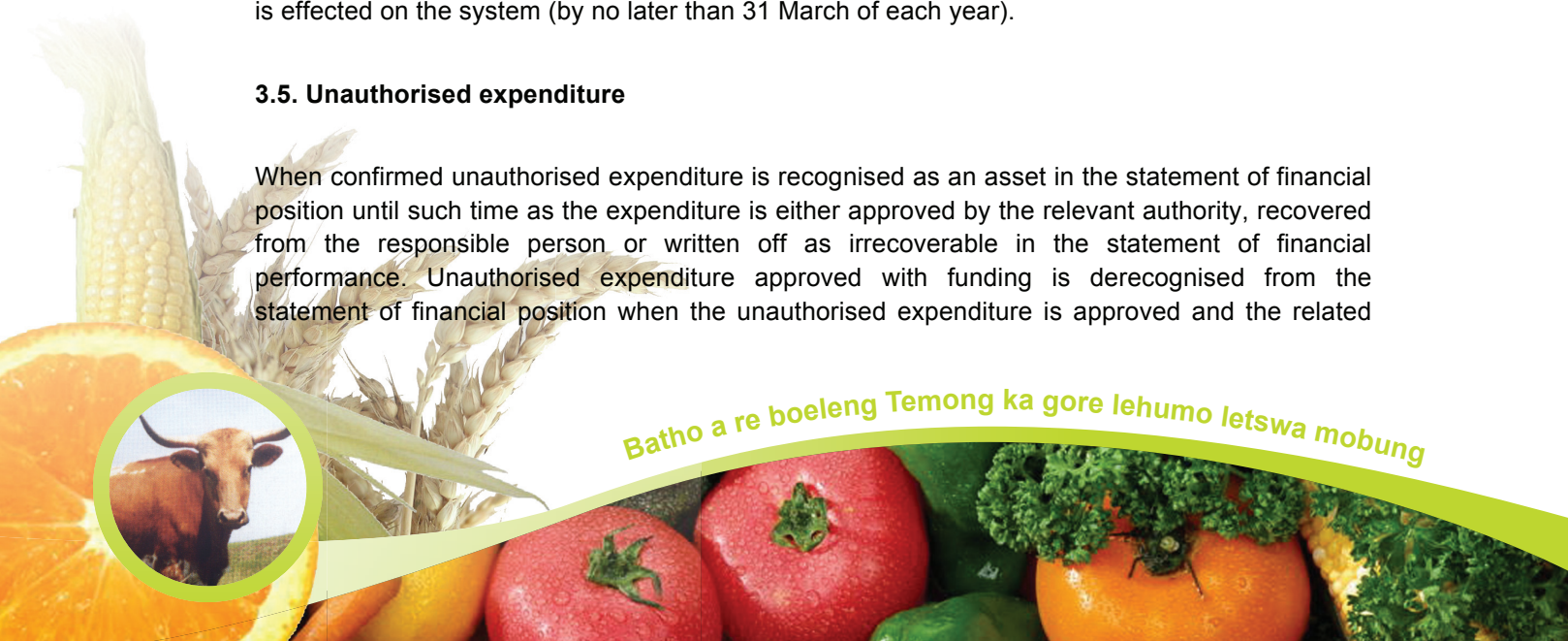
3.4. Transfers and subsidies

Transfers and subsidies are recognised as an expense when the final authorisation for payment is effected on the system (by no later than 31 March of each year).

3.5. Unauthorised expenditure

When confirmed unauthorised expenditure is recognised as an asset in the statement of financial position until such time as the expenditure is either approved by the relevant authority, recovered from the responsible person or written off as irrecoverable in the statement of financial performance. Unauthorised expenditure approved with funding is derecognised from the statement of financial position when the unauthorised expenditure is approved and the related

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

funds are received. Where the amount is approved without funding it is recognised as expenditure in the statement of financial performance on the date of approval

Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is recognised as expenditure in the statement of financial performance according to the nature of the payment and not as a separate line item on the face of the statement. If the expenditure is recoverable it is treated as an asset until it is recovered from the responsible person or written off as irrecoverable in the statement of financial performance.

3.6. Irregular expenditure

Irregular expenditure is recognised as expenditure in the statement of financial performance. If the expenditure is not condoned by the relevant authority it is treated as an asset until it is recovered or written off as irrecoverable.

4. Assets

4.1 Cash and cash equivalents

Cash and cash equivalents are carried in the statement of financial position at cost.

Bank overdrafts are shown separately on the face of the statement of financial position.

For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.

4.2 Receivables

Receivables included in the statement of financial position arise from cash payments made that are recoverable from another party (including departmental employees) and are derecognised upon recovery or write-off.

Receivables outstanding at year-end are carried in the statement of financial position at cost plus any accrued interest. Amounts that are potentially irrecoverable are included in the disclosure notes.

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

4.3 Inventory

Inventories that qualify for recognition must be initially reflected at cost. Where inventories are acquired at no cost, or for nominal consideration, their cost shall be their fair value at the date of acquisition.

All inventory items at year-end are reflected using the weighted average cost or FIFO cost formula.

4.4 Capital assets

4.4.1 Movable assets

Initial recognition

A capital asset is recorded in the asset register on receipt of the item at cost. Cost of an asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately, the movable capital asset is stated at fair value. Where fair value cannot be determined, the capital asset is included in the asset register at R1.

All assets acquired prior to 1 April 2002 are included in the register R1.

Subsequent recognition

Subsequent expenditure of a capital nature is recorded in the statement of financial performance as "expenditure for capital assets" and is capitalised in the asset register of the department on completion of the project.

Repairs and maintenance is expensed as current "goods and services" in the statement of financial performance.

4.4.2. Immovable assets

Initial recognition

A capital asset is recorded on receipt of the item at cost. Cost of an asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately, the immovable capital asset is stated at R1 unless the fair value for the asset has been reliably estimated.

Subsequent recognition

Work-in-progress of a capital nature is recorded in the statement of financial performance as "expenditure for capital assets". On completion, the total cost of the project is included in the asset register of the department that is accountable for the asset.



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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

Repairs and maintenance is expensed as current “goods and services” in the statement of financial performance.

4.4.3. Intangible assets

Initial recognition

An intangible asset is recorded in the asset register on receipt of the item at cost. Cost of an intangible asset is defined as the total cost of acquisition. Where the cost cannot be determined accurately, the intangible asset is stated at fair value. Where fair value cannot be determined, the intangible asset is included in the asset register at R1.

All intangible assets acquired prior to 1 April 2002 can be included in the asset register at R1.*

Subsequent expenditure

Subsequent expenditure of a capital nature is recorded in the statement of financial performance as “expenditure for capital asset” and is capitalised in the asset register of the department.

Maintenance is expensed as current “goods and services” in the statement of financial performance.

5. Liabilities

5.1 Payables

Recognised payables mainly comprise of amounts owing to other governmental entities. These payables are carried at cost in the statement of financial position.

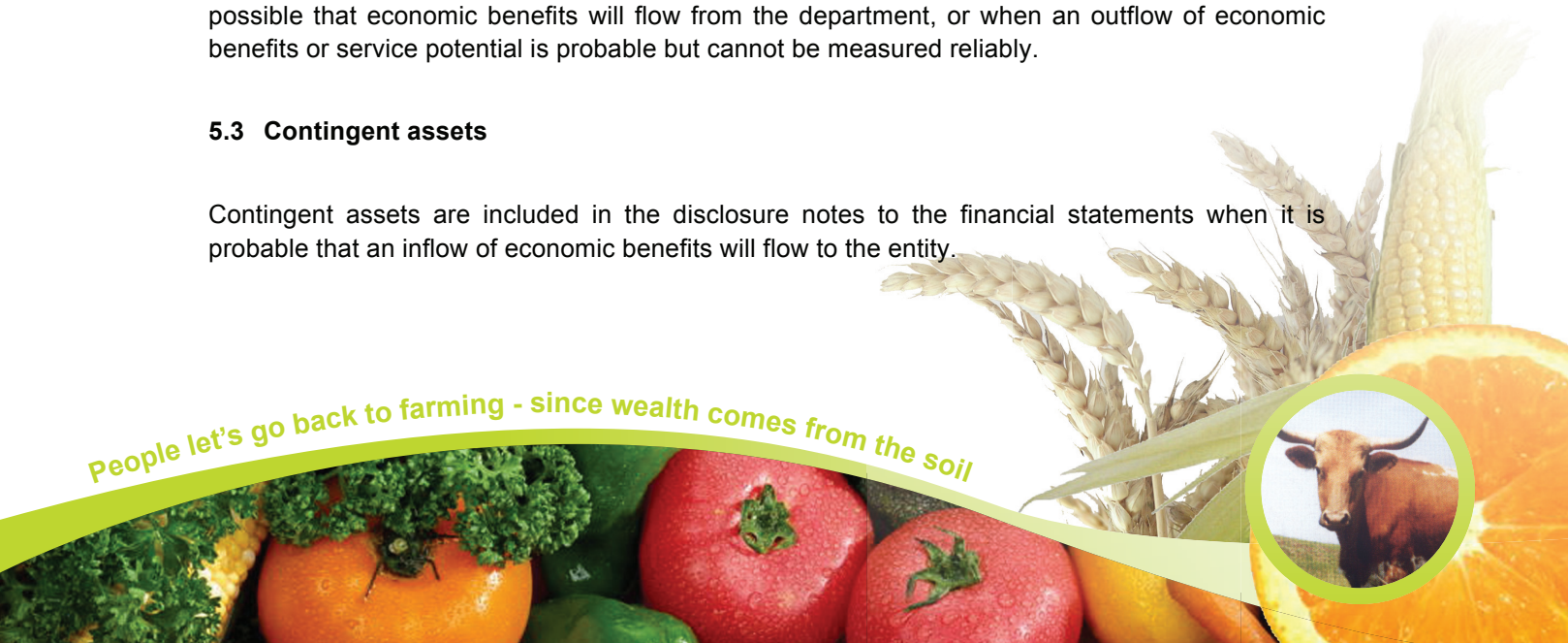
5.2 Contingent liabilities

Contingent liabilities are included in the disclosure notes to the financial statements when it is possible that economic benefits will flow from the department, or when an outflow of economic benefits or service potential is probable but cannot be measured reliably.

5.3 Contingent assets

Contingent assets are included in the disclosure notes to the financial statements when it is probable that an inflow of economic benefits will flow to the entity.

People let's go back to farming - since wealth comes from the soil



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

5.4 Commitments

Commitments are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

5.5 Accruals

Accruals are not recognised in the statement of financial position as a liability or as expenditure in the statement of financial performance but are included in the disclosure notes.

5.6 Employee benefits

Short-term employee benefits that give rise to a present legal or constructive obligation are disclosed in the disclosure notes to the financial statements. These amounts are not recognised in the statement of financial performance or the statement of financial position.

5.7 Lease commitments

Finance lease

Finance leases are not recognised as assets and liabilities in the statement of financial position. Finance lease payments are recognised as an expense in the statement of financial performance and are apportioned between the capital and interest portions. The finance lease liability is disclosed in the disclosure notes to the financial statements.

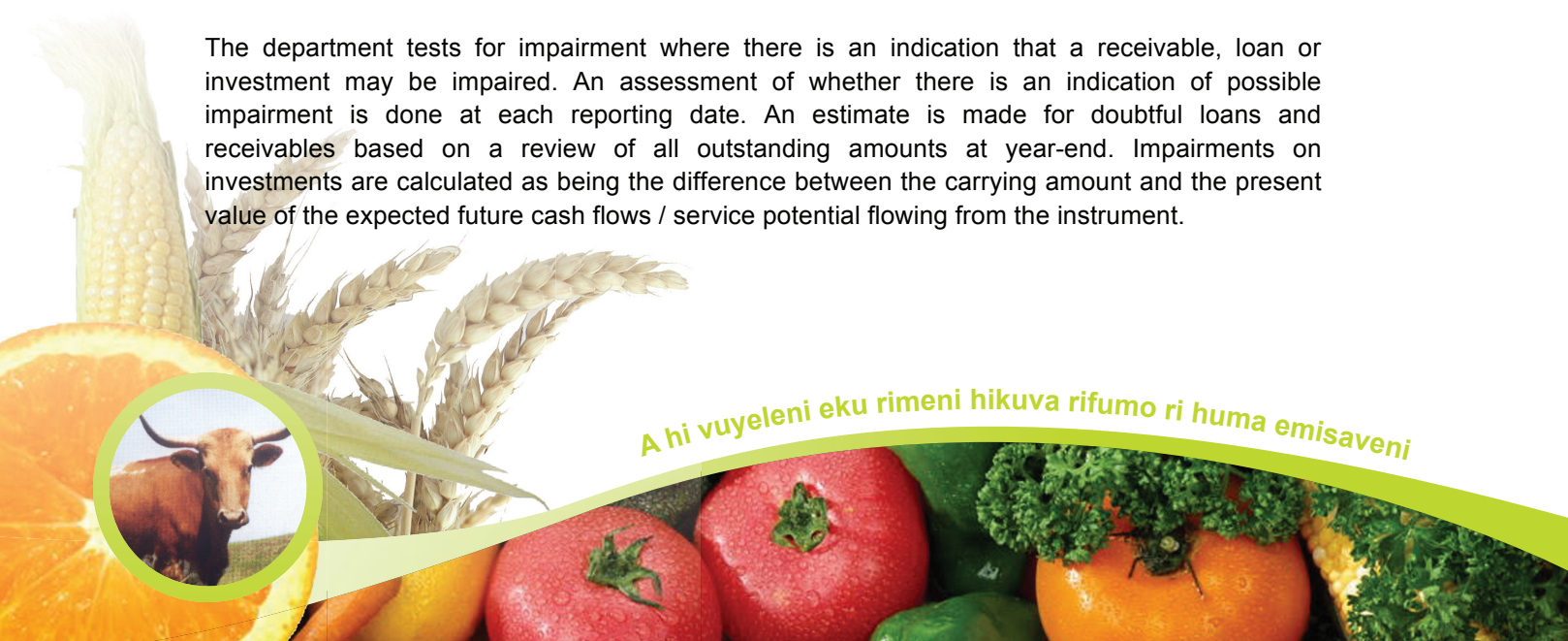
Operating lease

Operating lease payments are recognised as an expense in the statement of financial performance. The operating lease commitments are disclosed in the disclosure notes to the financial statement.

5.8 Impairment

The department tests for impairment where there is an indication that a receivable, loan or investment may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. An estimate is made for doubtful loans and receivables based on a review of all outstanding amounts at year-end. Impairments on investments are calculated as being the difference between the carrying amount and the present value of the expected future cash flows / service potential flowing from the instrument.

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ACCOUNTING POLICIES
for the year ended 31 March 2012

6. Receivables for departmental revenue

Receivables for departmental revenue are disclosed in the disclosure notes to the annual financial statements.

7. Net Assets

7.1 Recoverable revenue

Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.

8. Related party transactions

Specific information with regards to related party transactions is included in the disclosure notes.

9. Key management personnel

Compensation paid to key management personnel including their family members where relevant, is included in the disclosure notes.

A hi vuyeleni eku rimeni hikuva rifumo ri huma emisaveni



LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

1. Annual Appropriation

1.1 Annual Appropriation

| Programmes | Final Appropriation R'000 | Actual Funds Received R'000 | 2011/12 Funds not requested/ not received R'000 | Appropriation Received 2010/11 R'000 |
|---|---------------------------------|-----------------------------------|---|---|
| ADMINISTRATION | 282 476 | 282 476 | - | 260 858 |
| SUSTAINABLE RESOURCE MANAGEMENT | 103 886 | 103 886 | - | 77 376 |
| FARMER SUPPORT AND DEVELOPMENT | 820 887 | 820 887 | - | 755 576 |
| VETERINARY SERVICES | 39 826 | 39 826 | - | 33 099 |
| TECHNOLOGY, RESEARCH AND DEVELOPMENT | 51 001 | 51 001 | - | 42 700 |
| AGRICULTURAL ECONOMICS | 121 612 | 121 612 | - | 125 833 |
| STRUCTURED AGRICULTURAL TRAINING | 71 725 | 71 725 | - | 64 904 |
| Total | 1 491 413 | 1 491 413 | - | 1 360 346 |

1.2 Conditional grants**

| | <i>Annexure</i> | 2011/12 R'000 | 2010/11 R'000 |
|-----------------------|-----------------|------------------|------------------|
| Total grants received | 1 | 212 076 | 172 743 |

2. Statutory Appropriation

| | 2011/12 R'000 | 2010/11 R'000 |
|--|------------------|------------------|
| Member of executive committee/parliamentary officers | 1 566 | 1 492 |
| Total | 1 566 | 1 492 |

3 Departmental Revenue

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|---|------|------------------|------------------|
| Sales of goods and services other than capital assets | 3.1 | 6 056 | 3 352 |
| Interest, dividends and rent on land | 3.2 | 88 | 236 |
| Sales of capital assets | 3.3 | 2 591 | 3 831 |
| Transactions in financial assets and liabilities | 3.4 | 1 600 | 4 058 |
| Total revenue collected | | 10 335 | 11 477 |
| Less: Own revenue included in appropriation | 15 | 10 335 | 11 477 |
| Departmental revenue collected | | - | - |

People let's go back to farming - since wealth comes from the soil

LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | | 2011/12 R'000 | 2010/11 R'000 |
|--|-------------|--------------------------|--------------------------|
| 3.1 Sales of goods and services other than capital assets | Note | | |
| | 3 | | |
| Sales of goods and services produced by the department | | 5 294 | 3 116 |
| Sales by market establishment | | 5 294 | 3 116 |
| Sales of scrap, waste and other used current goods | | 762 | 236 |
| Total | | 6 056 | 3 352 |
| 3.2 Interest, dividends and rent on land | Note | 2011/12 R'000 | 2010/11 R'000 |
| | 3 | | |
| Interest | | 3 | 4 |
| Rent on land | | 85 | 232 |
| Total | | 88 | 236 |
| 3.3 Sales of capital assets | Note | 2011/12 R'000 | 2010/11 R'000 |
| | 3 | | |
| Tangible assets | | 2 591 | 3 831 |
| Machinery and equipment | 31 | 2 591 | 2 097 |
| Biological assets | 31 | - | 1 734 |
| Total | | 2 591 | 3 831 |
| 3.4 Transactions in financial assets and liabilities | Note | 2011/12 R'000 | 2010/11 R'000 |
| | 3 | | |
| Other Receipts including Recoverable Revenue | | 1 600 | 4 058 |
| Total | | 1 600 | 4 058 |
| 4. Aid Assistance | | 2011/12 R'000 | 2010/11 R'000 |
| 4.1 Aid assistance received in cash from other sources | | | |
| Foreign | | | |
| Opening Balance | | - | - |
| Revenue | | - | 7 016 |
| Expenditure | | - | (7 016) |
| Current | | - | (1 907) |
| Transfers | | - | (5 109) |
| Closing Balance | | - | - |

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

4.2. Total

| | | |
|------------------------|----------|----------|
| Opening Balance | - | - |
| Revenue | - | 7 016 |
| Expenditure | - | (7 016) |
| Current | - | (1 907) |
| Transfers | - | (5 109) |
| Closing Balance | - | - |

2011/12
R'000

2010/11
R'000

5. Compensation of Employees**5.1 Salaries and wages**

| | | |
|----------------------------------|----------------|----------------|
| Basic salary | 590 986 | 532 970 |
| Performance award | 12 209 | 12 199 |
| Service Based | 1 215 | 815 |
| Compensative/circumstantial | 2 103 | 25 880 |
| Periodic payments | 1 869 | 3 122 |
| Other non-pensionable allowances | 119 138 | 91 331 |
| Total | 727 520 | 666 317 |

2011/12
R'000

2010/11
R'000

5.2 Social Contributions**Employer contributions**

| | | |
|--------------------|----------------|----------------|
| Pension | 75 627 | 68 185 |
| Medical | 39 704 | 34 780 |
| Bargaining council | 207 | 217 |
| Insurance | - | 8 |
| Total | 115 538 | 103 190 |

Total compensation of employees

843 058

769 507

Average number of employees

3 950

3 974

2011/12
R'000

R'000

6. Goods and services

| | | | |
|-------------------------|-----|--------|--------|
| Advertising | | 4 487 | 8 450 |
| Assets less than R5,000 | 6.1 | 3 700 | 2 119 |
| Bursaries (employees) | | 6 744 | 10 243 |
| Catering | | 2 565 | 3 623 |
| Communication | | 15 173 | 12 847 |
| Computer services | 6.2 | 15 936 | 8 638 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
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| | | | |
|---|-----|----------------|----------------|
| Consultants, contractors and agency/outsourced services | 6.3 | 45 381 | 35 267 |
| Entertainment | | 172 | 187 |
| Audit cost – external | 6.4 | 3 419 | - |
| Fleet services | | 7 087 | 5 713 |
| Inventory | 6.5 | 52 356 | 54 359 |
| Operating leases | | 41 345 | 38 282 |
| Property payments | 6.6 | 33 246 | 30 174 |
| Transport provided as part of the departmental activities | | 449 | 792 |
| Travel and subsistence | 6.7 | 63 991 | 62 781 |
| Venues and facilities | | 4 302 | 3 709 |
| Training and staff development | | 5 723 | 3 926 |
| Other operating expenditure | 6.8 | 7 089 | 2 476 |
| Total | | 313 167 | 283 586 |

2011/12
R'000

2010/11

6.1 Assets less than R5,000

Tangible assets

Biological assets

Machinery and equipment

Intangible assets

Total

3 698

2 119

1 521

2 177

2

3 700

649

1 470

-

2 119

2011/12
R'000

2010/11
R'000

6.2 Computer services

SITA computer services

External computer service providers

Total

15 511

425

15 936

8 335

303

8 638

2011/12
R'000

2010/11
R'000

6.3 Consultants, contractors and agency/outsourced services

Infrastructure and planning

Laboratory services

Legal costs

Contractors

Agency and support/outsourced services

Total

624

1

337

22 133

22 286

45 381

2 649

35

131

18 418

14 034

35 267

2011/12
R'000

2010/11
R'000

6.4 Audit cost – external

Regularity audits

Total

3 419

3 419

-

-

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|---|-------------------|--------------------------|--------------------------|
| 6.5 Inventory | 6 | | |
| Learning and teaching support material | | 59 | 178 |
| Food and food supplies | | 12 | 42 |
| Fuel, oil and gas | | 758 | 746 |
| Other consumables | | 38 582 | 30 023 |
| Materials and supplies | | 2 735 | 10 113 |
| Stationery and printing | | 4 616 | 7 159 |
| Medical supplies | | 5 588 | 6 095 |
| Military stores | | 6 | 3 |
| Total | | 52 356 | 54 359 |
| 6.6 Property payments | Note 6 | 2011/12 R'000 | 2010/11 R'000 |
| Municipal services | | 6 366 | 5 150 |
| Property maintenance and repairs | | 284 | 702 |
| Other | | 26 596 | 24 322 |
| Total | | 33 246 | 30 174 |
| 6.7 Travel and subsistence | Note 6 | 2011/12 R'000 | 2010/11 R'000 |
| Local | | 60 946 | 60 561 |
| Foreign | | 3 045 | 2 220 |
| Total | | 63 991 | 62 781 |
| 6.8 Other operating expenditure | Note 6 | 2011/12 R'000 | 2010/11 R'000 |
| Professional bodies, membership and subscription fees | | 229 | 292 |
| Resettlement costs | | 757 | 1 433 |
| Other | | 6 103 | 751 |
| Total | | 7 089 | 2 476 |
| 7. Payments for financial assets | Note | 2011/12 R'000 | 2010/11 R'000 |
| Debts written off | 7.1 | 442 | - |
| Total | | 442 | - |
| 7.1 Other debt written off | | | |
| Debt Staff | | 442 | - |
| Total debt written off | | 442 | - |

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | <i>Note</i> | 2011/12 R'000 | 2010/11 R'000 |
|--|-------------------|------------------|------------------|
| 8. Transfers and Subsidies | | | |
| Provinces and municipalities | <i>Annexure 2</i> | 152 | 112 |
| Departmental agencies and accounts | <i>Annexure 3</i> | 96 000 | 122 342 |
| Households | <i>Annexure 4</i> | 131 127 | 125 318 |
| Gifts, donations and sponsorships made | <i>Annexure 7</i> | 45 | 50 |
| Total | | 227 324 | 247 822 |

| | <i>Note</i> | 2011/12 R'000 | 2010/11 R'000 |
|---|-------------|------------------|------------------|
| 9. Expenditure for capital assets | | | |
| Tangible assets | | 64 845 | 53 573 |
| Buildings and other fixed structures | 32.1 | 50 805 | 23 148 |
| Machinery and equipment | 31 | 14 040 | 30 425 |
| Software and other intangible assets | | - | 1 167 |
| Computer software | 32 | - | 1 167 |
| Total | | 64 845 | 54 740 |

9.1 Analysis of funds utilised to acquire capital assets - 2011/12

| | Voted Funds R'000 | Aid assistance R'000 | TOTAL R'000 |
|--------------------------------------|----------------------|-------------------------|----------------|
| Tangible assets | 64 845 | - | 64 845 |
| Buildings and other fixed structures | 50 805 | - | 50 805 |
| Machinery and equipment | 14 040 | - | 14 040 |
| Total | 64 845 | - | 64 845 |

9.2 Analysis of funds utilised to acquire capital assets - 2010/11

| | Voted Funds R'000 | Aid assistance R'000 | TOTAL R'000 |
|---|----------------------|-------------------------|----------------|
| Tangible assets | 53 573 | - | 53 573 |
| Buildings and other fixed structures | 23 148 | - | 23 148 |
| Machinery and equipment | 30 425 | - | 30 425 |
| Software and other intangible assets | 1 167 | - | 1 167 |
| Computer software | 1 167 | - | 1 167 |
| Total | 54 740 | - | 54 740 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | 2011/12 R'000 | 2010/11 R'000 |
|---|--------------------------|--------------------------|
| 10. Unauthorised Expenditure | | |
| 10.1 Reconciliation of unauthorised expenditure | | |
| Opening balance | - | 6 217 |
| Less: Amounts approved by Legislature with funding. | | (325) |
| Less: Amounts approved by Legislature without funding and written off in the Statement of Financial Performance | - | (5 892) |
| Current | | (5 892) |
| Unauthorised expenditure awaiting authorisation / written off | - | - |
| | 2011/12 R'000 | 2010/11 R'000 |
| 11. Cash and Cash Equivalents | | |
| Investments (Domestic) | 44 180 | - |
| Total | 44 180 | - |

| | | 2011/12 | | | 2010/11 |
|-------------------------|-----------------|-----------------------|--------------------------|---------------------------|----------------|
| | | Less than one year | One to three years | Older than three years | |
| | Note | R'000 | R'000 | R'000 | Total R'000 |
| 12 Receivables | | | | | |
| Claims recoverable | 12.1 Annex 9 | 1 078 | 51 | 1 | 1 130 |
| Recoverable expenditure | 12.3 | | | | - |
| Staff debt | 12.3 | 763 | 625 | 351 | 1 739 |
| Other debtors | 12.4 | 36 | 375 | 596 | 1 007 |
| Total | | 1 877 | 1 051 | 948 | 3 876 |

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|------------------------------------|------|------------------|------------------|
| 12.1 Claims recoverable | 12 | | |
| National departments | | 58 | 176 |
| Provincial departments | | 1 052 | 170 |
| Public entities (Nguni –IDC Trust) | | 20 | - |
| Total | | 1 130 | 346 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | | 2011/12 R'000 | 2010/11 R'000 |
|---|----------------|------------------|------------------|
| 12.2 Recoverable expenditure (disallowance accounts) | Note 12 | | |
| (Group major categories, but list material items) | | | |
| Rec: Dom: CLMS N/Dept. Claims (FMD) | | - | 6 534 |
| Total | | - | 6 534 |
| 12.3 Staff debt | Note 12 | | |
| (Group major categories, but list material items) | | | |
| Staff debt | | 1 271 | 866 |
| GG accident | | - | - |
| Travel and subsistence | | - | - |
| Breach of contract | | 222 | 426 |
| State guarantees | | - | - |
| Other Institution | | 246 | 55 |
| Total | | 1 739 | 1 347 |
| 12.4 Other debtors | Note 12 | | |
| (Group major categories, but list material items) | | | |
| SUPPLIERS | | 1 007 | 762 |
| SARS | | - | 306 |
| Total | | 1 007 | 1 068 |
| 13 Voted Funds to be Surrendered to the Revenue Fund | | | |
| Opening balance | | 291 | 35 598 |
| Transfer from statement of financial performance | | 44 143 | 291 |
| Paid during the year | | (290) | (35 598) |
| Closing balance | | 44 144 | 291 |
| 14 Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund | | | |
| Opening balance | | 1 054 | 4 010 |
| Own revenue included in appropriation | | 10 335 | 11 477 |
| Paid during the year | | (9 253) | (14 433) |
| Closing balance | | 2 136 | 054 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | | 2011/12 R'000 | 2010/11 R'000 |
|--|------|------------------|------------------|
| 15 Bank Overdraft | | | |
| Consolidated Paymaster General Account | | - | 6 207 |
| Total | | - | 6 207 |
| | | | |
| | Note | 2011/12 R'000 | 2010/11 R'000 |
| 16 Payables - current | | | |
| Other payables | 16.1 | 650 | 759 |
| Total | | 650 | 759 |
| | | | |
| | Note | 2011/12 R'000 | 2010/11 R'000 |
| 16.1 Other payables | 16 | | |
| (Identify major categories, but list material amounts) | | | |
| Government Employees Pension Fund | | 4 | 1 |
| Sal: Income Tax | | 112 | - |
| Sal :ACB recalls | | 239 | - |
| Advance From National | | 295 | 758 |
| Total | | 650 | 759 |
| | | | |
| | | R'000 | R'000 |
| 17 Net cash flow available from operating activities | | | |
| Net surplus/(deficit) as per Statement of Financial Performance | | 44 143 | 291 |
| Add back non cash/cash movements not deemed operating activities | | 68 402 | 15 598 |
| (Increase)/decrease in receivables – current | | 5 465 | (3 326) |
| (Increase)/decrease in other current assets | | - | 6 217 |
| Increase/(decrease) in payables – current | | (109) | 352 |
| Proceeds from sale of capital assets | | (2 591) | (3 831) |
| Expenditure on capital assets | | 64 845 | 54 740 |
| Surrenders to Revenue Fund | | (9 543) | (50 031) |
| Own revenue included in appropriation | | 10 335 | 11 477 |
| Net cash flow generated by operating activities | | 112 545 | 15 889 |
| | | | |
| | | 2011/12 R'000 | 2010/11 R'000 |
| 18 Reconciliation of cash and cash equivalents for cash flow purposes | | | |
| Consolidated Paymaster General account | | - | (6 207) |
| Cash with commercial banks (Local) | | 44 180 | - |
| Total | | 44 180 | (6 207) |

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LIMPOPO DEPARTMENT OF AGRICULTURE
NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | <i>Note</i> | 2011/12 R'000 | 2010/11 R'000 |
|---|---------------|------------------|------------------|
| 19. Contingent liabilities and contingent assets | | | |
| 19.1 Contingent liabilities | | | |
| Liable to | Nature | | |
| Housing loan guarantees | Employees | Annex 5 945 | 1 089 |
| Claims against the department | | Annex 8 5 039 | 4 979 |
| Other | | Annex 8 348 | 2 313 |
| Total | | 6 332 | 8 381 |
| 19.2 Contingent assets | | 2011/12 | 2010/11 |
| Nature of contingent asset | <i>Note</i> | R'000 | R'000 |
| Outstanding money from auction not paid to the Department | | 84 | 84 |
| Claims arise on motor vehicle accidents/ Bededa L | | 20 | 20 |
| Claim arise on motor vehicle accident/Thapelo Mello | | 7 | 7 |
| Failure to render services/ Tiphineni Travel and Tours | | 23 | 23 |
| Salary overpayments/ Makgoka M.R | | 2 | 2 |
| Collapse of reservoir at Hamakuya / ASNNAPP | | 56 | 56 |
| Claims for error on Bill of quantity/ MBB Sesonke JV Consultants | | 71 | 71 |
| Fail to complete the projects as per contract/ Shuma Construction | | 83 | 83 |
| Salary overpayments resulting from resignation/Mathebjane P.E | | 3 | 3 |
| Salary overpayments/ Meso and Len Boon (Meso R2 and Boon R12) | | 14 | 14 |
| OSD | | 87 | 175 |
| Salary overpayment/Mathobela M.B | | 5 | 5 |
| Total | | 455 | 543 |

| | <i>Note</i> | 2011/12 R'000 | 2010/11 R'000 |
|---------------------------------|-------------|------------------|------------------|
| 20 Commitments | | | |
| Current expenditure | | | |
| Approved and contracted | | 50 765 | 34 180 |
| Approved but not yet contracted | | 7 061 | 2 021 |
| | | 57 826 | 36 201 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
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Capital Expenditure (including transfers)

| | | |
|---------------------------------|---------------|---------------|
| Approved and contracted | 36 645 | 48 994 |
| Approved but not yet contracted | - | 4 256 |
| | 36 645 | 53 250 |
| Total Commitments | 94 471 | 89 451 |

21 Accruals

| Listed by economic classification | 30 days | 30+ days | Total | Total |
|-----------------------------------|---------------|--------------|---------------|---------------|
| Goods and services | 13 985 | 4 154 | 18 139 | 12 429 |
| Transfers and subsidies | 3 389 | 118 | 3 507 | - |
| Capital assets | 2 567 | 2 245 | 4 812 | 2 899 |
| Other | 598 | 606 | 1 204 | 112 |
| Total | 20 539 | 7 123 | 27 662 | 15 440 |

| Listed by programme level | Note | 2011/12 R'000 | 2010/11 R'000 |
|---|------|------------------|------------------|
| Programme 01:Administration | | 13 570 | 6 911 |
| Programme 02:Sustainable Resource and Development | | 4 612 | 2 398 |
| Programme 03:Farmer Support and Development | | 8 476 | 5 123 |
| Programme 04: Veterinary Services | | 204 | 102 |
| Programme 05: Technology Research and Development | | 80 | 32 |
| Programme 06: Agricultural Economics | | 425 | 9 |
| Programme 07: Structural Agricultural Training | | 295 | 865 |
| Total | | 27 662 | 15 440 |

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|---|---------|------------------|------------------|
| Confirmed balances with departments | Annex 5 | 11 952 | 15 325 |
| Confirmed balances with other government entities | Annex 5 | - | - |
| Total | | 11 952 | 15 325 |

22 Employee benefits

| | 2011/12 R'000 | 2010/11 R'000 |
|-----------------------------------|------------------|------------------|
| Leave entitlement | 34 740 | 35 588 |
| Service bonus (Thirteenth cheque) | 26 151 | 23 802 |
| Performance awards | 13 403 | 12 214 |



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LIMPOPO DEPARTMENT OF AGRICULTURE
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| | | |
|--------------------------|----------------|----------------|
| Capped leave commitments | 217 667 | 217 068 |
| Total | 291 961 | 288 672 |

The total amount disclosed for leave entitlement exclude amount to the value of R1, 133 million for current and previous negative leave balances as at the end of March 2012.

23 Lease commitments

23.1 Operating leases expenditure

| 2011/12 | Specialised military assets R'000 | Land R'000 | Buildings and other fixed structures R'000 | Machinery and equipment R'000 | Total R'000 |
|---|--|---------------|--|--|----------------|
| Not later than 1 year | | | 22 701 | - | 22 701 |
| Later than 1 year and not later than 5 years | | | 57 664 | - | 57 664 |
| Later than five years | | | 9 622 | - | 9 622 |
| Total lease commitments | - | - | 89 987 | - | 89 987 |

| 2010/11 | Speciali sed military assets R'000 | Land R'000 | Buildings and other fixed structures R'000 | Machinery and equipment R'000 | Total R'000 |
|---|--|---------------|--|--|----------------|
| Not later than 1 year | - | - | 22 725 | 1 698 | 24 423 |
| Later than 1 year and not later than 5 years | - | - | 79 236 | 1 439 | 80 675 |
| Later than five years | - | - | 9 767 | - | 9 767 |
| Total lease commitments | - | - | 111 728 | 3 137 | 114 865 |

23.2 Finance leases expenditure

| 2011/12 | Specialise d military assets R'000 | Land R'000 | Buildings and other fixed structures R'000 | Machinery and equipment R'000 | Total R'000 |
|---|---|---------------|--|--|----------------|
| Not later than 1 year | | | | 5 363 | 5 363 |
| Later than 1 year and not later than 5 years | | | | 4 517 | 4 517 |
| Later than five years | | | | | |
| Total lease commitments | - | - | - | 9 880 | 9 880 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | | |
|---|--------------|--------------|
| LESS: finance costs | - | |
| Total present value of lease liabilities | 9 880 | 9 880 |

Disclosure on machinery and equipment has been change from operating lease to finance lease due to change of reporting guideline.

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|---|------|------------------|------------------|
| 24. Receivables for departmental revenue | | | |
| Interest, dividends and rent on land | | 88 | 232 |
| Total | | 88 | 232 |

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|---|------|------------------|------------------|
| 25. Irregular expenditure | | | |
| 25.1 Reconciliation of irregular expenditure | | | |
| Opening balance | | 348 | - |
| Add: Irregular expenditure - relating to current year | | - | 348 |
| Less: Amounts condoned | | (348) | - |
| Irregular expenditure awaiting condonation | | - | 348 |

Analysis of awaiting condonation per age classification

| | | |
|--------------|----------|------------|
| Current year | - | 348 |
| Prior years | - | - |
| Total | - | 348 |

The expenditure has been condoned by Loss Control Committee in line with the outcome of disciplinary process instituted against the employees concerned. In addition to this the department did not suffer any financial loss as the work assigned to these service providers was properly executed in line with the SCM processes. The total amount of R348,000 has been condoned

| | 2011/12 R'000 | 2010/11 R'000 |
|---|------------------|------------------|
| 26. Fruitless and wasteful expenditure | | |
| Reconciliation of fruitless and wasteful expenditure | | |
| Opening balance | - | - |
| Fruitless and wasteful expenditure – relating to prior year | - | 876 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| | | |
|--|----------|----------|
| Fruitless and wasteful expenditure – relating to current year | 1 | 2 608 |
| Less: Amounts resolved | - | (2 678) |
| Less: Amounts transferred to receivables for recovery | - | (806) |
| Fruitless and wasteful expenditure awaiting condonement | 1 | - |

26.2 Analysis of Current Year's Fruitless and wasteful expenditure

| Incident | Disciplinary steps taken/criminal proceedings | 2011/12 R'000 |
|--|---|------------------|
| Interest paid to overdue Eskom Accounts. | Matter is still under investigation an amount is less than thousand rand (R175.40) | - |
| Interest paid to overdue Eskom Accounts. | Matter is still under investigation by the District Office (R133.50) | - |
| Interest paid on overdue accounts Mogalakwena Municipality | Matter still under investigation by district office amount is less than thousand rand (R555.08) | 1 |
| Total | | 1 |

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|---------------------------------------|------|------------------|------------------|
| 27. Related party transactions | | | |
| Payments made | | | |
| Goods and services | | - | 9 940 |
| Total | | - | 9 940 |

Related party

| ITEM NO | INSTITUTION | NATURE | RAND VALUE |
|---------|------------------------------------|--|------------|
| 1. | Limpopo Department of Public Works | <i>The Department of Agriculture makes use of buildings that belongs to the department of public works. The Provincial Department of Public Works does not charge this department any rental for use of these buildings.</i> | None |
| 2. | Provincial Treasury | Audit Committee Payments: <i>The service provided by the Provincial Audit Committee are administered and paid for by Limpopo Provincial Treasury.</i> | None |
| | | Internal Audit: <i>The Limpopo Provincial Administration has established an internal audit function in accordance with section 33(1) (a) (i) of the Public Finance Management Act. (Act 1 of 1999) (PFMA) and the Limpopo Executive Council took a decision. Decision 11/2001 that in terms of the Treasury</i> | None |

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LIMPOPO DEPARTMENT OF AGRICULTURE
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| | | | |
|----|--|--|----------------|
| | | <i>Regulation 3.2.3 the Provincial Treasury direct that institution share internal audit functions through the establishment of the shared Limpopo Provincial Internal Audit./ The Provincial Treasury does not charge this department for any internal audit services rendered.</i> | |
| 3. | Limpopo Agribusiness Development Cooperation | <i>The Department has transferred funds to the LADC (it's public entity). Details of the transfer are listed in Annexure 3 of the Annual Financial Statements.</i> | See annexure 3 |
| 4 | Key Management Personnel | <i>The Departmental key personnel play a supporting and oversight role in the administration process of the public entity. The service to the public entity is rendered for free.</i> | See note 28 |

| | No. of Individuals | 2011/12 R'000 | 2010/11 R'000 |
|---|-----------------------|------------------|------------------|
| 28. Key management personnel | | | |
| Political office bearers (provide detail below) | 1 | 1 566 | 1 492 |
| Officials: | | | - |
| Level 15 to 16 | 2 | 2 128 | 2 075 |
| Level 14 (incl CFO if at a lower level) | 7 | 6 152 | 5 591 |
| Total | | 9 846 | 9 158 |

| | Note | 2011/12 R'000 | 2010/11 R'000 |
|-----------------------|------|------------------|------------------|
| 29. Impairment | | | |
| Debtors | | 59 | 463 |
| Total | | 59 | 463 |



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Movable Tangible Capital Assets

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012

| | Opening balance R'000 | Current year adjustments to prior year balances R'000 | Additions R'000 | Disposals R'000 | Closing balance R'000 |
|--|-----------------------------|---|--------------------|--------------------|-----------------------------|
| MACHINERY AND EQUIPMENT | 132 941 | (2 806) | 14 693 | 16 141 | 128 687 |
| Transport assets | 32 718 | | - | 1 779 | 30 939 |
| Computer equipment | 60 039 | (239) | 8 386 | 13 401 | 54 785 |
| Furniture and office equipment | 11 034 | 150 | 706 | 290 | 11 600 |
| Other machinery and equipment | 29 150 | (2 717) | 5 601 | 671 | 31 363 |
| BIOLOGICAL ASSETS | 2 696 | (2 696) | - | - | - |
| Biological assets | 2 696 | (2 696) | - | - | - |
| TOTAL MOVABLE TANGIBLE CAPITAL ASSETS | 135 637 | (5 502) | 14 693 | 16 141 | 128 687 |



LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

Additions

30.1 ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012

| | Cash | Non-cash | (Capital work-in-progress current costs and finance lease payments) | Received current, not paid (Paid current year, received prior year) | Total |
|---|---------------|------------|---|---|---------------|
| | R'000 | R'000 | R'000 | R'000 | R'000 |
| MACHINERY AND EQUIPMENT | 14 039 | 654 | - | - | 14 693 |
| Computer equipment | 8 386 | - | - | - | 8 386 |
| Furniture and office equipment | 706 | - | - | - | 706 |
| Other machinery and equipment | 4 947 | 654 | - | - | 5 601 |
| TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS | 14 039 | 654 | - | - | 14 693 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
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Disposals

30.2 DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012

| | Sold for cash | Transfer out or destroyed or scrapped | Total disposals | Cash received Actual |
|--|---------------|---|-----------------|-------------------------|
| | R'000 | R'000 | R'000 | R'000 |
| MACHINERY AND EQUIPMENT | 2 190 | 13 951 | 16 141 | 2 591 |
| Transport assets | 1 661 | 118 | 1 779 | 946 |
| Computer equipment | | 13 401 | 13 401 | |
| Furniture and office equipment | | 290 | 290 | - |
| Other machinery and equipment | 529 | 142 | 671 | 1 645 |
| TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS | 2 190 | 13 951 | 16 141 | 2 591 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
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30.3 Movement for 2010/11

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011

| | Opening balance R'000 | Additions R'000 | Disposals R'000 | Closing balance R'000 |
|--|-----------------------------|--------------------|--------------------|-----------------------------|
| MACHINERY AND EQUIPMENT | 103 413 | 31 215 | 1 687 | 132 941 |
| Transport assets | 29 301 | 4 612 | (1 195) | 32 718 |
| Computer equipment | 41 941 | 18 201 | (103) | 60 039 |
| Furniture and office equipment | 10 528 | 541 | (35) | 11 034 |
| Other machinery and equipment | 21 643 | 7 861 | (354) | 29 150 |
| BIOLOGICAL ASSETS | 3 432 | 174 | 910 | 2 696 |
| Biological assets | 3 432 | 174 | (910) | 2 696 |
| TOTAL MOVABLE TANGIBLE CAPITAL ASSETS | 106 845 | 31 389 | (2 597) | 135 637 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

30.4 Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012

| | Specialised military assets R'000 | Intangible assets R'000 | Heritage assets R'000 | Machinery and equipment R'000 | Biological assets R'000 | Total R'000 |
|--|---|-------------------------------|-----------------------------|-------------------------------------|-------------------------------|----------------|
| Opening balance | - | - | - | 23 908 | - | 23 908 |
| Current Year Adjustments to Prior Year Balances | | | | 924 | 1 977 | 2 901 |
| Additions | | | | 2 013 | 152 | 2 165 |
| Disposals | | | | 1 136 | 449 | 1 585 |
| TOTAL MINOR ASSETS | - | - | - | 25 703 | 1 680 | 27 389 |

| | Specialised military assets | Intangible assets | Heritage assets | Machinery and equipment | Biological assets | Total |
|-------------------------------------|--------------------------------|----------------------|--------------------|----------------------------|----------------------|---------------|
| Number of R1 minor assets | | | | 26 804 | - | 26 804 |
| Number of minor assets at cost | | | | 21 123 | - | 21 123 |
| TOTAL NUMBER OF MINOR ASSETS | - | - | - | 47 927 | - | 47 927 |



LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| Minor assets | | | | | | |
|---|--------------------------------------|----------------------------|--------------------------|----------------------------------|----------------------------|----------------|
| MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011 | | | | | | |
| | Specialised military assets R'000 | Intangible assets R'000 | Heritage assets R'000 | Machinery and equipment R'000 | Biological assets R'000 | Total R'000 |
| Opening balance | - | - | - | 23 327 | - | 23 327 |
| Current Year Adjustments to Prior Year Balances | - | - | - | (401) | - | (401) |
| Additions | - | - | - | 1 342 | - | 1 342 |
| Disposals | - | - | - | 360 | - | 360 |
| TOTAL MINOR ASSETS | - | - | - | 23 908 | - | 23 908 |

| | Specialised military assets R'000 | Intangible assets R'000 | Heritage assets R'000 | Machinery and equipment R'000 | Biological assets R'000 | Total R'000 |
|-------------------------------------|--------------------------------------|----------------------------|--------------------------|----------------------------------|----------------------------|----------------|
| Number of R1 minor assets | - | - | - | 12 987 | - | 12 987 |
| Number of minor assets at cost | - | - | - | 6 550 | - | 6 550 |
| TOTAL NUMBER OF MINOR ASSETS | - | - | - | 19 537 | - | 19 537 |

| | | | | | | |
|---|--|----------------------------|--------------------------|----------------------------------|----------------------------|----------------|
| 30.5 | Movable assets written off | | | | | |
| | MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2012 | | | | | |
| | Specialised military assets R'000 | Intangible assets R'000 | Heritage assets R'000 | Machinery and equipment R'000 | Biological assets R'000 | Total R'000 |
| Assets written off | - | - | - | 718 | 62 | 780 |
| TOTAL MOVABLE ASSETS WRITTEN OFF | - | - | - | 718 | 62 | 780 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
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Intangible Capital Assets

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012

| | Opening balance R'000 | Curr year adjustments to prior year balances R'000 | Additions R'000 | Disposals R'000 | Closing balance R'000 |
|--|-----------------------------|--|--------------------|--------------------|--------------------------|
| COMPUTER SOFTWARE | 28 338 | | - | - | 28 338 |
| TOTAL INTANGIBLE CAPITAL ASSETS | 28 338 | - | - | - | 28 338 |

Movement for 2010/11

MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011

| | Opening balance R'000 | Additions R'000 | Disposals R'000 | Closing balance R'000 |
|--|-----------------------------|--------------------|--------------------|-----------------------------|
| COMPUTER SOFTWARE | 27 171 | 1 167 | - | 28 338 |
| TOTAL INTANGIBLE CAPITAL ASSETS | 27 171 | 1 167 | - | 28 338 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

32. Immovable Tangible Capital Assets

MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012

| | Opening balance R'000 | Curr year adjustments to prior year balances R'000 | Additions R'000 | Disposals R'000 | Closing balance R'000 |
|--|-----------------------------|--|--------------------|--------------------|--------------------------|
| BUILDINGS AND OTHER FIXED STRUCTURES | 1 455 | - | - | - | 1 455 |
| Dwellings | 15 | | - | - | 15 |
| Non-residential buildings | 1 440 | | - | - | 1 440 |
| TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS | 1 455 | - | - | - | 1 455 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
DISCLOSURE NOTES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

Additions

32.1 ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2012

| | Cash R'000 | Non-cash R'000 | (Capital work- in-progress current costs and finance lease payments) | Received current, not paid (Paid current year, received prior year) | Total R'000 |
|---|---------------|-------------------|---|--|----------------|
| BUILDINGS AND OTHER FIXED STRUCTURES | | | | | |
| Dwellings | 50 805 | - | (50 805) | - | - |
| | 50 805 | | (50 805) | | - |
| TOTAL ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS | 50 805 | - | (50 805) | - | - |

32.2 MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2011

| | Opening balance R'000 | Additions R'000 | Disposals R'000 | Closing balance R'000 |
|--|-----------------------------|--------------------|--------------------|-----------------------------|
| BUILDINGS AND OTHER FIXED STRUCTURES | 1 455 | - | - | 1 455 |
| Dwellings | 15 | - | - | 15 |
| Non-residential buildings | 1 440 | - | - | 1 440 |
| TOTAL IMMOVABLE TANGIBLE CAPITAL ASSETS | 1 455 | - | - | 1 455 |



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

| ANNEXURE 1 | | | | | | | | | | | |
|---|--|-------------------|-------------------------|--------------------------|------------------------|--------------------------------------|-----------------------------------|---|--------------------------------|-----------------------------------|--|
| STATEMENT OF CONDITIONAL GRANTS RECEIVED | | | | | | | | | | | |
| NAME OF DEPARTMENT | GRANT ALLOCATION | | | | | | SPENT | | | 2010/11 | |
| | Division of Revenue Act/Provincial Grants | Roll Overs | DORA Adjustments | Other Adjustments | Total Available | Amount received by department | Amount spent by department | % of available funds spent by dept | Division of Revenue Act | Amount spent by department | |
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | % | R'000 | R'000 | |
| CASP | 154 398 | - | - | - | 154 398 | 154 398 | 139 233 | 90% | 144 567 | 144 567 | |
| LANDCARE | 8 667 | - | - | - | 8 667 | 8 667 | 8 311 | 96% | 8 176 | 8 176 | |
| LETSIMA-PROJECTS | 40 000 | - | - | - | 40 000 | 40 000 | 29 199 | 73% | 20 000 | 20 000 | |
| EWP | 536 | - | - | - | 536 | 536 | 481 | 90% | - | - | |
| DISASTER MANAGEMENT | 8 475 | - | - | - | 8 475 | 8 475 | - | - | - | - | |
| | 212 076 | - | - | - | 212 076 | 212 076 | 177 224 | | 172 | 172 743 | |

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
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for the year ended 31 March 2012

Annexure 2

STATEMENT OF CONDITIONAL GRANTS PAID TO MUNICIPALITIES

| NAME OF MUNICIPALITY | GRANT ALLOCATION | | | TRANSFER | | | SPENT | | | 2010/11 |
|---------------------------|-------------------------------|------------------|-------------------|-----------------------|-----------------------|----------------------|--|---------------------------------------|------------------------------------|--|
| | Division of Revenue Act R'000 | Roll Overs R'000 | Adjustments R'000 | Total Available R'000 | Actual Transfer R'000 | Funds Withheld R'000 | Re-allocations by National Treasury or National Department R'000 | Amount received by Municipality R'000 | Amount spent by municipality R'000 | % of available funds spent by municipality % |
| Municipal Rates and Taxes | 152 | - | - | 152 | 152 | - | - | - | - | 112 |
| | 152 | - | - | 152 | 152 | - | - | - | - | 112 |

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STATEMENT OF TRANSFERS TO DEPARTMENTAL AGENCIES AND ACCOUNTS

| | TRANSFER ALLOCATION | | | | TRANSFER | | 2010/11 |
|---------------------------|------------------------|------------|-------------|-----------------|-----------------|----------------------------------|---------|
| | Adjusted appropriation | Roll Overs | Adjustments | Total Available | Actual Transfer | % of Available funds transferred | |
| | | | | | | | |
| DEPARTMENT/AGENCY/ACCOUNT | R'000 | R'000 | R'000 | R'000 | R'000 | Appropriation Act | R'000 |
| LADC | 96 000 | | | 96 000 | 96 000 | | 122 342 |
| | 96 000 | - | - | 96 000 | 96 000 | | 122 342 |

LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

ANNEXURE 4
STATEMENT OF TRANSFERS TO HOUSEHOLDS

| HOUSEHOLDS | TRANSFER ALLOCATION | | | | EXPENDITURE | | 2010/11 |
|------------------|-------------------------------------|---------------------|----------------------|--------------------------|--------------------------|--|---------|
| | Adjusted appropriation Act R'000 | Roll Overs R'000 | Adjustments R'000 | Total Available R'000 | Actual Transfer R'000 | % of Available funds transferred % | |
| Transfers | | | | | | | |
| Leave gratuity | 9 361 | | | 9 361 | 9 361 | 100% | 9 137 |
| Injury on duty | 84 | | | 84 | 84 | 100% | 228 |
| Others | 121 682 | | | 121 682 | 121 682 | 100% | 115 953 |
| Total | 131 127 | - | - | 131 127 | 131 127 | | 125 318 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

ANNEXURE 5
STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31
MARCH 2012 - LOCAL

| GUARANTOR INSTITUTION | Guarantee in respect of | original guaranteed capital amount | Opening balance 1 April 2011 | Guarantees drawdowns during the year | Guaranteed repayments/ cancelled/ reduced/ released during the year | Revaluations | Closing balance 31 March 2012 | Guaranteed interest for year ended 31 March 2012 | Realised losses not recoverable i.e. claims paid out |
|----------------------------|-------------------------|------------------------------------|------------------------------|--------------------------------------|---|--------------|-------------------------------|--|--|
| | | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 |
| Housing | | | | | | | | | |
| Standard Bank | | 312 | 312 | - | 30 | | 282 | | |
| Firststrand Bank | | 22 | 22 | 36 | 22 | | 36 | | |
| Volkswagen Limited | | 41 | 41 | - | 41 | | - | | |
| Absa | | 268 | 267 | | 253 | | 15 | | |
| Unique Finance | | 54 | 54 | - | 54 | | - | | |
| Peoples Bank | | 42 | 42 | - | 24 | | 18 | | |
| Old Mutual Bank | | 29 | 29 | - | 29 | | - | | |
| VBS Mutual Bank | | 49 | 49 | - | 49 | | - | | |
| Mpumalanga Dev Corporation | | 30 | 30 | - | - | | 30 | | |
| NP Developemnt Corporation | | 242 | 243 | 333 | 11 | | 564 | | |
| | | 1 | 1 | | | | - | | |
| Subtotal | | 089 | 089 | 369 | 513 | - | 945 | - | - |
| Other | | | | | | | | | |
| | | 1 | 1 | | | | | | |
| Total | | 089 | 089 | 369 | 513 | - | 945 | - | - |

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

ANNEXURE 6

STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS RECEIVED

| NAME OF ORGANISATION | NATURE OF GIFT, DONATION OR SPONSORSHIP | 2011/12 | 2010/11 |
|---|--|-------------|--------------|
| | | R'000 | R'000 |
| Received in kind | | | |
| KPMG | Enterprise development initiative for farmers | 4305 | 4 676 |
| Australian centre for international Agric. Research (ACIAR) | Three lap top computers for use by researchers | | 25 |
| TOTAL | | 4305 | 4 701 |



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

ANNEXURE 7

STATEMENT OF GIFTS, DONATIONS AND SPONSORSHIPS MADE AND REMISSIONS, REFUNDS AND PAYMENTS MADE AS AN ACT OF GRACE

| NATURE OF GIFT, DONATION OR SPONSORSHIP (Group major categories but list material items including name of organisation) | 2011/12 | | 2010/11 | |
|--|---------|--|---------|--|
| | R'000 | | R'000 | |
| Paid in cash | | | | |
| University of Venda | 45 | | 50 | |
| MEC discretionary fund payment of tuition fees for one student | 74 | | 191 | |
| Subtotal | 119 | | 241 | |
| Made in kind | | | | |
| Donation of 1X laptop to Rua Naga Projects | | | 15 | |
| Donation of 1 X Printer to Rua Naga Projects | | | 5 | |
| Donation of one slaughter beast to Bold Move Foundation | 3 | | - | |
| Donation of one slaughter beast to Moletsi tribal authority | 2 | | - | |
| Donation for training of 15 teachers for Department of Education in Vhembe and Mopani district. | 27 | | - | |
| Donation of disc plough implements to Matshelane farming (R430.00) | | | - | |
| Subtotal | 32 | | - | |
| TOTAL | 151 | | 261 | |

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

ANNEXURE 8
STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2012

| Nature of liability | Opening balance April 2011 | Liabilities incurred during the year | Liabilities paid/ cancelled/ reduced during the year | Liabilities recoverable (Provide details hereunder) | Closing balance 31 March 2012 |
|--|----------------------------------|---|---|---|----------------------------------|
| | R'000 | R'000 | R'000 | R'000 | R'000 |
| Claims against the department | | | | | |
| Breach of contract (western Icon 108) | 521 | - | - | - | 521 |
| Claim for damages for failure to attend conference | 11 | - | - | - | 11 |
| Claim for damages on vehicle caused by cattle | 568 | - | - | - | 568 |
| Claim for damages in respect of catering services | 23 | - | - | - | 23 |
| Application to compel payment by LDA | 2 331 | - | - | - | 2 331 |
| Claims for repair of damaged fence | 16 | - | - | - | 16 |
| Claim for damages death of child | 1 000 | - | - | - | 1 000 |
| Claim for damages for motor vehicle accident | 13 | - | - | - | 13 |
| Claims for damages death of chicks | 39 | - | - | - | 39 |
| Claims for damages for repair and reconstruction of canals | 457 | - | - | - | 457 |
| Claims for payments for services rendered | - | 60 | - | - | 60 |
| Subtotal | 4 979 | 60 | - | - | 5 039 |
| Other | | | | | |
| OSD Implementation | 2 313 | 348 | (2 313) | - | 348 |
| Subtotal | 2 313 | 348 | (2 313) | - | 348 |
| TOTAL | 7 292 | 408 | (2 313) | - | 5 387 |



LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
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for the year ended 31 March 2012

ANNEXURE 9
CLAIMS RECOVERABLE

| Government entity | Confirmed balance outstanding | | Unconfirmed balance outstanding | | Total | |
|--|-------------------------------|------------|---------------------------------|------------|------------|------------|
| | 31/03/2012 | 31/03/2011 | 31/03/2012 | 31/03/2011 | 31/03/2012 | 31/03/2011 |
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 |
| Department | | | | | | |
| Limpopo Dept. of Health and Social Development | | | 1 | 122 | 1 | 122 |
| Limpopo Dept. of Education | | | | 15 | - | 15 |
| Limpopo Dept. of Sport, Art and Cultures | | | | 4 | - | 4 |
| Limpopo Dept. of Roads and Transport | | | 949 | - | 949 | - |
| Mpumalanga Dept. Agric. and Rural Development | | | 83 | 112 | 83 | 112 |
| Free State Dept. of Agriculture, Enviro and Rural Dev. | | | 19 | | 19 | - |
| Free State Dept. of Health and Social Development | | | | 3 | - | 3 |
| Gauteng Dept. of Education | | | | 19 | - | 19 |
| Kwazulu Natal Dept. of Agric. and Rural Development | | | | 12 | - | 12 |
| National Dept. of Agriculture | | | 18 | 112 | 18 | 112 |
| National Dept. of Water Affairs | | | | 8 | - | 8 |
| National Dept. of Justice | | | | 36 | - | 36 |
| National Dept. of Rural and Land reform | - | 17 985 | - | - | - | 17 985 |
| National Dept. of Education | | | 17 | 18 | 17 | 18 |
| National Dept. of Home Affairs | | | 17 | 17 | 17 | 17 |
| North West Dept. of Agriculture and Conservation | | | | 11 | - | 11 |
| South African Police Services | | | 3 | 7 | 3 | 7 |
| Western Cape Provincial Treasury | | | - | 1 | - | 1 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
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| | | | | | |
|---|--------|-------|-----|-------|--------|
| National Dept. of Correctional Services | | 2 | - | 2 | - |
| Limpopo Nguni IDC Projects | | 20 | - | 20 | - |
| | 17 985 | 1 129 | 497 | 1 129 | 18 482 |
| Total | - | 1 129 | 497 | 1 129 | 18 482 |

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04
ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

ANNEXURE 10
INTER-GOVERNMENT PAYABLES

| GOVERNMENT ENTITY | Confirmed balance outstanding | | Unconfirmed balance outstanding | | Total | |
|---|----------------------------------|---------------|------------------------------------|------------|---------------|---------------|
| | | | | | | |
| | 31/03/2012 | 31/03/2011 | 31/03/2012 | 31/03/2011 | 31/03/2012 | 31/03/2011 |
| | R'000 | R'000 | R'000 | R'000 | R'000 | R'000 |
| DEPARTMENTS | | | | | | |
| Current | | | | | | |
| National Dept. of Rural Development and Land Reform | - | 3 233 | - | - | - | 3 233 |
| Free State Dept. of Agriculture and Rural Development | - | 50 | - | - | - | 50 |
| North West Dept. of Agriculture and Rural Development | - | 51 | - | - | - | 51 |
| Limpopo Dept. Roads and Transport | - | 41 | - | - | - | 41 |
| National Dept. of Water Affairs | - | 3 | - | - | - | 3 |
| South African Police Services | - | 17 | - | - | - | 17 |
| Limpopo Dept. of Health and Social Welfare | 13 672 | 11 930 | - | - | 13 672 | 11 930 |
| National Dept. of Agriculture and Forestry | 17 | - | - | - | 17 | - |
| Limpopo Dept. of Social Development | 5 | - | - | - | 5 | - |
| Total | 13 694 | 15 325 | - | - | 13 694 | 15 325 |

Variance of 11 930 for Dept. of Health and Social Welfare which was not linked on the total for prior year balances. An amount of R10 000 has been transferred to Dept. of Health and Social Welfare during budget adjustment for 2011/2012 financial year, therefore an outstanding amount for 2011/2012 is R13 694.

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LIMPOPO DEPARTMENT OF AGRICULTURE
VOTE 04

ANNEXURES TO THE ANNUAL FINANCIAL STATEMENTS
for the year ended 31 March 2012

ANNEXURE 11
INVENTORY

Inventory

Opening balance
Add/(Less): Adjustments to prior year balances
Add: Additions/Purchases - Cash
(Less): Issues
Add/(Less): Adjustments
Closing balance

| Note | 2011/12 | | R'000 | 2010/11 | | R'000 |
|------|-----------|----------|-------|-----------|----------|-------|
| | Quantity | | | Quantity | | |
| | 383 864 | 14 232 | | 335 616 | 11 517 | |
| | (1 981) | - | | | | |
| | 543 868 | 52 355 | | 913 374 | 54 360 | |
| | (730 789) | (54 141) | | (865 126) | (51 645) | |
| | 194 962 | 12 446 | | 383 864 | 14 232 | |

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PART 5

HUMAN RESOURCE OVERSIGHT REPORT



Kha ri humele masimuni - ngauri lupfumo lu bva mavuni

INTRODUCTION

The statistics and information contained in the Human Resource Management part of the Annual Management part of the Annual Report are required in terms of Chapter 1 of the Public Service Regulations, 2002 and have been prescribed by the Minister for the Public Service and Administration for all Departments within the Public Service.

The statistical tables provide high-level information on key human resource issues. The information aims to empower legislatures, the media, and the public and other key stakeholders to monitor whether Departments:

- Are exercising the powers granted under Public Service and Public Finance legislation in a responsible manner.
- Are achieving national transformation priorities established by the Cabinet, for example, affirmative action.

Annual reports are produced after the end of the financial year and are aimed at strengthening the accountability of Departments to key stakeholders.

Tables covered in the Report

| | |
|-----------|--|
| Table 1.1 | Main Service for Service Delivery Improvement and Standards |
| Table 1.2 | Consultation Arrangements for Customers |
| Table 1.3 | Service Delivery Access Strategy |
| Table 1.4 | Service Information Tool |
| Table 1.5 | Complainant Mechanism |
| Table 2.1 | Personnel Cost by Programme |
| Table 2.2 | Personnel Cost by Salary band |
| Table 2.3 | Salaries, Overtime Home Owners Allowance and Medical Aid by Programme |
| Table 2.4 | Salaries, Overtime Home Owners Allowance and Medical Aid by Salary band |
| Table 3.1 | Employment and Vacancies by Programme at end of period |
| Table 3.2 | Employment and Vacancies by Salary band at end of period Salary band |
| Table 3.3 | Employment and Vacancies by critical occupation at end of period |
| Table 4.1 | Job Evaluation |
| Table 4.2 | Profile of employees who positions were upgraded due to their posts being upgraded |

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| | |
|-----------|---|
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| | |
|------------|--|
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TABLE 1.1 - Main Service for Service Delivery Improvement and Standards

| Main Services | Actual Customers | Potential Customers | Standard of Service | Actual Achievement against Standards |
|---|------------------|---------------------|---|--|
| Revitalization of small holder irrigation schemes (RESIS) | Farmers | Farmers | Equip the area with infield irrigation schemes | 360 ha were equipped with the irrigation schemes |
| Dipping services | Farmers | Farmers | Cattle dipped using registered medicines at the required strength | 305 1386 cattle dipped |
| Provision of inputs to the farmers | Farmers | Farmers | Use properly accredited manufactures | 628 farmers supported with inputs |
| Land restitution projects supported | Farmers | Farmers | Equip projects with infrastructures | 6 projects completed |

TABLE 1.2 – Consultation Arrangements for Customers

| Type of Arrangement | Actual Customers | Potential Customers | Actual Achievements |
|-----------------------|-------------------------------|-------------------------------|--|
| Electronic newsletter | Internal and external Clients | Internal and external Clients | 40 electronic newsletter were produced and 4 zwavhulimi magazine were also produced |
| Radio programmes | Internal and external Clients | Internal and external Clients | 516 radio programs were facilitated with ten community radio stations and the SABC combo |
| Events and Campaigns | All stakeholders | All stakeholders | 12 events were facilitated and managed by LDA |
| Shows and exhibitions | All stakeholders | All stakeholders | 12 exhibitions were managed |

TABLE 1.3 – Service Delivery Access Strategy

| Access Strategy | Actual Achievements |
|--------------------------------|---|
| Functionality of the Help desk | At head office the help desk is manned by two officials |



| | |
|--|---|
| Provision of services at Thusong Centres | Services are offered in 12 Thusong Centres. |
|--|---|

TABLE 1.4 – Service Information Tool

| Type of Information Tool | Actual Achievements |
|----------------------------|--|
| Service standards booklets | 2000 |
| Citizen's report | 1000 |
| Batho Pele day events | The department participated in the provincial and districts events |

TABLE 1.5 – Complaint Mechanism

| Complaint Mechanism | Actual Achievements |
|---|--------------------------|
| Management of Presidential Hotline complaints | 100% complaints resolved |
| Management of Premier Hotline complaints | 100% complaints resolved |
| Management of Departmental complaints | 100% complaints resolved |

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TABLE 2.1 - Personnel costs by Programme

| Programme | Total Voted Expenditure (R'000) | Compensation of Employees Expenditure (R'000) | Training Expenditure (R'000) | Professional and Special Services (R'000) | Compensation of Employees as percent of Total Expenditure | Average Compensation of Employees Cost per Employee (R'000) | Employment |
|--|---------------------------------|---|------------------------------|---|---|---|------------|
| Lia:Administration | 284 042 | 175 850 | 0 | 0 | 91% | 45 | 3 943 |
| Lia:Agricultural economics | 121 612 | 18 408 | 0 | 0 | 15.1 | 5 | 3 943 |
| Lia:Farmer support & development | 820 887 | 512 636 | 0 | 0 | 62.4 | 130 | 3 943 |
| Lia:Structured agricultural training | 71 725 | 51 726 | 0 | 0 | 72.1 | 13 | 3 943 |
| Lia:Sustainable resource manage | 103 886 | 24 934 | 0 | 0 | 24.0 | 6 | 3 943 |
| Lia:Technology, research & development | 51 001 | 33 050 | 0 | 0 | 64.8 | 8 | 3 943 |
| Lia:Veterinary services | 39 826 | 26 454 | 0 | 0 | 66.4 | 7 | 3 943 |
| Z=Total as on Financial Systems (BAS) | 1 492 979 | 843 058 | 0 | 0 | 47% | 214 | 3 943 |

TABLE 2.2 - Personnel costs by Salary band

| Salary Bands | Compensation of Employees Cost (R'000) | Percentage of Total Personnel Cost for Department | Average Compensation Cost per Employee (R) | Total Personnel Cost for Department including Goods and Transfers (R'000) | Number of Employees |
|--|--|---|--|---|---------------------|
| Lower skilled (Levels 1-2) | 31 448 | 3.5 | 101,773 | 910 237 | 309 |
| Skilled (Levels 3-5) | 176 084 | 19.3 | 119,866 | 910 237 | 1 469 |
| Highly skilled production (Levels 6-8) | 369 334 | 40.6 | 261,753 | 910 237 | 1 411 |
| Highly skilled supervision (Levels 9-12) | 216 945 | 23.8 | 427,897 | 910 237 | 507 |
| Senior management (Levels 13-16) | 33 259 | 3.7 | 791,881 | 910 237 | 42 |
| Contract (Levels 1-2) | 7 503 | 0.8 | 42,619 | 910 237 | 176 |
| Contract (Levels 3-5) | 1 869 | 0.2 | 124,600 | 910 237 | 15 |
| Contract (Levels 6-8) | 169 | 0 | 169,000 | 910 237 | 1 |
| Contract (Levels 9-12) | 5 267 | 0.6 | 438,833 | 910 237 | 12 |
| Contract (Levels 13-16) | 1 180 | 0.1 | 1 118,00 | 910 237 | 1 |
| TOTAL | 843 058 | 92.6 | 213,810 | 910 237 | 3 943 |

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TABLE 2.3 - Salaries, Overtime, Home Owners Allowance and Medical Aid by Programme

| Programme | Salaries (R'000) | Salaries as % of Personnel Cost | Overtime (R'000) | Overtime as % of Personnel Cost | HOA (R'000) | HOA as % of Personnel Cost | Medical Ass. (R'000) | Medical Ass. as % of Personnel Cost | Total Personnel Cost per Programme (R'000) |
|-------------------------------|------------------|---------------------------------|------------------|---------------------------------|---------------|----------------------------|----------------------|-------------------------------------|--|
| Administration: | 124 748 | 70.9 | 165 | 0.2 | 1 390 | 2.1 | 2 275 | 3.4 | 66 885 |
| Finance & asset man | 17 261 | 67.5 | 398 | 0.4 | 2 414 | 2.8 | 3 509 | 4.1 | 84 886 |
| Pr1 Administration | 359 077 | 63.9 | 0 | 0 | 58 | 2.4 | 230 | 5.4 | 2 393 |
| Pr4 Technical Support | 18 654 | 68.7 | 25 | 0.2 | 402 | 2.6 | 749 | 4.9 | 15 200 |
| Pr5 Projects & infrastructure | 22 530 | 69.9 | 0 | 0 | 98 | 1.2 | 238 | 2.8 | 8 513 |
| Projects & infrastructure | 12 838 | 68.3 | 1 032 | 0.7 | 4 451 | 3.1 | 6 136 | 4.3 | 143 580 |
| Support Services | 35 878 | 66.6 | 249 | 0 | 23 801 | 4 | 26 567 | 4.5 | 588 780 |
| TOTAL | 590 986 | 64.9% | 1 869 | 0.2 | 32 614 | 3.6 | 39 704 | 4.4 | 910 237 |

TABLE 2.4 - Salaries, Overtime, Home Owners Allowance and Medical Aid by Salary Band

| Salary bands | Salaries (R'000) | Salaries as % of Personnel Cost | Overtime (R'000) | Overtime as % of Personnel Cost | HOA (R'000) | HOA as % of Personnel Cost | Medical Ass. (R'000) | Medical Ass. as % of Personnel Cost | Total Personnel Cost per Salary Band (R'000) |
|--|------------------|---------------------------------|------------------|---------------------------------|---------------|----------------------------|----------------------|-------------------------------------|--|
| Lower skilled (Levels 1-2) | 21 290 | 66.3 | 93 | 0.3 | 2 761 | 8.6 | 2 121 | 6.6 | 32 117 |
| Skilled (Levels 3-5) | 110 315 | 59.9 | 766 | 0.4 | 14 033 | 7.6 | 12 303 | 6.7 | 184 170 |
| Highly skilled production (Levels 6-8) | 251 846 | 63.6 | 735 | 0.2 | 12 538 | 3.2 | 17 854 | 4.5 | 396 145 |
| Highly skilled supervision (Levels 9-12) | 164 547 | 67.6 | 275 | 0.1 | 2 862 | 1.2 | 6 908 | 2.8 | 243 078 |
| Senior management (Levels 13-16) | 27 287 | 72.1 | 0 | 0 | 419 | 1.1 | 499 | 1.3 | 37 864 |
| Contract (Levels 1-2) | 7 501 | 99.6 | 0 | 0 | 0 | 0 | 0 | 0 | 7 534 |
| Contract (Levels 3-5) | 1 868 | 99.9 | 0 | 0 | 0 | 0 | 0 | 0 | 1 869 |
| Contract (Levels 6-8) | 169 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 169 |
| Contract (Levels 9-12) | 5 169 | 87.1 | 0 | 0 | 0 | 0 | 1 | 0 | 5 933 |
| Contract (Levels 13-16) | 994 | 73.2 | 0 | 0 | 0 | 0 | 18 | 1.3 | 1 358 |
| TOTAL | 590 986 | 65 | 1 869 | 0.2 | 32 613 | 3.6 | 39 704 | 4.4 | 910 237 |

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Table 3.1 - Employment and Vacancies by Programme at end of period

| Programme | Number of Posts | Number of Posts Filled | Vacancy Rate | Number of Posts Filled Additional to the Establishment |
|--|-----------------|------------------------|--------------|--|
| Administration:, Permanent | 308 | 263 | 14.6 | 35 |
| Finance & asset man, Permanent | 377 | 282 | 25.2 | 0 |
| Pr1 administration, Permanent | 18 | 18 | 0 | 0 |
| Pr4 technical support, Permanent | 115 | 85 | 26.1 | 0 |
| Pr5 projects & infrastructure, Permanent | 184 | 136 | 26.1 | 0 |
| Projects & infrastructure, Permanent | 792 | 630 | 20.5 | 0 |
| Support services, Permanent | 2956 | 2544 | 13.9 | 146 |
| TOTAL | 4750 | 3958 | 16.7 | 181 |

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Table 3.2 - Employment and Vacancies by Salary Band end of period Salary Band

| TABLE 3.2 - Employment and Vacancies by Salary Band at end of period Salary Band | Number of Posts | Number of Posts Filled | Vacancy Rate | Number of Posts Filled Additional to the Establishment |
|--|-----------------|------------------------|--------------|--|
| Lower skilled (Levels 1-2), Permanent | 1 190 | 1 058 | 22.8 | 0 |
| Skilled (Levels 3-5), Permanent | 903 | 743 | 17.7 | 0 |
| Highly skilled production (Levels 6-8), Permanent | 1 802 | 1 463 | 18.8 | 0 |
| Highly skilled supervision (Levels 9-12), Permanent | 606 | 473 | 21.9 | 0 |
| Senior management (Levels 13-16), Permanent | 68 | 40 | 41.2 | 0 |
| Contract (Levels 1-2), Permanent | 181 | 181 | 0 | 181 |
| Contract (Levels 3-5), Permanent | 0 | 0 | 0 | 0 |
| Contract (Levels 6-8), Permanent | 0 | 0 | 0 | 0 |
| Contract (Levels 9-12), Permanent | 0 | 0 | 0 | 0 |
| Contract (Levels 13-16), Permanent | 0 | 0 | 0 | 0 |
| TOTAL | 4 750 | 3 958 | 19.7 | 181 |

Table 3.3 - Employment and Vacancies by Critical Occupation at end of period

| Critical Occupations | Number of Posts | Number of Posts Filled | Vacancy Rate | Number of Posts Filled Additional to the Establishment |
|---|-----------------|------------------------|--------------|--|
| Administrative office workers, Permanent | 1 | 1 | 0 | 0 |
| Administrative related, Permanent | 18 | 18 | 0 | 0 |
| Agricultural animal oceanography forestry & other scientists, Permanent | 170 | 120 | 29.4 | 0 |
| Agriculture related, Permanent | 212 | 153 | 27.8 | 0 |
| All artisans in the building metal machinery etc., Permanent | 104 | 78 | 25 | 0 |
| Architects town and traffic planners, Permanent | 0 | 0 | 0 | 0 |
| Artisan project and related superintendents, Permanent | 12 | 11 | 8.3 | 0 |
| Auxiliary and related workers, Permanent | 118 | 79 | 33.1 | 0 |
| Biochemistry pharmacology. zoology & life scientific technicians, Permanent | 90 | 61 | 32.2 | 0 |
| Building and other property caretakers, Permanent | 2 | 1 | 50 | 0 |
| Bus and heavy vehicle drivers, Permanent | 0 | 0 | 0 | 0 |
| Cartographic surveying and related technicians, Permanent | 5 | 3 | 40 | 0 |
| Civil engineering technicians, Permanent | 17 | 9 | 47.1 | 0 |
| Cleaners in offices workshops hospitals etc., Permanent | 316 | 280 | 11.4 | 0 |
| Client inform clerks(switchboard reception inform clerks), Permanent | 46 | 44 | 4.3 | 0 |
| Communication and information related, Permanent | 11 | 11 | 0 | 0 |
| Conservation labourers, Permanent | 6 | 5 | 16.7 | 0 |
| Economists, Permanent | 8 | 4 | 50 | 0 |
| Engineering sciences related, Permanent | 24 | 17 | 29.2 | 0 |
| Engineers and related professionals, Permanent | 22 | 22 | 0 | 0 |
| Farm hands and labourers, Permanent | 1160 | 1004 | 13.4 | 0 |
| Farming forestry advisors and farm managers, Permanent | 85 | 71 | 16.5 | 0 |
| Finance and economics related, Permanent | 42 | 38 | 9.5 | 0 |
| Financial and related professionals, Permanent | 61 | 48 | 21.3 | 0 |
| Financial clerks and credit controllers, Permanent | 74 | 56 | 24.3 | 0 |
| Food services aids and waiters, Permanent | 3 | 2 | 33.3 | 0 |

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| | | | | |
|--|--------------|--------------|-------------|------------|
| Forestry labourers, Permanent | 71 | 67 | 5.6 | 0 |
| General legal administration & rel. professionals, Permanent | 1 | 1 | 0 | 0 |
| Geologists geophysicists hydrologists & related professional, Permanent | 5 | 3 | 40 | 0 |
| Horticulturists foresters agriculture.& forestry technicians, Permanent | 728 | 645 | 11.4 | 0 |
| Household and laundry workers, Permanent | 3 | 3 | 0 | 0 |
| Human resources & organisational development & relate prof, Permanent | 96 | 81 | 15.6 | 0 |
| Human resources clerks, Permanent | 53 | 46 | 13.2 | 0 |
| Human resources related, Permanent | 39 | 37 | 5.1 | 0 |
| Information technology related, Permanent | 13 | 9 | 30.8 | 0 |
| Language practitioners interpreters & other communication, Permanent | 6 | 6 | 0 | 0 |
| Legal related, Permanent | 3 | 2 | 33.3 | 0 |
| Librarians and related professionals, Permanent | 3 | 3 | 0 | 0 |
| Library mail and related clerks, Permanent | 50 | 44 | 12 | 0 |
| Light vehicle drivers, Permanent | 36 | 19 | 47.2 | 0 |
| Logistical support personnel, Permanent | 15 | 15 | 0 | 0 |
| Material-recording and transport clerks, Permanent | 30 | 22 | 26.7 | 0 |
| Messengers porters and deliverers, Permanent | 93 | 80 | 14 | 0 |
| Meteorologists statistical & related technicians, Permanent | 3 | 3 | 0 | 0 |
| Motor vehicle drivers, Permanent | 10 | 5 | 50 | 0 |
| Motorised farm and forestry plant operators, Permanent | 38 | 20 | 47.4 | 0 |
| Nature conservation and oceanographically related technicians, Permanent | 3 | 3 | 0 | 0 |
| Other administration & related clerks and organisers, Permanent | 403 | 378 | 6.2 | 181 |
| Other administrative policy and related officers, Permanent | 82 | 66 | 19.5 | 0 |
| Other information technology personnel., Permanent | 5 | 4 | 20 | 0 |
| Other occupations, Permanent | 1 | 1 | 0 | 0 |
| Physicists, Permanent | 1 | 1 | 0 | 0 |
| Rank: Member executive council, Permanent | 1 | 1 | 0 | 0 |
| Risk management and security services, Permanent | 2 | 1 | 50 | 0 |
| Safety health and quality inspectors, Permanent | 1 | 1 | 0 | 0 |
| Secretaries & other keyboard operating clerks, Permanent | 95 | 73 | 23.2 | 0 |
| Security guards, Permanent | 145 | 112 | 22.8 | 0 |
| Security officers, Permanent | 8 | 6 | 25 | 0 |
| Senior managers, Permanent | 49 | 26 | 46.9 | 0 |
| Trade labourers, Permanent | 11 | 8 | 27.3 | 0 |
| Veterinarians, Permanent | 34 | 25 | 26.5 | 0 |
| Veterinary assistants, Permanent | 6 | 5 | 16.7 | 0 |
| TOTAL | 4 750 | 3 958 | 19.7 | 181 |



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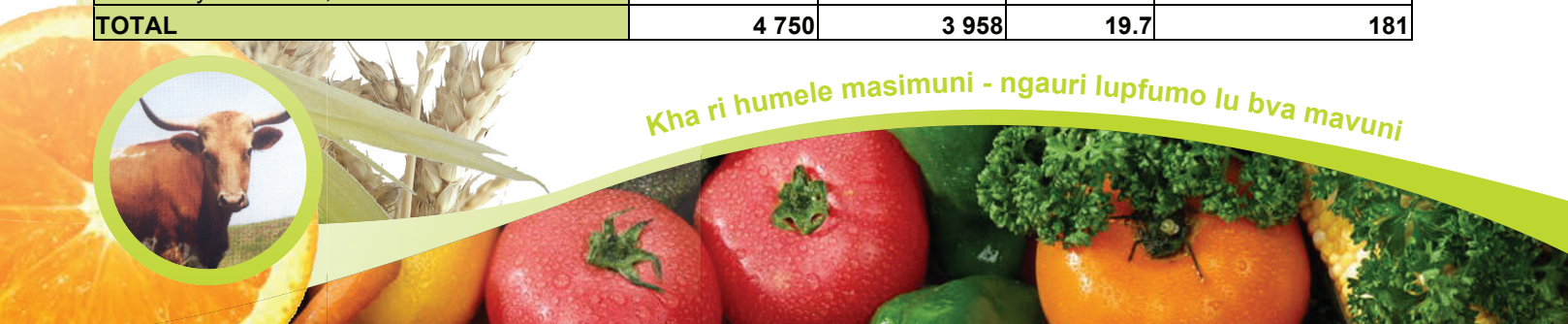


Table 4.1 - Job Evaluation

| Salary Band | Number of Posts | Number of Jobs Evaluated | % of Posts Evaluated | Number of Posts Upgraded | % of Upgraded Posts Evaluated | Number of Posts Downgraded | % of Downgraded Posts Evaluated |
|--|-----------------|--------------------------|----------------------|--------------------------|-------------------------------|----------------------------|---------------------------------|
| Lower skilled (Levels 1-2) | 373 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contract (Levels 1-2) | 176 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contract (Levels 3-5) | 15 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contract (Levels 6-8) | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contract (Levels 9-12) | 12 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contract (Band C) | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Skilled (Levels 3-5) | 1 739 | 0 | 0 | 0 | 0 | 0 | 0 |
| Highly skilled production (Levels 6-8) | 1 751 | 0 | 0 | 0 | 0 | 0 | 0 |
| Highly skilled supervision (Levels 9-12) | 619 | 2 | 0.3 | 0 | 0 | 0 | 0 |
| Senior Management Service Band A | 47 | 0 | 0 | 0 | 0 | 0 | 0 |
| Senior Management Service Band B | 14 | 0 | 0 | 0 | 0 | 0 | 0 |
| Senior Management Service Band C | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 4 750 | 2 | 0 | 0 | 0 | 0 | 0 |

TABLE 4.2 - Profile of employees whose positions were upgraded due to their posts being upgraded

| Beneficiaries | African | Asian | Coloured | White | Total |
|-----------------------------|---------|-------|----------|-------|-------|
| Female | 0 | 0 | 0 | 0 | 0 |
| Male | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 |
| Employees with a Disability | 0 | 0 | 0 | 0 | 0 |

Table 4.3 - Employees whose salary level exceed the grade determined by Job Evaluation [i.t.o PSR 1.V.C.3]

| Occupation | Number of Employees | Job Evaluation Level | Remuneration Level | Reason for Deviation | No of Employees in Dept. |
|--------------------------------|---------------------|----------------------|--------------------|----------------------|--------------------------|
| Male | 0 | 0 | 0 | 0 | |
| Female | 0 | 0 | 0 | 0 | |
| Total | 0 | | | | |
| Percentage of Total Employment | 0 | | | | 0 |

TABLE 4.4 - Profile of employees whose salary level exceeded the grade determined by job evaluation [i.t.o. PSR 1.V.C.3]

| Beneficiaries | African | Asian | Coloured | White | Total |
|-----------------------------|---------|-------|----------|-------|-------|
| Female | 0 | 0 | 0 | 0 | 0 |
| Male | 0 | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 | 0 |
| Employees with a Disability | 0 | 0 | 0 | 0 | 0 |

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TABLE 5.1 - Annual Turnover Rates by Salary Band

| Salary Band | Employment at Beginning of Period (April 2010) | Appointments | Terminations | Turnover Rate |
|---|--|--------------|--------------|---------------|
| Lower skilled (Levels 1-2), Permanent | 325 | 27 | 16 | 4.9 |
| Skilled (Levels 3-5), Permanent | 1 538 | 17 | 89 | 5.8 |
| Highly skilled production (Levels 6-8), Permanent | 1 387 | 47 | 32 | 2.3 |
| Highly skilled supervision (Levels 9-12), Permanent | 497 | 9 | 10 | 2 |
| Senior Management Service Band A, Permanent | 32 | 1 | 1 | 3.1 |
| Senior Management Service Band B, Permanent | 7 | 0 | 0 | 0 |
| Senior Management Service Band C, Permanent | 1 | 0 | 0 | 0 |
| Senior Management Service Band D, Permanent | 1 | 0 | 0 | 0 |
| Contract (Levels 1-2), Permanent | 1 | 215 | 214 | 21 400 |
| Contract (Levels 3-5), Permanent | 18 | 0 | 3 | 16.7 |
| Contract (Levels 6-8), Permanent | 1 | 0 | 0 | 0 |
| Contract (Levels 9-12), Permanent | 9 | 5 | 4 | 44.4 |
| Contract (Band C), Permanent | 1 | 0 | 1 | 100 |
| TOTAL | 3 818 | 321 | 370 | 9.7 |



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TABLE 5.2 - Annual Turnover Rates by Critical Occupation

| Occupation | Employment at Beginning of Period (April 2010) | Appointments | Terminations | Turnover Rate |
|---|--|--------------|--------------|---------------|
| Administrative related, Permanent | 31 | 0 | 1 | 3.2 |
| Agricultural animal oceanography forestry & other scientists, Permanent | 146 | 7 | 2 | 1.4 |
| Agriculture related, Permanent | 148 | 1 | 3 | 2 |
| All artisans in the building metal machinery etc., Permanent | 80 | 0 | 4 | 5 |
| Architects town and traffic planners, Permanent | 2 | 0 | 0 | 0 |
| Artisan project and related superintendents, Permanent | 10 | 0 | 0 | 0 |
| Auxiliary and related workers, Permanent | 103 | 1 | 8 | 7.8 |
| Biochemistry pharmacology. zoology & life scientists technical, Permanent | 238 | 8 | 5 | 2.1 |
| Building and other property caretakers, Permanent | 1 | 0 | 0 | 0 |
| Bus and heavy vehicle drivers, Permanent | 26 | 0 | 1 | 3.8 |
| Cartographic surveying and related technicians, Permanent | 1 | 0 | 0 | 0 |
| Cleaners in offices workshops hospitals etc., Permanent | 223 | 6 | 15 | 6.7 |
| Client inform clerks(switchboard reception inform clerks), Permanent | 32 | 0 | 1 | 3.1 |
| Communication and information related, Permanent | 7 | 0 | 0 | 0 |
| Conservation labourers, Permanent | 5 | 0 | 0 | 0 |
| Economists, Permanent | 3 | 0 | 0 | 0 |
| Engineering sciences related, Permanent | 19 | 0 | 3 | 15.8 |
| Engineers and related professionals, Permanent | 13 | 3 | 1 | 7.7 |
| Farm hands and labourers, Permanent | 985 | 32 | 55 | 5.6 |
| Farming forestry advisors and farm managers, Permanent | 68 | 3 | 0 | 0 |
| Finance and economics related, Permanent | 37 | 0 | 1 | 2.7 |
| Financial and related professionals, Permanent | 47 | 1 | 1 | 2.1 |
| Financial clerks and credit controllers, Permanent | 59 | 1 | 0 | 0 |
| Food services aids and waiters, Permanent | 2 | 0 | 0 | 0 |
| Forestry labourers, Permanent | 72 | 0 | 7 | 9.7 |
| General legal administration & rel. professionals, Permanent | 1 | 0 | 0 | 0 |
| Geologists geophysicists hydrologists & related prof, Permanent | 3 | 0 | 0 | 0 |
| Horticulturists foresters agriculture & forestry technician, Permanent | 554 | 23 | 18 | 3.2 |

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| | | | | |
|--|--------------|------------|------------|------------|
| Household and laundry workers, Permanent | 3 | 0 | 0 | 0 |
| Human resources & organisational development & relate prof, Permanent | 72 | 1 | 1 | 1.4 |
| Human resources clerks, Permanent | 46 | 0 | 0 | 0 |
| Human resources related, Permanent | 38 | 0 | 0 | 0 |
| Information technology related, Permanent | 9 | 1 | 0 | 0 |
| Language practitioners interpreters & other communicators, Permanent | 6 | 0 | 0 | 0 |
| Legal related, Permanent | 3 | 0 | 0 | 0 |
| Librarians and related professionals, Permanent | 3 | 0 | 0 | 0 |
| Library mail and related clerks, Permanent | 45 | 0 | 0 | 0 |
| Light vehicle drivers, Permanent | 22 | 0 | 3 | 13.6 |
| Logistical support personnel, Permanent | 14 | 0 | 0 | 0 |
| Material-recording and transport clerks, Permanent | 20 | 1 | 0 | 0 |
| Messengers porters and deliverers, Permanent | 79 | 3 | 3 | 3.8 |
| Meteorologists statistical & related technicians, Permanent | 3 | 0 | 0 | 0 |
| Motor vehicle drivers, Permanent | 5 | 0 | 1 | 20 |
| Motorised farm and forestry plant operators, Permanent | 24 | 0 | 4 | 16.7 |
| Nature conservation and oceanographically related technicians, Permanent | 4 | 0 | 0 | 0 |
| Other administration & related clerks and organisers, Permanent | 179 | 215 | 217 | 121.2 |
| Other administrative policy and related officers, Permanent | 61 | 4 | 0 | 0 |
| Other information technology personnel., Permanent | 4 | 0 | 0 | 0 |
| Other occupations, Permanent | 2 | 0 | 0 | 0 |
| Physicists, Permanent | 1 | 0 | 0 | 0 |
| Risk management and security services, Permanent | 1 | 0 | 0 | 0 |
| Safety health and quality inspectors, Permanent | 1 | 0 | 0 | 0 |
| Secretaries & other keyboard operating clerks, Permanent | 70 | 3 | 0 | 0 |
| Security guards, Permanent | 121 | 0 | 10 | 8.3 |
| Security officers, Permanent | 6 | 0 | 0 | 0 |
| Senior managers, Permanent | 26 | 1 | 2 | 7.7 |
| Trade labourers, Permanent | 8 | 0 | 1 | 12.5 |
| Veterinarians, Permanent | 21 | 6 | 2 | 9.5 |
| Veterinary assistants, Permanent | 5 | 0 | 0 | 0 |
| TOTAL | 3 818 | 321 | 370 | 9.7 |



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TABLE 5.3 - Reasons why staff are leaving the department

| Termination Type | Number | Percentage of Total Resignations | Percentage of Total Employment | Total | Total Employment |
|---|------------|----------------------------------|--------------------------------|------------|------------------|
| Death, Permanent | 42 | 11.4 | 1.1 | 370 | 3 818 |
| Resignation, Permanent | 19 | 5.1 | 0.5 | 370 | 3 818 |
| Expiry of contract, Permanent | 211 | 57 | 5.5 | 370 | 3 818 |
| Discharged due to ill health, Permanent | 2 | 0.5 | 0.1 | 370 | 3 818 |
| Dismissal-misconduct, Permanent | 3 | 0.8 | 0.1 | 370 | 3 818 |
| Retirement, Permanent | 93 | 25.1 | 2.4 | 370 | 3 818 |
| TOTAL | 370 | 100 | 9.7 | 370 | 3 818 |

Resignations as % of Employment

9.7

TABLE 5.4 - Granting of Employee Initiated Severance Packages

| Category | No of applications received | No of applications referred to the MPSA | No of applications supported by MPSA | No of Packages approved by department |
|--|-----------------------------|---|--------------------------------------|---------------------------------------|
| Lower Skilled (Salary Level 1-2) | | | | |
| Skilled (Salary Level 3-5) | | | | |
| Highly Skilled Production (Salary Level 6-8) | | | | |
| Highly Skilled Production (Salary Level 9-12) | | | | |
| Senior Management (Salary Level 13 and higher) | | | | |
| Total | 0 | 0 | 0 | 0 |

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TABLE 5.5 - Promotions by Critical Occupation

| Occupation | Employment at Beginning of Period (April 2010) | Promotions to another Salary Level | Salary Level Promotions as a % of Employment | Progressions to another Notch within Salary Level | Notch progressions as a % of Employment |
|--|--|------------------------------------|--|---|---|
| Administrative related | 31 | 0 | 0 | 24 | 77.4 |
| Agricultural animal oceanography forestry & other scientists | 146 | 3 | 2.1 | 95 | 65.1 |
| Agriculture related | 148 | 5 | 3.4 | 101 | 68.2 |
| All artisans in the building metal machinery etc. | 80 | 0 | 0 | 42 | 52.5 |
| Architects town and traffic planners | 2 | 0 | 0 | 0 | 0 |
| Artisan project and related superintendents | 10 | 0 | 0 | 8 | 80 |
| Auxiliary and related workers | 103 | 0 | 0 | 53 | 51.5 |
| Biochemistry pharmacology zoology & life science technicians | 238 | 0 | 0 | 130 | 54.6 |
| Building and other property caretakers | 1 | 0 | 0 | 1 | 100 |
| Bus and heavy vehicle drivers | 26 | 0 | 0 | 11 | 42.3 |
| Cartographic surveying and related technicians | 1 | 0 | 0 | 0 | 0 |
| Cleaners in offices workshops hospitals etc. | 223 | 0 | 0 | 178 | 79.8 |
| Client inform clerks(switchboard reception inform clerks) | 32 | 0 | 0 | 23 | 71.9 |
| Communication and information related | 7 | 0 | 0 | 6 | 85.7 |
| Conservation labourers | 5 | 0 | 0 | 4 | 80 |
| Economists | 3 | 0 | 0 | 2 | 66.7 |
| Engineering sciences related | 19 | 0 | 0 | 9 | 47.4 |
| Engineers and related professionals | 13 | 0 | 0 | 5 | 38.5 |
| Farm hands and labourers | 985 | 0 | 0 | 781 | 79.3 |
| Farming forestry advisors and farm managers | 68 | 1 | 1.5 | 32 | 47.1 |
| Finance and economics related | 37 | 2 | 5.4 | 25 | 67.6 |
| Financial and related professionals | 47 | 2 | 4.3 | 37 | 78.7 |
| Financial clerks and credit controllers | 59 | 0 | 0 | 40 | 67.8 |
| Food services aids and waiters | 2 | 0 | 0 | 2 | 100 |
| Forestry labourers | 72 | 0 | 0 | 64 | 88.9 |
| General legal administration & rel. professionals | 1 | 0 | 0 | 0 | 0 |
| Geologists geophysicists hydrologists & related prof | 3 | 0 | 0 | 0 | 0 |
| Horticulturists foresters agriculture & forestry technicians | 554 | 3 | 0.5 | 139 | 25.1 |

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| | | | | | |
|---|--------------|-----------|------------|--------------|-------------|
| Household and laundry workers | 3 | 0 | 0 | 3 | 100 |
| Human resources & organisational development & relate prof | 72 | 6 | 8.3 | 57 | 79.2 |
| Human resources clerks | 46 | 1 | 2.2 | 36 | 78.3 |
| Human resources related | 38 | 0 | 0 | 31 | 81.6 |
| Information technology related | 9 | 0 | 0 | 8 | 88.9 |
| Language practitioners interpreters & other communicators | 6 | 0 | 0 | 3 | 50 |
| Legal related | 3 | 0 | 0 | 0 | 0 |
| Librarians and related professionals | 3 | 0 | 0 | 3 | 100 |
| Library mail and related clerks | 45 | 0 | 0 | 31 | 68.9 |
| Light vehicle drivers | 22 | 0 | 0 | 12 | 54.5 |
| Logistical support personnel | 14 | 0 | 0 | 7 | 50 |
| Material-recording and transport clerks | 20 | 0 | 0 | 14 | 70 |
| Messengers porters and deliverers | 79 | 0 | 0 | 66 | 83.5 |
| Meteorologists statistical & related technicians | 3 | 0 | 0 | 1 | 33.3 |
| Motor vehicle drivers | 5 | 0 | 0 | 5 | 100 |
| Motorised farm and forestry plant operators | 24 | 0 | 0 | 6 | 25 |
| Nature conservation and oceanographically related technicians | 4 | 0 | 0 | 1 | 25 |
| Other administration & related clerks and organisers | 179 | 0 | 0 | 103 | 57.5 |
| Other administrative policy and related officers | 61 | 2 | 3.3 | 42 | 68.9 |
| Other information technology personnel. | 4 | 1 | 25 | 2 | 50 |
| Other occupations | 2 | 0 | 0 | 1 | 50 |
| Physicists | 1 | 0 | 0 | 0 | 0 |
| Risk management and security services | 1 | 0 | 0 | 1 | 100 |
| Safety health and quality inspectors | 1 | 0 | 0 | 1 | 100 |
| Secretaries & other keyboard operating clerks | 70 | 1 | 1.4 | 54 | 77.1 |
| Security guards | 121 | 0 | 0 | 111 | 91.7 |
| Security officers | 6 | 0 | 0 | 3 | 50 |
| Senior managers | 26 | 1 | 3.8 | 26 | 100 |
| Trade labourers | 8 | 0 | 0 | 8 | 100 |
| Veterinarians | 21 | 0 | 0 | 15 | 71.4 |
| Veterinary assistants | 5 | 0 | 0 | 2 | 40 |
| TOTAL | 3 818 | 28 | 0.7 | 2 465 | 64.6 |

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TABLE 5.6 - Promotions by Salary Band

| Salary Band | Employment at Beginning of Period (April 2010) | Promotions to another Salary Level | Salary Level Promotions as a % of Employment | Progressions to another Notch within Salary Level | Notch progressions as a % of Employment |
|---|--|------------------------------------|--|---|---|
| Lower skilled (Levels 1-2), Permanent | 325 | 0 | 0 | 31 | 9.5 |
| Skilled (Levels 3-5), Permanent | 1 538 | 0 | 0 | 1 366 | 88.8 |
| Highly skilled production (Levels 6-8), Permanent | 1 387 | 13 | 0.9 | 641 | 46.2 |
| Highly skilled supervision (Levels 9-12), Permanent | 497 | 14 | 2.8 | 385 | 77.5 |
| Senior management (Levels 13-16), Permanent | 41 | 1 | 2.4 | 40 | 97.6 |
| Contract (Levels 1-2), Permanent | 1 | 0 | 0 | 0 | 0 |
| Contract (Levels 3-5), Permanent | 18 | 0 | 0 | 0 | 0 |
| Contract (Levels 6-8), Permanent | 1 | 0 | 0 | 0 | 0 |
| Contract (Levels 9-12), Permanent | 9 | 0 | 0 | 2 | 22.2 |
| Contract (Levels 13-16), Permanent | 1 | 0 | 0 | 0 | 0 |



TABLE 6.1 - Total number of Employees (incl. Employees with disabilities) per Occupational Category (SASCO)

| Occupational Categories | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|---|---------------|----------------|--------------|--------------------|-------------|-----------------|------------------|----------------|----------------------|---------------|--------------|
| Legislators, senior officials and managers, Permanent | 17 | 0 | 0 | 17 | 2 | 6 | 0 | 0 | 6 | 1 | 26 |
| Professionals, Permanent | 328 | 1 | 1 | 330 | 16 | 256 | 0 | 1 | 257 | 8 | 611 |
| Technicians and associate professionals, Permanent | 720 | 0 | 0 | 720 | 14 | 346 | 0 | 1 | 347 | 5 | 1 086 |
| Clerks, Permanent | 258 | 0 | 0 | 258 | 0 | 364 | 0 | 0 | 364 | 3 | 625 |
| Service and sales workers, Permanent | 102 | 0 | 0 | 102 | 0 | 17 | 0 | 0 | 17 | 0 | 119 |
| Craft and related trades workers, Permanent | 83 | 0 | 0 | 83 | 0 | 3 | 0 | 0 | 3 | 0 | 86 |
| Plant and machine operators and assemblers, Permanent | 67 | 0 | 0 | 67 | 0 | 1 | 0 | 0 | 1 | 0 | 68 |
| Elementary occupations, Permanent | 782 | 0 | 0 | 782 | 0 | 539 | 0 | 0 | 539 | 0 | 1 321 |
| Other, Permanent | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| TOTAL | 2 358 | 1 | 1 | 2 360 | 32 | 1 532 | 0 | 2 | 1 534 | 17 | 3 943 |
| Employees with disabilities | 30 | 0 | 0 | 30 | 1 | 19 | 0 | 0 | 19 | 0 | 50 |

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TABLE 6.2 - Total number of Employees (incl. Employees with disabilities) per Occupational Bands

| Occupational Bands | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|--|---------------|----------------|--------------|--------------------|-------------|-----------------|------------------|----------------|----------------------|---------------|--------------|
| Top Management, Permanent | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Senior Management, Permanent | 25 | 0 | 0 | 25 | 2 | 12 | 0 | 0 | 12 | 1 | 40 |
| Professionally qualified and experienced specialists and mid-management, Permanent | 283 | 1 | 1 | 285 | 19 | 195 | 0 | 1 | 196 | 7 | 507 |
| Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent | 845 | 0 | 0 | 845 | 11 | 545 | 0 | 1 | 546 | 9 | 1 411 |
| Semi-skilled and discretionary decision making, Permanent | 901 | 0 | 0 | 901 | 0 | 568 | 0 | 0 | 568 | 0 | 1 469 |
| Unskilled and defined decision making, Permanent | 201 | 0 | 0 | 201 | 0 | 109 | 0 | 0 | 109 | 0 | 310 |
| Contract (Top Management), Permanent | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Contract (Professionally qualified), Permanent | 10 | 0 | 0 | 10 | 0 | 2 | 0 | 0 | 2 | 0 | 12 |
| Contract (Skilled technical), Permanent | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 1 |
| Contract (Semi-skilled), Permanent | 10 | 0 | 0 | 10 | 0 | 5 | 0 | 0 | 5 | 0 | 15 |
| Contract (Unskilled), Permanent | 81 | 0 | 0 | 81 | 0 | 95 | 0 | 0 | 95 | 0 | 176 |
| TOTAL | 2 358 | 1 | 1 | 2 360 | 32 | 1 532 | 0 | 2 | 1 534 | 17 | 3 943 |

TABLE 6.3 - Recruitment

| Occupational Bands | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|--|---------------|----------------|--------------|--------------------|-------------|-----------------|------------------|----------------|----------------------|---------------|------------|
| Senior Management, Permanent | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Professionally qualified and experienced specialists and mid-management, Permanent | 4 | 0 | 0 | 4 | 0 | 5 | 0 | 0 | 5 | 0 | 9 |
| Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent | 18 | 0 | 0 | 18 | 0 | 29 | 0 | 0 | 29 | 0 | 47 |
| Semi-skilled and discretionary decision making, Permanent | 7 | 0 | 0 | 7 | 0 | 10 | 0 | 0 | 10 | 0 | 17 |
| Unskilled and defined decision making, Permanent | 17 | 0 | 0 | 17 | 0 | 10 | 0 | 0 | 10 | 0 | 27 |
| Contract (Professionally qualified), Permanent | 4 | 0 | 0 | 4 | 0 | 1 | 0 | 0 | 1 | 0 | 5 |
| Contract (Unskilled), Permanent | 100 | 0 | 0 | 100 | 0 | 115 | 0 | 0 | 115 | 0 | 215 |
| TOTAL | 151 | 0 | 0 | 151 | 0 | 170 | 0 | 0 | 170 | 0 | 321 |

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| | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|-----------------------------|------------------|-------------------|-----------------|--------------------------|----------------|--------------------|---------------------|-------------------|----------------------------|------------------|-------|
| Employees with disabilities | 1 | 0 | 0 | 1 | 0 | 2 | 0 | 0 | 2 | 0 | 3 |

TABLE 6.4 - Promotions

| Occupational Bands | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|--|------------------|-------------------|-----------------|--------------------------|----------------|--------------------|---------------------|-------------------|----------------------------|------------------|--------------|
| Top Management, Permanent | 2 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Senior Management, Permanent | 22 | 0 | 0 | 22 | 2 | 15 | 0 | 0 | 15 | 0 | 39 |
| Professionally qualified and experienced specialists and mid-management, Permanent | 232 | 0 | 1 | 233 | 9 | 152 | 0 | 0 | 152 | 5 | 399 |
| Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent | 322 | 0 | 0 | 322 | 5 | 322 | 0 | 1 | 323 | 4 | 654 |
| Semi-skilled and discretionary decision making, Permanent | 841 | 1 | 0 | 842 | 0 | 524 | 0 | 0 | 524 | 0 | 1366 |
| Unskilled and defined decision making, Permanent | 21 | 0 | 0 | 21 | 0 | 10 | 0 | 0 | 10 | 0 | 31 |
| Contract (Professionally qualified), Permanent | 2 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| TOTAL | 1 442 | 1 | 1 | 1 444 | 16 | 1 023 | 0 | 1 | 1 024 | 9 | 2 493 |

| | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|-----------------------------|------------------|-------------------|-----------------|--------------------------|----------------|--------------------|---------------------|-------------------|----------------------------|------------------|-------|
| Employees with disabilities | 20 | 0 | 0 | 20 | 1 | 15 | 0 | 0 | 15 | 0 | 36 |

People let's go back to farming - since wealth comes from the soil



TABLE 6.5 - Terminations

| Occupational Bands | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|--|---------------|----------------|--------------|--------------------|-------------|-----------------|------------------|----------------|----------------------|---------------|------------|
| Senior Management, Permanent | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 1 |
| Professionally qualified and experienced specialists and mid-management, Permanent | 7 | 0 | 0 | 7 | 1 | 2 | 0 | 0 | 2 | 0 | 10 |
| Skilled technical and academically qualified workers, junior management, supervisors, foremen, Permanent | 28 | 0 | 0 | 28 | 1 | 2 | 0 | 0 | 2 | 1 | 32 |
| Semi-skilled and discretionary decision making, Permanent | 66 | 1 | 0 | 67 | 0 | 22 | 0 | 0 | 22 | 0 | 89 |
| Unskilled and defined decision making, Permanent | 11 | 0 | 0 | 11 | 0 | 5 | 0 | 0 | 5 | 0 | 16 |
| Contract (Top Management), Permanent | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Contract (Professionally qualified), Permanent | 2 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 4 |
| Contract (Semi-skilled), Permanent | 2 | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| Contract (Unskilled), Permanent | 101 | 0 | 0 | 101 | 0 | 113 | 0 | 0 | 113 | 0 | 214 |
| TOTAL | 218 | 1 | 0 | 219 | 5 | 145 | 0 | 0 | 145 | 1 | 370 |

| | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|-----------------------------|---------------|----------------|--------------|--------------------|-------------|-----------------|------------------|----------------|----------------------|---------------|-------|
| Employees with disabilities | 2 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 1 | 0 | 3 |



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TABLE 6.6 - Disciplinary Action

| Disciplinary action | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total | Not Available |
|---------------------|---------------|----------------|--------------|--------------------|-------------|-----------------|------------------|----------------|----------------------|---------------|-------|---------------|
| TOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

TABLE 6.7 - Skills Development

| Occupational Categories | Male, African | Male, Coloured | Male, Indian | Male, Total Blacks | Male, White | Female, African | Female, Coloured | Female, Indian | Female, Total Blacks | Female, White | Total |
|--|---------------|----------------|--------------|--------------------|-------------|-----------------|------------------|----------------|----------------------|---------------|-------|
| Legislators, Senior Officials and Managers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Professionals | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Technicians and Associate Professionals | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Clerks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Service and Sales Workers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Skilled Agriculture and Fishery Workers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Craft and related Trades Workers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Plant and Machine Operators and Assemblers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Elementary Occupations | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Employees with disabilities | 6 | 0 | 0 | 6 | 1 | 2 | 2 | 0 | 2 | 0 | 9 |

TABLE 7.1 - Performance Rewards by Race, Gender and disability

| Demographics | Number of Beneficiaries | Total Employment | Percentage of Total Employment | Cost (R'000) | Average Cost per Beneficiary (R) |
|-----------------------------|-------------------------|------------------|--------------------------------|---------------|----------------------------------|
| African, Female | 843 | 1 513 | 55.7 | 4 856 | 5 761 |
| African, Male | 1 078 | 2 328 | 46.3 | 7 107 | 6 593 |
| Asian, Female | 1 | 2 | 50 | 6 | 5 778 |
| Asian, Male | 1 | 1 | 100 | 10 | 10 334 |
| Coloured, Male | 0 | 1 | 0 | 0 | 0 |
| Total Blacks, Female | 844 | 1 515 | 55.7 | 4 862 | 5 761 |
| Total Blacks, Male | 1 079 | 2 330 | 46.3 | 7 117 | 6 596 |
| White, Female | 8 | 17 | 47.1 | 75 | 9 393 |
| White, Male | 9 | 31 | 29 | 125 | 13 907 |
| Employees with a disability | 25 | 50 | 50 | 175 | 6 991 |
| TOTAL | 1 965 | 3 943 | 49.8 | 12 354 | 6 287 |

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TABLE 7.2 - Performance Rewards by Salary Band for Personnel below Senior Management Service

| Salary Band | Number of Beneficiaries | Total Employment | Percentage of Total Employment | Cost (R'000) | Average Cost per Beneficiary (R) |
|--|-------------------------|------------------|--------------------------------|---------------|----------------------------------|
| Lower skilled (Levels 1-2) | 154 | 309 | 49.8 | 394 | 2 558 |
| Skilled (Levels 3-5) | 809 | 1 469 | 55.1 | 2 508 | 3 100 |
| Highly skilled production (Levels 6-8) | 737 | 1 411 | 52.2 | 5 161 | 7 003 |
| Highly skilled supervision (Levels 9-12) | 239 | 507 | 47.1 | 3 280 | 13 724 |
| Contract (Levels 1-2) | 0 | 176 | 0 | 0 | 0 |
| Contract (Levels 3-5) | 0 | 15 | 0 | 0 | 0 |
| Contract (Levels 6-8) | 0 | 1 | 0 | 0 | 0 |
| Contract (Levels 9-12) | 2 | 12 | 16.7 | 32 | 16 000 |
| TOTAL | 1 941 | 3 900 | 49.8 | 11 375 | 5 860 |

TABLE 7.3 - Performance Rewards by Critical Occupation

| Critical Occupations | Number of Beneficiaries | Total Employment | Percentage of Total Employment | Cost (R'000) | Average Cost per Beneficiary (R) |
|--|-------------------------|------------------|--------------------------------|--------------|----------------------------------|
| Administrative related | 19 | 27 | 70.4 | 292 | 15 368 |
| Agriculture animal oceanography forestry & other scientists | 57 | 154 | 37 | 545 | 9 561 |
| Agriculture related | 84 | 153 | 54.9 | 1 223 | 14 560 |
| All artisans in the building metal machinery etc. | 30 | 76 | 39.5 | 157 | 5 233 |
| Architects town and traffic planners | 0 | 2 | 0 | 0 | 0 |
| Artisan project and related superintendents | 3 | 10 | 30 | 25 | 8 333 |
| Auxiliary and related workers | 47 | 93 | 50.5 | 184 | 3 915 |
| Biochemistry pharmacology. zoology & life scientists technicians | 116 | 234 | 49.6 | 937 | 8 078 |
| Building and other property caretakers | 0 | 1 | 0 | 0 | 0 |
| Bus and heavy vehicle drivers | 19 | 24 | 79.2 | 59 | 3 105 |
| Cartographic surveying and related technicians | 0 | 1 | 0 | 0 | 0 |
| Cleaners in offices workshops hospitals etc. | 148 | 225 | 65.8 | 411 | 2 777 |
| Client inform clerks/switch reception inform clerks) | 25 | 31 | 80.6 | 86 | 3 440 |
| Communication and information related | 5 | 7 | 71.4 | 67 | 13 400 |
| Conservation labourers | 5 | 5 | 100 | 16 | 3 200 |
| Economists | 0 | 3 | 0 | 0 | 0 |
| Engineering sciences related | 5 | 17 | 29.4 | 38 | 7 600 |
| Engineers and related professionals | 3 | 17 | 17.6 | 50 | 16 667 |
| Farm hands and labourers | 422 | 929 | 45.4 | 1 184 | 2 806 |
| Farming forestry advisors and farm managers | 33 | 71 | 46.5 | 252 | 7 636 |
| Finance and economics related | 21 | 38 | 55.3 | 291 | 13 857 |
| Financial and related professionals | 39 | 48 | 81.3 | 447 | 11 462 |
| Financial clerks and credit controllers | 43 | 56 | 76.8 | 252 | 5 860 |
| Food services aids and waiters | 2 | 2 | 100 | 5 | 2 500 |
| Forestry labourers | 22 | 67 | 32.8 | 54 | 2 455 |

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| | | | | | | | |
|--|--------------|--------------|-------------|---------------|--------------|---|---|
| General legal administration & rel. professionals | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| Geologists geophysicists hydrologists & related prof | 0 | 3 | 0 | 0 | 0 | 0 | 0 |
| Horticulturists foresters agricultural & forestry technicians | 219 | 567 | 38.6 | 1 742 | 7 954 | | |
| Household and laundry workers | 3 | 3 | 100 | 11 | 3 667 | | |
| Human resources & organisational development & relate professional | 47 | 81 | 58 | 526 | 11 191 | | |
| Human resources clerks | 35 | 46 | 76.1 | 195 | 5 571 | | |
| Human resources related | 24 | 37 | 64.9 | 224 | 9 333 | | |
| Information technology related | 8 | 9 | 88.9 | 90 | 11 250 | | |
| Language practitioners interpreters & other communicators | 3 | 6 | 50 | 23 | 7 667 | | |
| Legal related | 0 | 2 | 0 | 0 | 0 | | |
| Librarians and related professionals | 2 | 3 | 66.7 | 14 | 7 000 | | |
| Library mail and related clerks | 37 | 44 | 84.1 | 162 | 4 378 | | |
| Light vehicle drivers | 9 | 19 | 47.4 | 27 | 3 000 | | |
| Logistical support personnel | 12 | 15 | 80 | 92 | 7 667 | | |
| Material-recording and transport clerks | 15 | 22 | 68.2 | 73 | 4 867 | | |
| Messengers porters and deliverers | 55 | 80 | 68.8 | 157 | 2 855 | | |
| Meteorologists statistical & related technicians | 0 | 3 | 0 | 0 | 0 | | |
| Motor vehicle drivers | 6 | 5 | 120 | 18 | 3 000 | | |
| Motorised farm and forestry plant operators | 6 | 20 | 30 | 18 | 3 000 | | |
| Nature conservation and oceanographically related technicians | 2 | 3 | 66.7 | 14 | 7 000 | | |
| Other administration & related clerks and organisers | 139 | 353 | 39.4 | 670 | 4 820 | | |
| Other administrative policy and related officers | 46 | 66 | 69.7 | 309 | 6 717 | | |
| Other information technology personnel. | 2 | 4 | 50 | 11 | 5 500 | | |
| Other occupations | 0 | 1 | 0 | 0 | 0 | | |
| Physicists | 0 | 1 | 0 | 0 | 0 | | |
| Rank: Unknown | 0 | 1 | 0 | 0 | 0 | | |
| Risk management and security services | 0 | 1 | 0 | 0 | 0 | | |
| Safety health and quality inspectors | 0 | 1 | 0 | 0 | 0 | | |
| Secretaries & other keyboard operating clerks | 52 | 73 | 71.2 | 284 | 5 462 | | |
| Security guards | 57 | 112 | 50.9 | 158 | 2 772 | | |
| Security officers | 3 | 6 | 50 | 23 | 7 667 | | |
| Senior managers | 16 | 26 | 61.5 | 669 | 41 813 | | |
| Trade labourers | 3 | 8 | 37.5 | 8 | 2 667 | | |
| Veterinarians | 14 | 25 | 56 | 248 | 17 714 | | |
| Veterinary assistants | 2 | 5 | 40 | 14 | 7 000 | | |
| TOTAL | 1 965 | 3 943 | 49.8 | 12 355 | 6 288 | | |

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TABLE 7.4 - Performance Related Rewards (Cash Bonus) by Salary Band for Senior Management Service

| SMS Band | Number of Beneficiaries | Total Employment | Percentage of Total Employment | Cost (R'000) | Average Cost per Beneficiary (R) | % of SMS Wage Bill | Personnel Cost SMS (R'000) |
|--------------|-------------------------|------------------|--------------------------------|--------------|----------------------------------|--------------------|----------------------------|
| Band A | 19 | 33 | 57.6 | 701 | 36 895 | 2.6 | 27 263 |
| Band B | 3 | 7 | 42.9 | 179 | 59 667 | 2.6 | 6 978 |
| Band C | 1 | 2 | 50 | 73 | 73 000 | 2.9 | 2 483 |
| Band D | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 23 | 43 | 53.5 | 953 | 41 434.8 | 2.6 | 36 724 |

TABLE 8.1 - Foreign Workers by Salary Band

| Salary Band | Employment at Beginning Period | Percentage of Total | Employment at End of Period | Percentage of Total | Change in Employment | Percentage of Total | Total Employment at Beginning of Period | Total Employment at End of Period | Total Change in Employment |
|------------------------|--------------------------------|---------------------|-----------------------------|---------------------|----------------------|---------------------|---|-----------------------------------|----------------------------|
| Skilled (Levels 3-5) | 1 | 12.5 | 1 | 7.7 | 0 | 0 | 8 | 13 | 5 |
| Contract (Levels 9-12) | 7 | 87.5 | 12 | 92.3 | 5 | 100 | 8 | 13 | 5 |
| TOTAL | 8 | 100 | 13 | 100 | 5 | 100 | 8 | 13 | 5 |

TABLE 8.2 - Foreign Workers by Major Occupation

| Major Occupation | Employment at Beginning Period | Percentage of Total | Employment at End of Period | Percentage of Total | Change in Employment | Percentage of Total | Total Employment at Beginning of Period | Total Employment at End of Period | Total Change in Employment |
|----------------------------|--------------------------------|---------------------|-----------------------------|---------------------|----------------------|---------------------|---|-----------------------------------|----------------------------|
| Elementary occupations | 1 | 12.5 | 1 | 7.7 | 0 | 0 | 8 | 13 | 5 |
| Professionals and managers | 7 | 87.5 | 12 | 92.3 | 5 | 100 | 8 | 13 | 5 |
| TOTAL | 8 | 100 | 13 | 100 | 5 | 100 | 8 | 13 | 5 |

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TABLE 9.1 - Sick Leave for Jan 2011 to Dec 2011

| Salary Band | Total Days | % Days with Medical Certification | Number of Employees using Sick Leave | % of Total Employees using Sick Leave | Average Days per Employee | Estimated Cost (R'000) | Total number of Employees using Sick Leave | Total number of days with medical certification |
|--|---------------|-----------------------------------|--------------------------------------|---------------------------------------|---------------------------|------------------------|--|---|
| Lower skilled (Levels 1-2) | 913 | 97.9 | 123 | 6.4 | 7 | 229 | 1 907 | 894 |
| Skilled (Levels 3-5) | 4 864 | 97.2 | 643 | 33.7 | 8 | 1 453 | 1 907 | 4 728 |
| Highly skilled production (Levels 6-8) | 5 585 | 94.8 | 781 | 41 | 7 | 3 719 | 1 907 | 5 296 |
| Highly skilled supervision (Levels 9-12) | 1 587 | 92.6 | 258 | 13.5 | 6 | 1 975 | 1 907 | 1 469 |
| Senior management (Levels 13-16) | 160 | 90.6 | 22 | 1.2 | 7 | 456 | 1 907 | 145 |
| Contract (Levels 1-2) | 247 | 78.9 | 76 | 4 | 3 | 35 | 1 907 | 195 |
| Contract (Levels 9-12) | 9 | 88.9 | 4 | 0.2 | 2 | 14 | 1 907 | 8 |
| TOTAL | 13 365 | 95.3 | 1 907 | 100 | 7 | 7 881 | 1 907 | 12 735 |

TABLE 9.2 - Disability Leave (Temporary and Permanent) for Jan 2011 to Dec 2011

| Salary Band | Total Days | % Days with Medical Certification | Number of Employees using Sick Leave | % of Total Employees using Sick Leave | Average Days per Employee | Estimated Cost (R'000) | Total number of Employees using Sick Leave | Total number of days with medical certification |
|--|--------------|-----------------------------------|--------------------------------------|---------------------------------------|---------------------------|------------------------|--|---|
| Lower skilled (Levels 1-2) | 70 | 100 | 4 | 7.4 | 18 | 18 | 70 | 54 |
| Skilled (Levels 3-5) | 1 117 | 100 | 24 | 44.4 | 47 | 307 | 1 117 | 54 |
| Highly skilled production (Levels 6-8) | 338 | 100 | 19 | 35.2 | 18 | 225 | 338 | 54 |
| Highly skilled supervision (Levels 9-12) | 144 | 100 | 7 | 13 | 21 | 209 | 144 | 54 |
| TOTAL | 1 669 | 100 | 54 | 100 | 31 | 759 | 1 669 | 54 |

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TABLE 9.3 - Annual Leave for Jan 2011 to Dec 2011

| Salary Band | Total Days Taken | Average days per Employee | Number of Employees who took leave |
|--|------------------|---------------------------|------------------------------------|
| Lower skilled (Levels 1-2) | 6 492.08 | 21 | 316 |
| Skilled (Levels 3-5) | 35 305.08 | 23 | 1 507 |
| Highly skilled production (Levels 6-8) | 31 227.08 | 22 | 1 441 |
| Highly skilled supervision (Levels 9-12) | 11 229 | 21 | 523 |
| Senior management (Levels 13-16) | 971 | 23 | 43 |
| Contract (Levels 1-2) | 21 99.68 | 6 | 340 |
| Contract (Levels 6-8) | 18 | 18 | 1 |
| Contract (Levels 9-12) | 198 | 13 | 15 |
| Contract (Levels 13-16) | 18 | 18 | 1 |
| TOTAL | 87 657.92 | 21 | 4 187 |

TABLE 9.4 - Capped Leave for Jan 2011 to Dec 2011

| Salary Band | Total days of capped leave taken | Average number of days taken per employee | Average capped leave per employee as at 31 December 2011 | Number of Employees who took Capped leave | Total number of capped leave available at 31 December 2011 | Number of Employees as at 31 December 2011 |
|--|----------------------------------|---|--|---|--|--|
| Lower skilled (Levels 1-2) | 45 | 5 | 67 | 9 | 12 116 | 180 |
| Skilled (Levels 3-5) | 330 | 8 | 126 | 44 | 171 195 | 1 357 |
| Highly skilled production (Levels 6-8) | 204 | 5 | 162 | 41 | 143 256 | 884 |
| Highly skilled supervision (Levels 9-12) | 103 | 9 | 144 | 12 | 40 777 | 283 |
| Senior management (Levels 13-16) | 5 | 3 | 133 | 2 | 2 518 | 19 |
| TOTAL | 687 | 6 | 136 | 108 | 369 862 | 2 723 |



TABLE 9.5 - Leave Pay-outs

| Reason | Total Amount (R'000) | Number of Employees | Average Payment per Employee (R) |
|---|----------------------|---------------------|----------------------------------|
| Capped leave pay-outs on termination of service for 2011/12 | 1 195 | 137 | 8 723 |
| Current leave pay out on termination of service for 2011/12 | 62 | 6 | 10 333 |
| TOTAL | 1 257 | 143 | 8 790 |

TABLE 10.1 - Steps taken to reduce the risk of occupational exposure

| Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any) | Key steps taken to reduce the risk |
|---|---|
| The HCT campaign was conducted in different workplaces. The results indicated that male employees are more at risk of contracting HIV. Of the 599 [M=327 & F=271] employees who tested, 43 tested positive [15 Female= 5.5%] and 28 Males =8.6% | Integrated Employee health and wellness strategy developed : 2011 to 2016 |

TABLE 10.2. - Details of Health Promotion and HIV/Aids Programmes [tick Yes/No and provide required information]

| Question | Yes | No | Details, if yes |
|---|-----|----|--|
| 1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position. | Yes | | Ms Mabapa N.H: Senior Manager: Employee Health and Wellness. |
| 2. Does the department have a dedicated unit or have you designated specific staff members to promote health and wellbeing of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose. | Yes | | 5 at Head Office and 5 District coordinators =10. The annual budget was for all programmes within the Directorate [HIV & AIDS, Wellness Management, HPM & SHERQ. [Compensation= R3 342 000 & Goods and Services =R3 544 000 . Total budget = R6 886 000 |
| 3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of the programme. | Yes | | Psycho-social therapy services, Physical wellness, Organisational wellness & Work life balance. |

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| | | |
|---|------------|---|
| <p>4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.</p> | <p>Yes</p> | <p>The Departmental committee is as follows:</p> <ol style="list-style-type: none"> 1. Masipa H : Head Office 2. Maluleke F.S : Mopani District 3. Rammela N.P : Madzivhandila College 4. Maleka M.R :Sekhukhune District 5. Mulaudzi R. : Vhembe District 6. Mukondeleli R.L: Vhembe District 7. Ramoshai MS: Head Office, 8.Mahlokoane D.M: Tampie Seleka , 9.Mokwele Z.M:Capricorn District 10. Mabapa N.H:Head Office 11.Chuene L.G: Head Office 12.Shipalana P.N: Head Office 13.Makgato M.D :Head Office 14. Mathebula T.S :Head Office |
| <p>5. Has the department reviewed the employment policies and practices of your department to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.</p> | <p>Yes</p> | <p>The HIV&AIDS policy was reviewed together with other EHW policies and integrated into one EHW policy. The policy makes provision against unfair discrimination and the principle of confidentiality applies to all employees who disclose their status. Managers also participate in HCT to encourage employees to know their HIV status.</p> |
| <p>6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.</p> | <p>Yes</p> | <ol style="list-style-type: none"> 1. The principle of confidentiality, privacy, non-discrimination and gender equality 2. Care and support programmes for infected and affected employees. 3. Awareness and education on the rights of employees on HIV&AIDS 4. Training of managers and Peer educators 5.Health &safety programmes |



| | | | |
|---|-----|--|--|
| 7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have achieved. | Yes | | Total number of 599 employees undergone HCT, 555 tested negative and 43 positive, 01 unknown. |
| 8. Has the department developed measures/indicators to monitor & evaluate the impact of your health promotion programme? If so, list these measures/indicators. | Yes | | 1. KABP survey 2. Quarterly review sessions 3. Annual planning sessions 3. Process evaluation |

TABLE 11.1 - Collective Agreements

| Subject Matter | Date | | |
|----------------|------|--|--|
| 0 | none | | |
| 0 | none | | |

TABLE 11.2 - Misconduct and Discipline Hearings Finalised

| Outcomes of disciplinary hearings | Number | Percentage of Total | Total |
|-----------------------------------|-----------|---------------------|-----------|
| TOTAL | 25 | 78.1 | 32 |

TABLE 11.3 - Types of Misconduct Addressed and Disciplinary Hearings

| Type of misconduct | Number | Percentage of Total | Total |
|--------------------|----------|---------------------|-----------|
| TOTAL | 7 | 21.9 | 32 |

TABLE 11.4 - Grievances Lodged

| Number of grievances addressed | Number | Percentage of Total | Total |
|--------------------------------|------------|---------------------|------------|
| TOTAL | 103 | 83.7 | 123 |

TABLE 11.5 - Disputes Lodged

| Number of disputes addressed | Number | % of total | |
|------------------------------|----------|------------|--|
| Upheld | 4 | 80 | |
| Dismissed | 1 | 20 | |
| Total | 5 | | |

TABLE 11.6 - Strike Actions

| Strike Actions | — | | |
|--|----------|--|--|
| Total number of person working days lost | 23 | | |
| Total cost(R'000) of working days lost | 23.00 | | |
| Amount (R'000) recovered as a result of no work no pay | 9 168.07 | | |

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TABLE 11.7 - Precautionary Suspensions

| Precautionary Suspensions | – | | |
|--|--------|--|--|
| Number of people suspended | 0 | | |
| Number of people whose suspension exceeded 30 days | 0 | | |
| Average number of days suspended | 0 | | |
| Cost (R'000) of suspensions | R 0.00 | | |

TABLE 12.1 - Training Needs identified

| Occupational Categories | Gender | Employment | Learner ships | Skills Programmes & other short courses | Other forms of training | Total |
|--|--------|------------|---------------|---|-------------------------|------------|
| Legislators, senior officials and managers | Female | 0 | 0 | 6 | 0 | 6 |
| | Male | 0 | 0 | 4 | 0 | 4 |
| Professionals | Female | 0 | 0 | 58 | 0 | 58 |
| | Male | 0 | 0 | 37 | 0 | 37 |
| Technicians and associate professionals | Female | 0 | 10 | 280 | 16 | 306 |
| | Male | 0 | 10 | 200 | 14 | 224 |
| Clerks | Female | 0 | 0 | 100 | 0 | 100 |
| | Male | 0 | 0 | 96 | 0 | 96 |
| Service and sales workers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Skilled agriculture and fishery workers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Craft and related trades workers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Plant and machine operators and assemblers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Elementary occupations | Female | 0 | 0 | 12 | 0 | 12 |
| | Male | 0 | 0 | 7 | 0 | 7 |
| Gender sub totals | Female | 0 | 10 | 456 | 16 | 482 |
| | Male | 0 | 10 | 344 | 14 | 368 |
| Total | | 0 | 20 | 800 | 30 | 850 |



TABLE 12.2 - Training Provided

| Occupational Categories | Gender | Employment | Learner ships | Skills Programmes & other short courses | Other forms of training | Total |
|--|--------|------------|---------------|---|-------------------------|--------------|
| Legislators, senior officials and managers | Female | 0 | 0 | 20 | 0 | 20 |
| | Male | 0 | 0 | 21 | 0 | 21 |
| Professionals | Female | 0 | 0 | 147 | 0 | 147 |
| | Male | 0 | 0 | 171 | 0 | 171 |
| Technicians and associate professionals | Female | 0 | 9 | 330 | 16 | 355 |
| | Male | 0 | 10 | 441 | 14 | 465 |
| Clerks | Female | 0 | 0 | 240 | 0 | 240 |
| | Male | 0 | 0 | 302 | 0 | 302 |
| Service and sales workers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Skilled agriculture and fishery workers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Craft and related trades workers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Plant and machine operators and assemblers | Female | 0 | 0 | 0 | 0 | 0 |
| | Male | 0 | 0 | 0 | 0 | 0 |
| Elementary occupations | Female | 0 | 0 | 34 | 0 | 34 |
| | Male | 0 | 0 | 33 | 0 | 33 |
| Gender sub totals | Female | 0 | 9 | 771 | 16 | 796 |
| | Male | 0 | 10 | 968 | 14 | 992 |
| Total | | 0 | 19 | 1 739 | 30 | 1 788 |

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TABLE 13.1 - Injury on Duty

| Nature of injury on duty | Number | % of total |
|---------------------------------------|--------|------------|
| Required basic medical attention only | 15 | 100 |
| Temporary Total Disablement | 0 | 0 |
| Permanent Disablement | 0 | 0 |
| Fatal | 0 | 0 |
| Total | 15 | |

TABLE 14.1 - Report on consultant appointments using appropriated funds

| Project Title | Total number of consultants that worked on the project | Duration: Work days | Contract value in Rand |
|---|--|---------------------|------------------------|
| Implementation of Business Process Mapping and Re-engineering results | 1 | Twelve Weeks | R 830 000.00 |
| Baseline Medical Surveillance | 1 | Six months | R 2 704 935.67 |
| Skills Audit and HRD Strategy | 1 | 156 | 1 184 000.00 |
| Borehole supervision | 2 | 40.0 | R 126 996.00 |
| Rietfontein Lower Dam Safety Inspection | 4 | 5.0 | R 59 467.19 |
| Rietfontein Dam Safety | 6 | 9.0 | R 77 114.41 |
| Rietfontein Upper Dam Safety Inspection | 4 | 5.0 | R 65 709.60 |
| Mapela Irrigation | 1 | 5.0 | R 43 527.10 |
| Rua Naga Pataka | 3 | 15.0 | R 71 555.69 |
| Mothethea | 5 | 51.0 | R 328 132.40 |
| Itireleng | 5 | 20.0 | R 147 999.66 |
| Brunza | 5 | 22.0 | R 158 742.20 |
| Khoza | 2 | 5.0 | R 36 709.71 |
| Radium | 7 | 106.0 | R 664 933.81 |
| Vhuawelo | 6 | 28.0 | R 244 333.71 |
| Cleremont | 6 | 9.0 | R 63 201.60 |
| Tshoga | 6 | 19.0 | R 161 886.73 |
| Tswelang Phele Dinoko | 5 | 19.0 | R 148 206.27 |
| Omega | 6 | 21.0 | R 159 093.38 |
| | | | |
| Const Sup for Badfontein | 2 | 19.2 | R 242 875.00 |
| Serokha Paahla | 3 | 11.2 | R 142 326.00 |
| VD Merwes Kraal | 2 | 24.7 | R 312 964.00 |
| | | | |
| Abstraction Badfontein | 5 | 7.5 | R 82 243.98 |
| Additional Cons Sup | 5 | 62.0 | R 359 818.20 |
| Adriaansdraai Soil Inv | 2 | 1.0 | R 6 840.00 |
| De Paarl | 2 | 5.0 | R 37 091.04 |
| Easy Farm Packhouse | 6 | 25.7 | R 337 694.39 |
| Elandsdraai Electricity | 2 | 1.0 | R 81 870.24 |

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| | | | |
|---|-------------------------------------|----------------------------------|-------------------------------------|
| Food Security | 5 | 102.0 | R 1 405 247.47 |
| Gataan | 3 | 4.9 | R 38 418.91 |
| Hereford Irrigation | 3 | 6.9 | R 74 737.26 |
| Kwa Noxholi | 3 | 12.9 | R 38 797.94 |
| Kwa Noxholi Bulk water | 4 | 8.4 | R 92 819.71 |
| Kwa Xhaba | 5 | 24.6 | R 143 691.40 |
| Mapela Aquaculture | 3 | 13.6 | R 109 121.94 |
| Mapela Automation | 3 | 3.9 | R 35 667.18 |
| New Dawn Moletete | 6 | 42.9 | R 382 160.77 |
| Platklip Irrigation | 3 | 13.5 | R 70 023.36 |
| Roodewaal | 2 | 2.4 | R 48 393.00 |
| Sterkspruit Dam | 1 | 1.0 | R 6 840.00 |
| Strydkraal Design EIA | 2 | 2.6 | R 12 431.70 |
| Tswelopele Praktiseer Irrig | 3 | 10.8 | R 86 597.36 |
| Supervising Engineer | 3 | 165.5 | R 793 978.65 |
| Tompi Bio Diesel | 1 | 6.0 | R 130 097.94 |
| Tompi Oil press | 4 | 4.0 | R 25 708.84 |
| Upper Lepele Canal Cap | 4 | 30.0 | R 378 164.74 |
| Wonderboom Canal CS | 3 | 30.8 | R 145 342.64 |
| | | | |
| Bulwar & Hartbeest CS | 7 | 36.1 | R 215 296.38 |
| In-House Technical Asst | 2 | 25.1 | R 175 933.45 |
| Molotsi Irrigation | 7 | 24.5 | R 109 361.59 |
| Pheeha Irrigation | 4 | 8.5 | R 68 686.03 |
| Revitalization of Thabina Irrigation Scheme | 7 | 78.6 | R 419 000.00 |
| | | | |
| Chatleka project | 2 | 35.8 | R 121 409.56 |
| Irrigation Term Contract | 1 | 90.8 | R 232 672.47 |
| Lwamondo Avocado | 2 | 13.8 | R 361 927.56 |
| Mara & Towoomba Accommodation | 2 | 11 | R 86 756.70 |
| Mara Housing Cons. Sup | 1 | 16.5 | R 105 594.37 |
| Matsika Irrigation | 1 | 68.8 | R 95 830.07 |
| Mulelu Project | 2 | 35.8 | R 291 358.08 |
| Tshitwani Irrigation | 2 | 49.5 | R 302 137.45 |
| | | | |
| Total number of projects | Total individual consultants | Total duration: Work days | Total contract value in Rand |
| 57 | 203 | 1 517.6 | R 10 765 536.83 |

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TABLE 14.2 - Analysis on consultant appointments using appropriated funds, i.t.o HDIs

| Project Title | Percentage ownership by HDI groups | Percentage management by HDI groups | Number of Consultants from HDI groups that work on the project |
|---|------------------------------------|-------------------------------------|--|
| Borehole supervision | 30% | 30% | 1 |
| Rietfontein Lower Dam Safety Inspection | 40% | 40% | 2 |
| Rietfontein Dam Safety | 40% | 40% | 3 |
| Rietfontein Upper Dam Safety Inspection | 40% | 40% | 2 |
| Mapela Irrigation | 30% | 30% | 1 |
| Rua Naga Pataka | 30% | 30% | 1 |
| Mothethea | 30% | 30% | 1 |
| Itireleng | 30% | 30% | 1 |
| Brunza | 30% | 30% | 1 |
| Khoza | 30% | 30% | |
| Radium | 30% | 30% | |
| Vhuawelo | 30% | 30% | |
| Cleremont | 30% | 30% | 2 |
| Tshoga | 30% | 30% | 1 |
| Tswelang Phele Dinoko | 30% | 30% | |
| Omega | 30% | 30% | |
| | | | |
| Const Sup for Badfontein | 30% | 8% | |
| Serokha Paahla | 30% | 8% | 1 |
| VD Merwes Kraal | 30% | 8% | |
| | | | |
| Abstraction Badfontein | 0% | 0% | |
| Additional Cons Sup | 0% | 0% | |
| Adriaansdraai Soil Inv | 0% | 0% | |
| De Paarl | 0% | 0% | |
| Easy Farm Packhouse | 0% | 0% | |
| Elandsdraai Electricity | 0% | 0% | |
| Food Security | 0% | 0% | 1 |
| Gataan | 0% | 0% | |
| Hereford Irrigation | 0% | 0% | |
| Kwa Noxholi | 0% | 0% | |
| Kwa Noxholi Bulk water | 0% | 0% | |
| Kwa Xhaba | 0% | 0% | |
| Mapela Aquaculture | 0% | 0% | |
| Mapela Automation | 0% | 0% | |
| New Dawn Moletete | 0% | 0% | |
| Platklip Irrigation | 0% | 0% | |
| Roodewaal | 0% | 0% | |
| Sterkspruit Dam | 0% | 0% | |
| Strydkraal Design EIA | 0% | 0% | |
| Tswelopele Praktiseer Irrig | 0% | 0% | |

A hi vuyeleni eku rimeni hikuva rifumo ri huma emisaveni



| | | | |
|---|-----|-----|---|
| Supervising Engineer | 0% | 0% | |
| Tompi Bio Diesel | 0% | 0% | |
| Tompi Oil press | 0% | 0% | |
| Upper Lepele Canal Cap | 0% | 0% | |
| Wonderboom Canal CS | 0% | 0% | |
| | | | |
| Bulwar & Hartbeest CS | 31% | 26% | 3 |
| In-House Technical Asst | 31% | 26% | 1 |
| Molotsi Irrigation | 31% | 26% | 3 |
| Pheeha Irrigation | 31% | 26% | 3 |
| Revitalization of Thabina Irrigation Scheme | 31% | 26% | 2 |
| | | | |
| Chatleka project | 32% | 32% | 1 |
| Irrigation Term Contract | 32% | 32% | 1 |
| Lwamondo Avocado | 32% | 32% | 1 |
| Mara & Towoomba Accommodation | 32% | 32% | 1 |
| Mara Housing Cons. Sup | 32% | 32% | 1 |
| Matsika Irrigation | 32% | 32% | 1 |
| Mulelu Project | 32% | 32% | 1 |
| Tshitwani Irrigation | 32% | 32% | 1 |

TABLE 14.3 - Report on consultant appointments using donor funds

| Project Title | Total number of consultants that worked on the project | Duration: Work days | Contract value in Rand |
|---------------|--|---------------------|------------------------|
| 0 | 0 | 0 | 0 |

| Total number of projects | Total individual consultants | Total duration: Work days | Total contract value in Rand |
|--------------------------|------------------------------|---------------------------|------------------------------|
| 0 | 0 | 0 | 0 |

TABLE 14.4 - Analysis on consultant appointments using donor funds, i.t.o HDIs

| Project Title | Percentage ownership by HDI groups | Percentage management by HDI groups | Number of Consultants from HDI groups that work on the project |
|---------------|------------------------------------|-------------------------------------|--|
| 0 | 0 | 0 | 0 |

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ACRONYMS

| | |
|-----------------|---|
| ACIAR | Australian Centre for International Agricultural Research |
| AEZ | Agricultural Ecological Zoning |
| AgriBEE | Agricultural Black Economic Empowerment |
| AgriSETA | Agricultural Sector Education and Training Agency |
| AG | Auditor General |
| AIDS | Acquired Immune Deficiency Syndrome |
| AMR | Asset Management Reform |
| APP | Annual Performance Plan |
| ARC | Agriculture Research Council |
| ARDC | Agricultural Rural Development Corporation |
| ART | Active Release Technique |
| ATC | Agricultural Training Centre |
| BAS | Basic Accounting System |
| BPMR | Business Process Mapping Reengineering |
| CASP | Comprehensive Agricultural Support Programme |
| CBO | Community Based Organisation |
| CCMA | Commission for Conciliation Mediation and Arbitration |
| CEC | Crop Estimated Committee |
| CGIAR | Consultative Group on International Agricultural Research |
| CIBD | Construction Industries Development Board |
| CS | Corporate Service |
| DAFF | Department of Forestry and Fisheries |
| DBSA | Development Bank of South Africa |
| DORA | Division of Revenue Act |
| DRDLR | Department of Rural Development and Land Reform |
| DPW | Department of Public Works |
| DPSA | Department of Public Service and Administration |
| DQMR | Departmental Quarterly Monitoring Report |
| DRP | Disaster Recovery Plan |
| DTI | Department of Trade and Industry |
| DWA | Department of Water Affairs |
| EAP | Employee Assistance Programme |
| EDI | Enterprise Development Initiative |
| EHW | Employee Health and Wellness |
| EIA | Environmental Impact Assessment |
| EPWP | Expanded Public Works Programme |
| ERM | Enterprise Risk Management |
| ERP | Extensions Recovery Plan |

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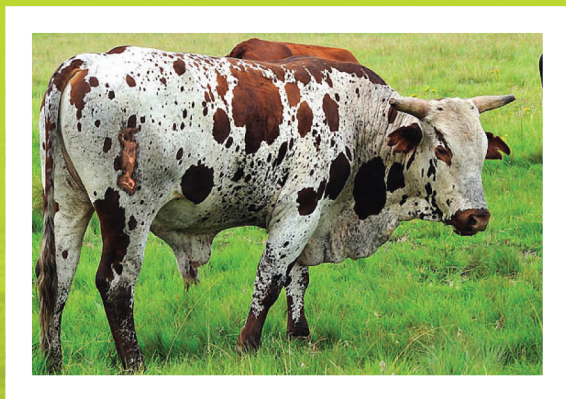
| | |
|----------------|--|
| ESKOM | Electricity Supply Commission |
| EXCO | Executive Committee |
| FBSA | Food Bank South Africa |
| FMD | Foot and Mouth Disease |
| FTC | Farmer Training Centre |
| GDP | Gross Domestic Product |
| GEMS | Government Employees Medical Scheme |
| GIAMA | Government Immovable Asset Managements |
| GIS | Geographic Information System |
| GMs | General Managers |
| GTEDA | Greater Tzaneen Economic Agency |
| HCT | HIV Counselling and Testing |
| HDI | Historically Disadvantaged Individual |
| HOA | Home Owners Allowance |
| HOD | Head of Department |
| HIV | Human Immunodeficiency Virus |
| HPM | Health and Productivity Management |
| HR | Human Resources |
| HRD | Human Resource Development |
| ICRISAT | International Centre Research in Semi-Arid Tropical |
| ICT | Information Communication Technologies |
| ICS | Improvement on Conditions of Service |
| IDP | Integrated Development Plan |
| IDT | Independent Development Trust |
| IKS | Indigenous Knowledge System |
| IPP | Integrated Poultry Program |
| IUFRO | International Union of Forest Research Organisation |
| IRM | Infrastructure Reporting Module |
| KABP | Knowledge, Attitude, Beliefs, and Practice |
| KZN | Kwazulu Natal |
| LDA | Limpopo Department of Agriculture |
| LIWARD | Limpopo Women in Agriculture and Rural Development |
| LADA | Limpopo Agricultural Development Agency |
| LADC | Limpopo Agribusiness Development Corporation |
| LCC | Loss Control Committee |
| LEDET | Limpopo Economic Development Environment and Tourism |
| LEGDP | Limpopo Employment Growth and Development Plan |
| LRAD | Land Redistribution for Agricultural Development |
| MEC | Member of Executive Council |
| MERECAS | Mechanization Revolving Access Credit Scheme |
| MoV | Means of Verification |
| MOU | Memorandum of Understanding |
| MPSA | Microsoft Personal Security Advisor |

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| | |
|------------------|---|
| MTEF | Medium Term Expenditure Framework |
| MTSF | Medium Term Strategic Framework |
| MTR | Midterm Report |
| NAMC | National Agricultural Marketing Council |
| NPCA | Northern Province Corporate Act |
| OIE | Office International des Epizooties |
| OSD | Occupation Specific Dispensation |
| OtP | Office of the Premier |
| PAJA | Promotion of Administrative Justice |
| PAIA | Promotion of Access to Information |
| PCs | Personal Computers |
| PI | Performance Information |
| PLAS | Proactive Land Acquisition Strategy |
| PME | Performance Monitoring and Evaluation |
| PSR | Physicians for Social Responsibility |
| PROLINOVA | Promoting Local Innovation |
| PWC | Price Waterhouse Coopers |
| QR | Quarterly Report |
| REM | Retail Energy Market |
| RESIS | Revitalization of Smallholder Irrigation Scheme |
| SABC | South African Broadcasting Corporation |
| SADC | South African Development Committee |
| SAFM | South African Farm Management |
| SARS | South African Revenue Service |
| SASCO | Structured Asset Security Corporation |
| SCOPA | Standing Committee on Public Accounts |
| SCM | Supply Chain Management |
| SEDA | Small Enterprise Development Agency |
| SHERQ | Safety Health Environment Risk and Quality |
| SITA | State Information Technology Agency |
| SMS | Senior Management Service |
| SMME | Small Micro and Medium Enterprises |
| WARD | Women in Agriculture and Rural Development |
| USA | United States of America |





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